

**Town of North Rustico
Regular Council Meeting Minutes
Monday, February 13, 2023 at 6:00PM**

PRESENT:

**Mayor
Councillors**

Heather McKenna
Andrea Greenan, Margaret Goulding, Donna Coll
Michelle Pineau and Patricia Doucette

**CAO
Deputy CAO
1 member of the Public**

Barry Schieck
Stephanie Moase

REGRETS:

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 6:00 pm.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Marg Goulding and seconded by Councillor Andrea Greenan that the agenda be approved with the addition of 11.4 Congratulations and 11.5 Appointment of Committee Members

**(5-0) MOTION CARRIED
(2023-02-013)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Nil

4. ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Margaret Goulding and seconded by Councillor Michelle Pineau that the minutes of the Regular Council Meeting on Jan 3, 2023 be approved as presented

**(5-0) MOTION CARRIED
(2023-02-014)**

It was moved by Councillor Margaret Goulding and seconded by Councillor Michelle Pineau that the minutes of the Special Council Meeting on Jan 23, 2023 be approved as presented

**(5-0) MOTION CARRIED
(2023-02-015)**

It was moved by Councillor Andrea Greenan and seconded by Councillor Margaret Goulding that the minutes of the Committee of Council Meeting on Nov 14, 2022 be approved as presented

**(5-0) MOTION CARRIED
(2023-02-016)**

4.1 Business Arising from the Minutes

There were none

5. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

As Mr. Brandon Cameron was in the audience Council chose to review his item first. See item 9.6 for discussion.

6. CAO REPORT

Mayor Heather McKenna referred Council to the CAO report in their package. A Council member asked if the past due Sewer and Water bills are getting cleared up? CAO Barry Schieck stated they have been working on it and most are cleared up now. The booster pump project is coming along and should be completed in Spring. The wellness center construction is almost complete, working on closing off multiple funding streams and working on operating procedures. There have been concerns around rental agreements. Staff are working with the boutiques for updated rental agreements. Review of issues at the spa rental are ongoing. Due to climate change, the flooding issues are expected to only get worse, and there is a continuous fear of additional flooding at that location. A Councillor asked for more information regarding the Capital projects and the Capital Project budget. Stephanie Moase will send to Council.

7. MAYORS REPORT

Mayor stated that she is happy to be back and thanked Deputy Mayor Andrea Greenan for her work during the Mayor's vacation. The Wellness Centre is looking amazing and we are looking forward to the opening for Canada Games.

8. COMMITTEE REPORTS

Wellness Centre Advisory Committee- Chair Margaret Goulding stated the meeting was cancelled but they will be getting together Thursday morning to set up for the opening, if you are available, please come by and help

Planning Board- Chair Donna Coll Stated they are working on getting funding and RFP done for the Official Plan and Bylaw Updates. Reviewing current plan and bylaw.

EMO- Chair Andrea Greenan stated they had their first meeting, it went well. Stephanie will set up the Plan template and send out to everyone and they will each come back with 2 new volunteers for the warming center. Gary Gallant was a wealth of information for the team and will continue in an advisory role only.

Special Events Committee- Chair Michelle Pineau stated the committee has had a few meetings and are determining the events calendar for this year, looking to be working a year in advance in the future. Have been discussing funding and sponsorship programs to help fund the events. Working on a list of who to approach for sponsorships. Chose the Canada Day theme based on the funding available for PEI 150 years of Confederation.

9. REQUESTS FOR DECISION

9.1 RFD 2023-02-05 Appoint MEO and DMEO for by-election and choose date

Councillor Andrea Greenan read the RFD. Council asked what this would cost the Town. Stephanie stated it would depend on nominations if it goes to an actual election. There are costs to the newspaper ads and staff to do the work, 3pprox.. \$2500. Council discussed the proposed date and chose an earlier one in case of delays.

