

Town of North Rustico, PEI
Sewer and Water Committee
Minutes of Meeting
November 18, 2022 @ 10:00AM

PRESENT:

- MAYOR:** Heather McKenna
- DEPUTY MAYOR:** Andrea Greenan
- COUNCIL:** Margaret Goulding
- BOARD MEMBERS:** Joe Peters, Selwyn Buote, Norman Gallant,
- SEWER & WATER:** Chairperson - Deputy Mayor Andrea Greenan
- OFFICE STAFF:** Administrator Spencer Allen
- GUESTS:** Gordie Toombs, Derek French,
Steve Rackham
- REGRETS:** Lenny Blacquiere, Preston Silker
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1. CALL TO ORDER

Deputy Mayor Andrea Greenan called the meeting to order at 10:00AM.

2. APPROVAL OF THE AGENDA

It was moved by Board Member Norman Gallant and Seconded by Board Member Selwyn Buote that the agenda for November 18th, 2022, be adopted as presented.

UNANIMOUSLY CARRIED (4-0)

3. DISCLOSURE OF CONFLICT OF INTEREST

Nil

4. ADOPTION OF PREVIOUS MINUTES OF THE SEWER AND WATER COUNCIL MEETING – OCTOBER 14, 2022

It was moved by Board Member Joe Peters and Seconded by Board Member Norman Gallant that the minutes of the October 14, 2022 be adopted.

UNANIMOUSLY CARRIED (4-0)

4.1 BUSINESS ARISING FROM LAST MINUTES

None

5. NEW BUSINESS

5.1 Booster Pump update

- **Deputy Mayor Andrea** wanting to discuss, tentative finish date.
- **Derek French** stated Pump and building will be here this month.
Generator on site
Completion date depends on arrival and building
- **Steve Rackham** stated Maritime Electric will not put poles up first
- **Deputy Mayor Andrea Greenan** stated everyone waiting on pump access.
Concerns related to accessibility and possible putting retaining wall up on **Sunny Blacquiere's** property so won't slide into pump house.
- **Gordie Toombs** stated the driveway is too short
- **Deputy Mayor Andrea Greenan** stated that parallel parking in front of the building and on Summer Street with a possible concrete walkway up to the pump house
4 foot landing needed for the pump house
Possible precast steps / concrete walkway
Derek French to ask the Province if they will allow a parking space on Blvd area.
Need plan by **Derek French**, and put gravel until next spring and then pave
Derek French to communicate with **Gordie Toombs** about the parking space/ spot.
The Town will have to be responsible for the maintenance to maintain Access
- **Steve Rackham** stated the material to complete the job is all in
Maritime Electric paperwork completed
Lincoln Doucette will get 3 Phase power in
The process should be short

Steve Rackham good for the time between now and December.
The generator will have automatic transfer and set up 1x/wk
Permit will be needed – **Derek French** to produce and send to **Steve R.**
and **Spencer Allen**

- **Selwyn Buote** inquired about the need for a frost wall
- **Derek French** stated the only requirement is concrete slab and no inspection needed due to the size of slab being under 12'
The pump generator will need to run for about 15 minutes, Preset around 2 hours per month for testing generator
- Check with Ken-Mac (**Derek French** to make arrangements with Ken Mac for laying propane pipe)
- **Gordie Toombs** stated the grounds will need to be leveled off in the spring
The Generator is 30 KW and 2 tanks of propane will hold for aprox one month.

5.2 - Water and Sewer update

- Residents have until end of year for sewer and water payments, and then a letter will be sent to outstanding accounts for payments in arrears
- Town has encountered many returned to Town letters, yet the Town is in much better shape than 2 years ago.
- The Town working on the new payment methods

6. **NEXT MEETING** – Monday December 12, 2022, at 10am

7. ADJOURNMENT

It was moved by Board Member Selwyn Buote and seconded by Board Member Norman Peters, that the meeting be adjourned at 10:35am.

UNANIMOUSLY CARRIED (4-0)

Mayor Heather McKenna

Date

Interim CAO Barry Schieck

Date