

**TOWN OF NORTH RUSTICO  
SPECIAL COUNCIL MEETING AGENDA  
THURSDAY AUG 10, 2023, AT 9:00AM  
TOWN OFFICE, 106 RIVERSIDE DRIVE**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Declarations of Conflict of Interest**
- 4. Requests for Decision**
  - 4.1 RFD 2023-08-48-** Review of BY-2023-B a bylaw to amend Zoning and Subdivision Control (Development) Bylaw
- 5. Next Meeting Date – Tuesday Sept 5, 2023, at 9:00AM**
- 6. Adjournment**

DRAFT

**Town of North Rustico  
Special Council Meeting Minutes  
Thursday, Aug 10, 2023 at 9:00AM**

**PRESENT:**

**Deputy Mayor  
Councillors**

Andrea Greenan

Margaret Goulding, Donna Coll

Patricia Doucette, Michelle Pineau

**Staff**

CAO Barry Schieck, Deputy CAO Stephanie Moase

**Regrets**

Mayor Heather McKenna, Councillor David LeClair

**1. CALL TO ORDER**

Deputy Mayor Andrea Greenan called the meeting to order at 9:00am.

**2. APPROVAL OF THE AGENDA**

It was moved by Councillor Margaret Goulding and seconded by Councillor Patricia Doucette that the agenda be approved as presented.

**(4-0) MOTION CARRIED  
(2023-08-135)**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

Nil

**4. REQUESTS FOR DECISION**

**4.1 RFD 2023-08-48 Review of BY-2023-B, a Bylaw to Amend Zoning & Subdivision Control (Development) Bylaw**

Stephanie Moase read the RFD

**Moved by** Councillor Donna Coll

**Seconded by** Councillor Margaret Goulding

**Whereas** the Town of North Rustico is initiating a text amendment to the Town of North Rustico 2014 Zoning and Subdivision Control (Development) Bylaw to amend subsection 2.58, the definition of Institutional Use and to add a definition for Community Building

**And whereas** bylaw amendment BY-2023-B is a bylaw to amend the Town of North Rustico Zoning and Subdivision Control (Development) Bylaw;

**And whereas** the approval of the text amendment has been recommended by the Planning Board;

**And whereas** bylaw amendment BY-2023-B was read and approved for the first time at the Aug 7, 2023 Council meeting

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**Be it resolved** bylaw amendment BY-2023-B, a bylaw to amend the Town of North Rustico Zoning and Subdivision Control (Development) Bylaw be hereby read a second time.

**(4-0) MOTION CARRIED  
(2023-08-136)**

**Moved by** Councillor Donna Coll  
**Seconded by** Councillor Margaret Goulding

**Whereas** the Town of North Rustico is initiating a text amendment to the Town of North Rustico 2014 Zoning and Subdivision Control (Development) Bylaw to amend subsection 2.58, the definition of Institutional Use and to add a definition for Community Building

**And whereas** bylaw amendment BY-2023-B is a bylaw to amend the Town of North Rustico Zoning and Subdivision Control (Development) Bylaw;

**And whereas** the approval of the text amendment has been recommended by the Planning Board;

**And whereas** bylaw amendment BY-2023-B was read and approved for the first time at the Aug 7, 2023 Council meeting

**And whereas** bylaw amendment BY-2023-B was read for a second time at the Aug 10, 2023 Council meeting

**Be it resolved** that the second reading of bylaw amendment BY-2023-B, a bylaw to amend the Town of North Rustico Zoning and Subdivision Control (Development) Bylaw be hereby approved.

