

**Town of North Rustico  
Regular Council Meeting  
Monday January 31st, 2022  
Fire Hall, Town Office, 106 Riverside Drive**

**Present:** Deputy Mayor Michelle Pineau  
Councillor Patricia Doucette  
Councillor Margaret Goulding  
Councillor Andrea Greenan  
Councillor Allan Smith  
Councillor Stephanie Moase

**Regrets:** Mayor Heather McKenna

**Staff:** Joanne Smith, CAO  
Kristen Dennis, Admin Assistant

**Guests:** Kevin McCarville, Municipal Affairs (on phone)

**1. Call to Order:**

Deputy Mayor Michelle Pineau called the meeting to order at 7:04 p.m.

**2. Approval of Agenda:**

It was moved by Councillor Moase and seconded by Councillor Greenan THAT the agenda be approved with the following additions:

**Human Resource Committee Creation**

**UNANIMOUSLY CARRIED (2022-01-01)**

**3. Disclosure of Conflict of Interest:**

There were no conflicts of interest declared.

**4. Adoption of the Minutes of Regular Council Meeting – December 9<sup>th</sup>, 2021**

It was moved by Councillor Smith and seconded by Councillor Doucette THAT the minutes of the December 9th Regular Council meeting be hereby approved as read.

**UNANIMOUSLY CARRIED (2022-01-02)**

**4.1 Business Arising from the Minutes**

**5. Delegations, Special Speakers, and Public Input: Nil**

**6. CAO Report: See report attached.**

## **7. Mayor's Report**

### **7.1 Appointment of Deputy Mayor**

Councillor Pineau has been appointed as the Town of North Rustico Deputy Mayor.

#### **Signing Authority**

Councillor Goulding has been appointed as a Town of North Rustico Signing Authority with the bank.

#### **Step at Office as of Jan. 1, 2022, are to be handicapped accessible entrance**

As per the MGA the municipal office must be accessible within 5 years of the act coming into place. Council recommended reaching out to the Council of the Disabled for information and funding opportunities.

## **8. Requests for Decision**

### **8.1 Booster Pump Bid RFD#2022-01-01**

**Moved by Councillor Moase  
Seconded by Councillor Goulding**

**WHEREAS** the Town of North Rustico issued a Request for Proposal to solicit proposals from qualified installers for the supply and installation of one booster pump as per the specifications on November 29<sup>th</sup>, 2021.

**AND WHEREAS** only one submission was received for the RFP call on December 17<sup>th</sup>, 2021, meeting the deadline for submission.

**AND WHEREAS** Toombs Plumbing and Heating Limited proposed a budget of \$64,800 plus HST.

**BE IT RESOLVED THAT** the Town of North Rustico award the contract for the booster pump installation to Toombs Plumbing and Heating Limited in the amount of \$64, 800 plus, exclusive of HST.

***UNANIMOUSLY CARRIED (2022-01-03)***

### **8.2 37 Abegweit Lane-extension request RFD# 2022-01-02**

**Moved by Councillor Smith  
Seconded by Councillor Goulding**

**BE IT RESOLVED THAT** the Town of North Rustico allows a one-year building extension until November 14<sup>th</sup>, 2025 to Mr. Kevin Ash and Mrs. Michele Ash located at Lot 37 Abegweit Lane as per the covenants in Schedule B of their purchase agreement due to the current state of emergency, COIVD and restrictions of materials for construction.

***CARRIED (2022-01-04)  
Councillor Greenan opposed***

**8.3 Support Letter Request – Star of Seniors Club RFD #2022-01-03**

**Moved by Councillor Goulding  
Seconded by Councillor Greenan**

**BE IT RESOLVED THAT** the Town of North Rustico write a letter of support for the Star of the Sea Seniors Club providing they are still in need of it.

***UNANIMOUSLY CARRIED (2022-01-05)***

**8.4 Firland Management Contract Extension RFD#2022-01-04**

**Moved by Councillor Smith  
Seconded by Councillor Moase**

**WHEREAS** the Town of North Rustico contracted the services of Firland Management in July 2020 to provide project management services for the construction of a new arena and wellness centre.

**AND WHEREAS** the project management contract was extended by 6 months in June 2021 to cover an additional period of services from September 2021 to March 2022.

**AND WHEREAS** it is in the best interest of the Town of North Rustico to authorize an additional 6-month extension beginning April 1, 2022 that will see the project through to the facility's scheduled completion date of September 30<sup>th</sup>, 2022.

**BE IT RESOLVED** that the Town of North Rustico extend the project management services of Firland Management to see the construction of the arena and wellness centre through to the completion date scheduled for September 30<sup>th</sup>, 2022.

***UNANIMOUSLY CARRIED (2022-01-06)***

**8.5 Office Space Inquiry RFD#2022-01-05**

CAO Smith updated Council on the request from MLA Brad Trivers for Office Space and that there is currently no office space available. Councillor Doucette requested that a letter be sent to MLA Trivers as an update.

**9. Next Meeting – Monday, February 14<sup>th</sup>, 2022**

**10. In Camera – items under MGA Section**

**Moved by Councillor Moase  
Seconded by Councillor Doucette**

**BE IT RESOLVED** that the Town of North Rustico Council dissolve into an in-camera session at 7:55 p.m. –2 items under section 119(d) human resource matters, including labour relations or employee negotiations and 3 items under section 119(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations.

***UNANIMOUSLY CARRIED (2022-01-07)***

**Moved by Councillor Doucette  
Seconded by Councillor Greenan**

**BE IT RESOLVED** that the Town of North Rustico Council move out of the in-camera meeting.

**UNANIMOUSLY CARRIED (2022-01-08)**

**Moved by Councillor Moase  
Seconded by Councillor Goulding**

**BE IT RESOLVED** The Town of North Rustico creates a Human Resource Committee comprised of Councillor Pineau, Councillor Doucette, and Councillor Moase.

**UNANIMOUSLY CARRIED (2022-01-09)**

Councillor Moase requested for the minutes to show that the Town of North Rustico is interested in creating an advisory board for the Wellness Centre and are awaiting information on creation and composition from the CAO.

**7 Adjournment:**

**It was moved by Councillor Doucette and seconded by Councillor Moase THAT** the meeting be adjourned at 9:16 p.m.

**UNANIMOUSLY CARRIED (2022-01-10)**

**Michelle Pineau, Deputy Mayor**

**Joanne Smith, CAO**

**Date**

**Date**