It was moved by Councillor Margaret Goulding and seconded by Councillor Patricia Doucette that Council appoint CAO Barry Schieck as MEO and Deputy CAO Stephanie Moase as Deputy MEO for the by-election to be held Monday June 19, 2023 (alternate July 10 2023)

**(5-0) MOTION CARRIED
(2023-02-017)**

9.2 RFD 2023-02-06 Approval to Apply for YEE Student Program Funding

Councillor Margaret Goulding read the RFD

It was moved by Councillor Margaret Goulding and seconded by Councillor Andrea Greenan that Council approve Deputy CAO to apply to CPRA for YEE Student Funding for two mentor positions at the Eliyahu Wellness Centre Canada Games Place

**(5-0) MOTION CARRIED
(2023-02-018)**

9.3 RFD 2023-02-07 Approval to Apply for Canada Summer Jobs Funding

Councillor Patricia Doucette read the RFD. Students will be supervised by Wellness Centre staff. As the Wellness Centre is part of the town, not a separate organization, applications for student funding are reviewed for the whole town, which may affect the number of students approved for each area. Deputy CAO Stephanie Moase has ensured that the Town is tapping into 4 different sources of funding to ensure there will be enough students to cover all programs.

It was moved by Councillor Patricia Doucette and seconded by Councillor Margaret Goulding that Council approve Deputy CAO to apply to Canada Summer Jobs for funding for six daycamp counsellor positions at the Eliyahu Wellness Centre Canada Games Place- Place des Jeux du Canada

**(5-0) MOTION CARRIED
(2023-02-019)**

9.4 RFD 2023-02-08 Approval to Apply to Provincial Funding for Heat Pumps

Councillor Patricia Doucette read the RFD

It was moved by Councillor Patricia Doucette and seconded by Councillor Margaret Goulding that Council approve Deputy CAO to apply to the Province for funding for a new heat pump in the town office to replace the old air conditioners

**(5-0) MOTION CARRIED
(2023-02-020)**

9.5 RFD 2023-02-09 Approval to raise Visa limit from \$25,000 to \$40,000

Councillor Andrea Greenan read the RFD. The purpose of this is not to extend further credit (it is a Visa limit, not a line of credit) but to allow day to day operational expenses to be placed on the credit card for two facilities instead of just one, without the limit being reached prior month end. The limit is shared for all areas of the town and the Wellness Centre will have regular operational expenses.

It was moved by Councillor Andrea Greenan and seconded by Councillor Margaret Goulding that Council approve CAO to request RBC to increase the spending limit on the Visa be changed from \$25,000 to \$40,000

**(5-0) MOTION CARRIED
(2023-02-021)**

9.6 RFD 2023-02-10 Approval of Permit 1675 for Fence

Chair of Planning Board Donna Coll stated that before an item comes forward to Council for approval it typically is reviewed by Planning Board and a recommendation sent to Council from both the Development Officer and the Planning Board. Planning Board will be meeting on Thursday February 16, 2023 at 9am to review the information received from Development Officer Derek French. Mr.Cameron dropped off an updated survey drawing.

It was moved by Councillor donna Coll and seconded by Councillor Patricia Doucette that RFD 2023-02-10 Approval of Permit 1675 for Fence be tabled pending a recommendation from Planning Board.

**(5-0) MOTION CARRIED
(2023-02-022)**

9.7 RFD 2023-02-11 Approval of Bylaw 2023-01 General Borrowing Bylaw

Councillor Margaret Goulding read the RFD.

Moved by Councillor Margaret Goulding
Seconded by Councillor Andrea Greenan

Whereas Subsection 158(1)(b) of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., provides that a council shall by bylaw provide for the guaranteeing of the repayment of a loan subject to subsection 158 (3);

And whereas Bylaw # 2023-01 General Borrowing Bylaw was written to provide the required clauses to accommodate section 158 (1) to allow the Town of North Rustico to guarantee the repayment of a loan for the North Rustico Sewer and Water Utility Corporation

And whereas Bylaw # 2023-01 General Borrowing Bylaw includes updates from Municipal Affairs' General Borrowing Bylaw template;

Be it resolved that Bylaw # 2023-01 General Borrowing Bylaw be hereby read a first time.

**(5-0) MOTION CARRIED
(2023-02-023)**

Moved by Councillor Margaret Goulding
Seconded by Councillor Patricia Doucette

Whereas Bylaw # 2023-01 General Borrowing Bylaw was read for a first time at the Feb 13, 2023 Regular Council meeting;

Be it resolved that the first reading of Bylaw # 2023-01 General Borrowing Bylaw be hereby approved.

(5-0) MOTION CARRIED
(2023-02-024)

10. IN-CAMERA- as per MGA Section 119 (b) information received in confidence which, if disclosed, would likely be prejudicial to the municipality or parties involved.

It was moved by Councillor Donna Coll and seconded by Councillor Margaret Goulding that the meeting move in-camera, 7:17 pm.

