

**Town of North Rustico
Committee of Council Meeting
Monday, March 14, 2022
17 Timber Lane, North Rustico Lion's Club**

MINUTES

Present: Mayor Heather McKenna
Councillor Michelle Pineau
Councillor Patricia Doucette
Councillor Stephanie Moase
Councillor Allan Smith
Councillor Andrea Greenan

Regrets: Councillor Margaret Goulding

Staff: Joanne Smith, Chief Administrative Officer

Guests: Colby Gallant

1. Call to Order:

Mayor Heather McKenna called the meeting to order at 7:02 p.m.

2. Approval of Agenda:

It was moved by Councillor Moase and seconded by Councillor Doucette THAT the agenda be approved as presented.

UNANIMOUSLY CARRIED (2022-03-26)

3. Disclosure of Conflict of Interest:

There were no conflicts of interest declared.

4. Adoption of the Minutes of Committee of Council Meeting – February 18, 2022

It was moved by Councillor Pineau and seconded by Councillor Greenan THAT the minutes of the February 18, 2022, Committee of Council meeting be hereby approved as read.

UNANIMOUSLY CARRIED (2022-03-27)

4.1 Business Arising from the Minutes – Nil

5. **Delegations, Special Speakers, and Public Input:** North Rustico Fire Department members: Fire Chief, Dan Gallant, Deputy Fire Chief, Allan Williams and Douglas Burrige.

The North Rustico Fire Department has identified that one of their vehicles, a 1997 GMC C70 Pumper emergency vehicle has reached 25 years in age and no longer in compliance with National Fire Protection Standards.

The North Rustico Fire Department has done the required research to replace the pumper truck. A truck fund account was created to be able to pay for this new emergency vehicle. The North Rustico Fire Department has fundraised through Chase the Ace and through other fundraising efforts. The balance in the truck account is currently \$392,100.

The Fire Department requested that \$150,000 be released by the Town for the Fire Department to order a chassis for the build of the new fire truck that will take about 6-8 months to be delivered.

The Fire Department also requested permission to approach community organizations for potential contributions to the purchase of the new pumper truck.

6. **CAO Report:** See report attached.

7. **Recommendations to Town Council:**

7.1 Second Reading of Procedural Bylaw #2022-01

**Moved by Councillor Moase
Seconded by Councillor Pineau**

**It is recommended by the CAO and Committee of Council
THAT Town Council give second reading and approval to the Town of North Rustico
Procedural Bylaw with edits that are outlined in the Council memo.**

RECOMMENDATION

THAT Committee of Council recommend second reading of the Procedural Bylaw (#2022-01) to Town Council.

That Town Council consider the following resolutions on March 28, 2022, Regular Meeting of Council:

Resolution 1

WHEREAS Subsection 86(2)9e) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, provides that a council must establish a procedural bylaw to regulate its proceedings in accordance with the Act.;

AND WHEREAS it is deemed desirable to provide rules for:

- a) The calling of meetings of Council and its Committees
- b) The procedures of Council;
- c) The calling of public meetings of Council;
- d) The behaviour of Council members and members of the public present at meetings of Council and its Committees; and
- e) The establishment of a Committee of Council.

AND WHEREAS the Bylaw was read and approved a first time at a regular meeting of Town Council held on February 28th, 2022.

BE IT RESOVLED THAT the Town of North Rustico Procedural Bylaw (Bylaw #2022-01) be hereby read a second time. **(2022-03-28)**

UNANIMOUSLY CARRIED

Resolution 2

WHEREAS Subsection 86(2)9e) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, provides that a council must establish a procedural bylaw to regulate its proceedings in accordance with the Act;

AND WHEREAS it is deemed desirable to provide rules for:

- f) The calling of meetings of Council and its Committees
- g) The procedures of Council;
- h) The calling of public meetings of Council;
- i) The behaviour of Council members and members of the public present at meetings of Council and its Committees; and
- j) The establishment of a Committee of Council;

AND WHEREAS the Procedural Bylaw (Bylaw #2022-01) was read a first time at a regular meeting of Council held on February 28th, 2022;

AND WHEREAS the Bylaw was read a second time at this meeting;

BE IT RESOLVED THAT the second reading of the Town of North Rustico Procedural Bylaw (Bylaw #2022-01) be hereby approved. **(2022-03-29)**

UNANIMOUSLY CARRIED

Resolution 3

WHEREAS Subsection 86(2)9e) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, provides that a council must establish a procedural bylaw to regulate its proceedings in accordance with the Act;

AND WHEREAS it is deemed desirable to provide rules for:

- k) The calling of meetings of Council and its Committees

- l) The procedures of Council;
- m) The calling of public meetings of Council;
- n) The behaviour of Council members and members of the public present at meetings of Council and its Committees; and
- o) The establishment of a Committee of Council;

AND WHEREAS the Bylaw was read and approved a first time at a regular meeting of Town Council held on February 28th 2022;

AND WHEREAS the Bylaw was read and approved a second time at this meeting;

BE IT RESOLVED THAT the Town of North Rustico Procedural Bylaw (Bylaw #2022-01) be hereby formally adopted.

