

**Town of North Rustico, PEI**  
**Regular Council**  
**Minutes of Meeting**  
**December 07, 2022 @ 6:00PM**

**PRESENT:**

**MAYOR:** Heather McKenna

**DEPUTY MAYOR:** Andrea Greenan

**COUNCILLORS** Margaret Goulding, Michelle Pineau,  
Donna Coll, Maria Smith,

**REGRETS** Councillor Patricia Doucette

**ADMINISTRATOR** Spencer Allen

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**1. CALL TO ORDER**

Mayor Heather McKenna called the meeting to order at 6:00PM.

**2. APPROVAL OF THE AGENDA**

It was moved by Councillor Margaret Goulding and seconded by Deputy Mayor Andrea Greenan to approve the agenda

**UNANIMOUSLY CARRIED (5-0) (2022-12-194)**

**3. DISCLOSURE OF CONFLICT OF INTEREST**

Nil

**4. ADOPTION OF PREVIOUS MINUTES OF THE COUNCIL MEETING**  
**November 28, 2022**

It was moved by Councillor Margaret Goulding and Seconded by Deputy Mayor Andrea Greenan that the minutes of the November 28, 2022, minutes be adopted.

**UNANIMOUSLY CARRIED (5-0) (2022-12-195)**

**4.1 BUSINESS ARISING FROM LAST MINUTES**

Torch Relay Food – Councillor Michelle Pineau to contact the Yellow House for a quote.

**5. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT**

Nil

**6. CAO REPORT**

Handout of Hierarchy between Council / CAO / Staff  
Council to go through CAO if needing staff.

**7. MAYORS REPORT**

Torch Relay – December 15, 2022, at 1:00pm  
Path is School on Hilltop Avenue to Recreation street  
Arena currently unsure of its opening, by the 15<sup>th</sup>, 2022  
Senior club to rent if Wellness Centre not able to have partial opening.  
Brian McFeely - Canada Games and John Morrison – Department of Health and Wellness  
Marilyn Murphy – ACOA also to come for a tour.  
Spencer Allen to post route online  
Deputy Mayor Andrea Greenan Discussed the need for the Yellow House to get a quote for up to 200 guests – catering finger foods

**8. COMMITTEE REPORTS**

**SEWER AND WATER COMMITTEE**

Booster Generator at site  
Presently waiting for Derek French is get approval for access plan for the driveway or parking pad  
Tender December 15/22  
Possible Booster Pump arriving January 2023

**9. REQUEST FOR DECISION**

**9.1 RFD#2022-12-55**

**Moved by** Councillor Margaret Goulding

**Seconded by** Councillor Michelle Pineau

That Council approve the proposed Annual Schedule of Regular Council Meetings with the January 02, 2023, meeting be changed to January 03, 2023, as January 02, 2023, is a Lieu Day, as pointed out by Deputy Mayor Andrea Greenan, and if snow day, then the meeting be moved to the next Business day and the Council to go by the school board storm dates.

**UNANIMOUSLY CARRIED (5-0) (2022-12-196)**

**9.2 RFD#2022-12-56**

**Moved by** Councillor Maria Smith

**Seconded by** Councillor Margaret Goulding

That Council approve the CAO to apply for funding for the Official Plan and Zoning and Subdivision Bylaw update through the MSC stream of the CCBF Funding

**UNANIMOUSLY CARRIED (5-0) (2022-12-197)**

**10. NEW BUSINESS**

**10.1 Chairs of Committees**

**Moved by** Councillor Margaret Goulding

**Seconded by** Deputy Mayor Andrea Greenan

Councillors to send Spencer Allen via email, by the 16<sup>th</sup> of December, on which Committee's they would like to chair (what area of Committee's interests each Councillor)

The Committee's are as follows:

- a) EMO Committee – Emergency Measures Organization
- b) Sewer and Water
- c) Planning Board
- d) Finance and Infrastructure
- e) Recreation and Events
- f) Human Resources – will be whole Council
- g) Wellness Centre

**UNANIMOUSLY CARRIED (5-0) (2022-12-198)**

**11. IN-CAMERA**

**Moved by** Deputy Mayor Andrea Greenan

**Seconded by** Councillor Margaret Goulding

Council go In-Camera at 06:31PM

119.(c) personal information about an identifiable individual, including a municipal employee or an employee of a controlled corporation

119.(c1) personal information that is protected under the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, Cap. F-15.01, if that Act applies.

**Moved by** Councillor Margaret Goulding

**Seconded by** Deputy Mayor Andrea Greenan

Council out of Camera at 06:50PM

**UNANIMOUSLY CARRIED (5-0) (2022-12-199)**

**11.1 Hiring of CAO Position**

**Moved by** Councillor Margaret Goulding

**Seconded by** Deputy Mayor Andrea Greenan

The Town of North Rustico to hire Barry Schieck as CAO at proposal and Barry Schieck to be given a performance appraisal at 6 months.

**UNANIMOUSLY CARRIED (5-0) (2022-12-200)**

**12. NEXT MEETING DATE – January 03, 2023, at 6:00PM**

**13. ADJOURNMENT**

It was moved by Councillor Margaret Goulding and seconded by Councillor Maria Smith, that the meeting be adjourned at 6:55PM

**UNANIMOUSLY CARRIED (5-0) (2022-12-201)**

\_\_\_\_\_  
Mayor Heather McKenna

\_\_\_\_\_  
Date

\_\_\_\_\_  
Interim CAO Barry Schieck

\_\_\_\_\_  
Date