**(4-0) MOTION CARRIED  
(2023-08-137)**

**Moved by** Councillor Margaret Goulding  
**Seconded by** Councillor Patricia Doucette

**Whereas** the Town of North Rustico is initiating a text amendment to the Town of North Rustico 2014 Zoning and Subdivision Control (Development) Bylaw to amend subsection 2.58, the definition of Institutional Use and to add a definition for Community Building

**And whereas** bylaw amendment BY-2023-B is a bylaw to amend the Town of North Rustico Zoning and Subdivision Control (Development) Bylaw;

**And whereas** the approval of the text amendment has been recommended by the Planning Board;

**And whereas** bylaw amendment BY-2023-B was read and approved for the first time at the Aug 7, 2023 Regular Council meeting

**And whereas** bylaw amendment BY-2023-B was read and approved for a second time at the Aug 10, 2023 Special Council meeting

**Be it resolved** that bylaw amendment BY-2023-B, a bylaw to amend the Town of North Rustico Zoning and Subdivision Control (Development) Bylaw, be hereby approved and formally adopted.

**(4-0) MOTION CARRIED  
(2023-08-138)**

5. **NEXT MEETING**– Regular Council Meeting Tuesday Sept 5th, 2023, 9:00am, Town Office

6. **ADJOURNMENT**

There being no further business the meeting was adjourned at 9:10am

**Moved by** Councillor Donna Coll  
**Seconded by** Councillor Michelle Pineau  
**(4-0) MOTION CARRIED  
(2023-08-139)**

\_\_\_\_\_  
Mayor Heather McKenna

\_\_\_\_\_  
Date

\_\_\_\_\_  
CAO Barry Schieck

\_\_\_\_\_  
Date

**Town of North Rustico Council  
REQUEST FOR DECISION**

**Topic:** Review of BY-2023-B, a bylaw to amend the Zoning & Subdivision Control  
(Development) Bylaw

<b>Date:</b> Aug 4, 2023	<b>Request No:</b> 2023-08-48 <i>(Office Use Only)</i>
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<b>Person:</b> Donna Coll	<b>Representing:</b> Planning Board
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**Background:** It was brought forward to Planning Board by the Development Officer Derek French that a text amendment should be made to the definition of Institutional Use Section 2.58 of the Town of North Rustico Zoning and Subdivision Control (Development ) Bylaw to be more encompassing of all types of institutions and their uses so as not to exclude for profit uses. A Public Meeting was held August 3 2023.

**Request:** Council to review and approve bylaw amendment BY-2023-B

<b>Advantages</b>	<b>Disadvantages</b>
- Definition will be more encompassing for institutional use	

<b>Required Resources:</b>	
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	
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## NOTICE OF PUBLIC MEETING

TAKE NOTICE that pursuant to the *Planning Act* and the Town of North Rustico's Official Plan and Zoning and Subdivision (Development) Bylaw, Council will be holding a public meeting on Thursday, Aug 3<sup>rd</sup>, 2023 commencing at 7:00pm at the Eliyahu Wellness Centre Canada Games Place Hospitality Room, located at 20 Recreation St, North Rustico.

The purpose of the public meeting is to allow residents and other interested persons an opportunity to review and make representation concerning the following amendments to the Town of North Rustico's Zoning & Subdivision Control (Development) Bylaw:

- Section 2.59 change definition From: "Institutional Use" –means the Use of land or Buildings for non-profit or public purposes including but not limited to, hospitals, government buildings, religious institutions, cemeteries, churches, public schools, colleges, cultural centres, libraries and public recreational and park buildings.  
To: "Institutional Use" – means the Use of land or Buildings for purposes including but not limited to any educational or religious use, museum, libraries, fire or police station, public works, hospitals, Community buildings, government buildings, recreational, cultural or Open space use.
- Add the definition for "Community Building":  
"Community Building" -means a Building or site owned by a government agency, non-profit organization, religious institution or philanthropic institution and used as a meeting place for entertainment or education or social activities by the general public on a regular or occasional basis; includes a church hall or a public hall.

Individuals wishing to comment in writing are invited to send comments to 106 Riverside Dr PO Box 38, North Rustico C0A 1X0, in person at the Town office or by email to: [info@northrustico.com](mailto:info@northrustico.com). by 4:00 p.m. on Aug 4th, 2023. For further information on this bylaw amendment, please contact the Town Office at (902) 963-3211.