

**Town of North Rustico
Regular Council Meeting
Monday April 25, 2022, at
7.00pm
Town Office, 106 Riverside Drive**

Present: Mayor Heather McKenna
Deputy Mayor Michelle Pineau
Councillor Patricia Doucette
Councillor Margaret Goulding
Councillor Andrea Greenan
Councillor Allan Smith
Councillor Stephanie Moase

Regrets: Nil

Staff: Joanne Smith, CAO

Guests: Nil

1. Call to Order:

Deputy Mayor Heather McKenna called the meeting to order at 7:00 p.m.

2. Approval of Agenda:

It was moved by Councillor Pineau and seconded by Councillor Doucette

THAT the agenda be approved with the following additions:

Committees

Rezoning Application

Canada Day

UNANIMOUSLY CARRIED (2022-04-62)

3. Declarations of Conflict of Interest: Nil

4. Adoption of the Minutes from the Regular Council Meeting on March 28th, 2022

It was moved by Councillor Greenan and seconded by Councillor Greenan

THAT the minutes from March 28th, 2022, be approved as read.

UNANIMOUSLY CARRIED (2022-04-63)

It was moved and seconded by Councillor Doucette and seconded by Councillor Moase

THAT the special meeting minutes from April 1st, 2022, be approved as read.

UNANIMOUSLY CARRIED (2022-04-64)

It was moved and seconded by Councillor Goulding and seconded by Councillor

Doucette

THAT the special meeting minutes from April 11th, 2022, be approved as read.

UNANIMOUSLY CARRIED (2022-04-65)

4.1 Business Arising from the Minutes: Nil

5. Delegations, Special Speakers, and Public Input: Nil

6. CAO Report:

Capital Investment Plan: A capital investment plan needs to be completed to allocate 90k in gas tax funds to the booster pump project. The water booster pump will be ordered tomorrow as it will take some time for the pump to be delivered on site. Meanwhile, the successful bidder on the project can start on the installation ahead of time.

Water and Sewer Plant Upgrades: Reviewed the North Rustico Wastewater Treatment Plant Audit report from January 2020 that was compiled by CBCL. The audit evaluates options for upgrading the plant to improve regulatory compliance and performance of the plant. Staff are looking over drawings to provide comments to CBCL. The tender will be issued by CBCL.

Financial Statements: Updated financial statements for all Town accounts will be provided to council once staff have reconciled all accounts and the budget has been posted to the system.

Rezoning Application: The technical submission has been sent into the province for ministerial approval of the rezoning of PID#236786 from single family residential to commercial of the Town of North Rustico Zoning and Subdivision Bylaw and the Official Plan Amendment. All supporting documentation was sent to the province and awaits approval from the Minister. Municipal Affairs staff indicated that this process could take up to 3 weeks.

Staffing: A receptionist has been hired for the front desk. The accounting technician has agreed to stay on in the role.

7. Mayor's Report

There is a roast beef dinner being held on May 14th, 2022, as a fundraiser for the Arena/Wellness Centre.

8. Requests for Decision

8.1 First Reading of Procedural Bylaw #2022-04-B – RFD#2022-04-15

Moved by Councillor Greenan

Seconded by Councillor Goulding

WHEREAS Subsection 86(2)(e) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, provides that a council must establish a procedural bylaw to regulate its proceedings in accordance with the Act.

AND WHEREAS it is deemed desirable to provide rules for:

- a) The calling of meetings of Council and its Committees
- b) The procedures of Council
- c) The calling of public meetings of Council
- d) The behavior of Council members and members of the public present at meetings of

- Council and its Committees; and
e) The establishment of a Committee of Council

AND WHEREAS the bylaw was read a first time at this meeting;

BE IT RESOLVED THAT the Town of North Rustico Procedural Bylaw (Bylaw #2022-04-B) be hereby read a first time.

CARRIED (2022-04-66)

**Moved by Councillor Moase
Seconded by Councillor Smith**

WHEREAS Subsection 86(2)(e) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, provides that a council must establish a procedural bylaw to regulate its proceedings in accordance with the Act.

AND WHEREAS it is deemed desirable to provide rules for:

- a) The calling of meetings of Council and its Committees
- b) The procedures of Council
- c) The calling of public meetings of Council
- d) The behavior of Council members and members of the public present at meetings of Council and its Committees; and
- e) The establishment of a Committee of Council

AND WHEREAS the Procedural Bylaw (Bylaw#2022-4-B) was read a first time at this meeting;

BE IT RESOLVED THAT the first reading of the Town of North Rustico Procedural Bylaw (Bylaw #2022-04-B) be hereby approved.

***UNANIMOUSLY CARRIED
(2022-04-67)***

8.2 Booster Pump – Capital Investment Plan Application RFD#2022-04-15

**Moved by Councillor Doucette
Seconded by Councillor Moase**

WHEREAS the Town of North Rustico is looking for ways to minimize their impact on the environment.

AND WHEREAS the installation of a booster pump will result in cost efficiency, lower our environmental footprint while increasing water pressure in the proposed area.

AND WHEREAS this will ensure that proposed multi unit lots (including 2-3 unit townhouses, 2-9 unit Town houses, and 2 proposed 4-plexed and any other future development in the area will have adequate water pressure.

AND WHEREAS the booster pump will be located on the Southwest corner of 20 Summer Street and service all of the Autumn and Abegweit Lane locations.

AND WHEREAS the estimated eligible costs of the project will be an estimated \$288,353.35. MSC funding in the amount of \$166,237.50 was approved in May of 2021.

AND WHEREAS a Capital Investment Plan (CIP) application needs to be submitted for the Gas Tax Notional Allocation of \$90,147.26.

BE IT RESOLVED THAT the Town of North Rustico authorize the CAO to submit a Capital Investment Plan application to the Infrastructure Secretariat to allocate \$90,147.26 to the booster pump project in the Town of North Rustico.

**UNANIMOUSLY CARRIED
(2022-04-68)**

8.3 Proposal from Xylem RFD#2022-04-16

**Moved by Councillor Goulding
Seconded by Councillor Greenan**

WHEREAS the Town of North Rustico is looking for ways to minimize their impact on the environment.

AND WHEREAS the installation of a booster pump will result in cost efficiency, lower our environmental footprint while increasing water pressure in the proposed area.

AND WHEREAS this will ensure that proposed multi unit lots (including 2-3 unit townhouses, 2-9 unit Town houses, and 2 proposed 4-plexed) and any other future development in the area will have adequate water pressure.

AND WHEREAS the booster pump will be located on the Southwest corner of 20 Summer Street and service all of the Autumn and Abegweit Lane locations.

AND WHEREAS the Development Officer solicited bids on this speciality items complete with specifications on behalf of the Town for a pump to resolve the issues with water pressure in the proposed area of installation.

AND WHEREAS a quotation was received from Xylem in the amount of \$133,639.41 for a water booster pump dated April 20, 2022.

BE IT RESOLVED THAT the Town of North Rustico accept the bid of \$133,639.41 for a water booster pump from Xylem that will be installed in the Autumn and Abegweit Lane subdivision to address the water pressure issues in that location of the town.

**UNANIMOUSLY CARRIED
(2022-04-69)**

9. Next Meeting – Committee of Council – April 29th, 2022

10. In Camera- Nil

11. Adjournment

**It was moved by Councillor Doucette and seconded by Councillor Pineau
THAT** the meeting be adjourned at 8.31 pm.

UNANIMOUSLY CARRIED (2022-04-70)

.....
Heather McKenna, Mayor

.....
Joanne Smith, CAO

Date

Date