UNANIMOUSLY CARRIED (2022-03-30)

RECOMMENDATION

It is recommended by the Committee of Council that Town Council give second reading and formal approval too the North Rustico Water & Sewer Corporation Bylaw.

7.2 Second Reading of North Rustico Water & Sewer Corporation Bylaw #2022-03

SECOND READING

Resolution 1

WHEREAS Subsection 180(b) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a Council may pass a bylaw and provide services for municipal utilities, public utilities, facilities, works and improvements on private and public land;

AND WHEREAS Subsection 183(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M12.1., provides that where a Council provides a public utility pursuant to subsection 180(b), the Council shall establish its public utility as a controlled corporation and specify the functions of the public utility;

AND WHEREAS the Council for the Town of North Rustico desires to operate the public utility as a corporation of the municipality, in accordance with all applicable legislation, regulations, directives;

AND WHEREAS the Bylaw was read and approved a first time at a regular meeting of Council held on February 28th, 2022.

BE IT RESOLVED THAT the Town of North Rustico Water and Sewer Utility Bylaw (Bylaw #2022- 03) be hereby read a second time. **(2022-03-31)**

UNANIMOUSLY CARRIED

Resolution 2

WHEREAS Subsection 180(b) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a Council may pass a bylaw and provide services for municipal utilities, public utilities, facilities, works and improvements on private and public land;

AND WHEREAS Subsection 183(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M12.1., provides that where a Council provides a public utility pursuant to subsection 180(b), the Council shall establish its public utility as a department of the municipality or a controlled corporation and specify the functions of the public utility;

AND WHEREAS the Council for the Town of North Rustico desires to operate the public utility as a controlled corporation, in accordance with all applicable legislation, regulations, directives and special contracts;

AND WHEREAS the Town of North Rustico Water and Sewer Utility Bylaw (Bylaw 2022-03) was read a first time at a duly held meeting on February 28th. 2022 ;

BE IT RESOLVED THAT the Town of North Rustico Water and Sewer Utility Bylaw (Bylaw #2022-03) be hereby approved. **(2022-03-32)**

UNANIMOUSLY CARRIED

Resolution 3

WHEREAS Subsection 180(b) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a Council may pass a bylaw and provide services for municipal utilities, public utilities, facilities, works and improvements on private and public land;

AND WHEREAS Subsection 183(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M12.1., provides that where a Council provides a public utility pursuant to subsection 180(b), the Council shall establish its public utility as a department of the municipality or a controlled corporation and specify the functions of the public utility;

AND WHEREAS the Council for the Town of North Rustico desires to operate the public utility as a controlled corporation, in accordance with all applicable legislation, regulations, directives and special contracts;

AND WHEREAS the Town of North Rustico Water and Sewer Utility Bylaw (Bylaw 2022-03) was read a first time at a duly held meeting on February 28th. 2022 ;

AND WHEREAS the Bylaw was read and approved a second time at this meeting;

BE IT RESOLVED THAT the Town of North Rustico Procedural Bylaw (Bylaw #2022-03) be hereby formally adopted. **(2022-03-33)**

UNANIMOUSLY CARRIED

7.3 Approval of Financial Plan for the Town of North Rustico

It is recommended that the Committee of Council recommend to Town Council the approval of the Draft Budgets for the Town, Water and Sewer, the Fire Department and the Arena and Wellness Centre. The budget must be passed by March 31st, 2022 to be in compliance with the MGA. **(2022-03-34)**

UNANIMOUSLY CARRIED

7.4 Discussion on Canada Day/Music in the Park

CAO looking into event management to take on the organization of Canada Day.

7.5 Rental Properties

New resolution required to resume rental charges on Town rental properties in the next fiscal year. Leases will be drawn up and given to tenants.

8. **Next Meeting**: April 11th, 2022.

9. Adjournment:

**It was moved by Councillor Doucette and seconded by Councillor Greenan
THAT the meeting be adjourned at 8.05 p.m.**

UNANIMOUSLY CARRIED (2022-03-35)

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Heather McKenna, Mayor

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Joanne Smith, CAO

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Date

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Date