(5-0) MOTION CARRIED
(2023-02-025)

It was moved by Councillor Donna Coll and seconded by Councillor Andrea Greenan that the meeting move out of in-camera, 7:30pm

(5-0) MOTION CARRIED
(2023-02-026)

11. NEW BUSINESS

11.1 Surf Guard at National Park

Council discussed letters received from a resident regarding concerns with Parks Canada removing the surf guard from the National Park, North Rustico Beach. No portions of the beach are within the borders of the Town of North Rustico, however the Council remains concerned for safety of residents and visitors alike. Fiona has impacted the landscape so much that no one can be sure where riptides will be at this time and how dangerous the water may be in the future.

It was moved by Councillor Margaret Goulding and seconded by Councillor Patricia Doucette that Deputy CAO Stephanie Moase send a letter to Parks Canada regarding the Town's support for the reinstatement of surf guards to the National Park, North Rustico beach.

(5-0) MOTION CARRIED
(2023-02-027)

11.2 Active Transportation Trail

Mayor Heather McKenna stated she and Deputy CAO Stephanie Moase attended a meeting with Principal Maria Lavoie. The school is proposing a trail leading from Rte 6 to Gulf Shore Consolidated school along the left side of Hilltop Ave for children to walk/bike safely to school. There is potential funding through Active Transportation to make this happen if the Town of North Rustico would be willing to take on the maintenance of the trail in the winter by keeping it clear of snow and ice. Would we purchase equipment to do it or contract it out? Council discussed the issues of

maintaining an asphalt trail vs a wooden boardwalk. It would become a Town asset, thus all insurance would be covered under the Town. How many children would be using the trail?

It was moved by Councillor Michelle Pineau and seconded by Councillor Patricia Doucette that the matter be tabled for a recommendation from the Finance and Infrastructure Committee.

**(5-0) MOTION CARRIED
(2023-02-028)**

11.3 How to be a Good Council (fun fact)

Deputy CAO Stephanie Moase reviewed a Training sheet with Council

11.4 Congratulations

Councillor Margaret Goulding on behalf of all Council, congratulated Mayor Heather McKenna for being a recipient of Her Majesty Queen Elizabeth II's Platinum Jubilee Award.

11.5 Appointments to Committees

Chair of Planning Board, Councillor Donna Coll brought forward names to request to be appointed to the Planning Board.

It was moved by Councillor Donna Coll and seconded by Councillor Andrea Greenan to appoint Heather Walker and Stephanie Arnold to the Planning Board.

**(5-0) MOTION CARRIED
(2023-02-029)**

12. CORRESPONDENCE

12.1 Environmental Protection Order

For Council information regarding the Province's Environmental Protection Order, has already been provided to the Planning board and to Development Officer Derek French.

12.2 Order of PEI

For Council information

Additional item from Deputy CAO Stephanie Moase- Morley Foy from the Province has contacted the office and requested to take a sample from the Sewer Utility under a Provincial project to test for emerging contaminants, namely PFAS. The Province will cover all costs for taking the sample and getting it tested. Council had no issues with this being carried out.

13. ACTION ITEMS

Stephanie to provide info on Capital Projects and 5 year Capital Plan- complete Feb 28/23
Stephanie to apply for PEI 150 Funding for Canada Day- completed Feb 14/23
Committee Chairs to send written reports by Wed Mar 1 2023
Stephanie to apply for YEE and CSJ Student Funding- completed
Stephanie to apply to Heat Pump Funding- completed Feb 27/23

Barry to provide approved minutes to RBC for Visa limit increase
Stephanie to provide letter of support for the reinstatement of surf guards to National Park
North Rustico Beach- completed
Platinum Jubilee information to be put in newsletter- completed Mar 1/23
Planning Board to provide recommendation on Permit 1675- complete
Finance and Infrastructure to provide recommendation on maintenance of asphalt trail,
Council to send questions to be answered.

14. NEXT MEETING – Regular Council Meeting Monday Mar 6, 2023 at 6:00PM

15. ADJOURNMENT

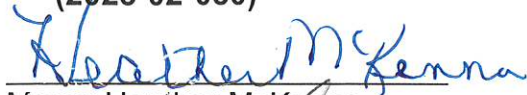
There being no further business the meeting was adjourned at 8:05 pm

Moved by Councillor Patricia Doucette

Seconded by Councillor Margaret Goulding

(5-0) MOTION CARRIED


(2023-02-030)



Mayor Heather McKenna



Date



CAO Barry Schieck



Date