

**Town of North Rustico Council  
REQUEST FOR DECISION**

**Topic:**

<b>Date:</b> September 10 <sup>th</sup> 2021	<b>Request No:</b> <i>(Office Use Only)</i>
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<b>Person:</b> Joanne Smith, CAO	<b>Representing:</b>
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<b>Background:</b>
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<b>Request:</b> For the CAO to have access to the CRA account in order to speak on the account regarding tax claims etc.
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<b>Advantages</b> Staff would be able to see HST claims for the municipality.	<b>Disadvantages</b> Nil
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<b>Required Resources:</b>	Council to approve by resolution that the CAO be granted to be an authorized user on the municipality's CRA account. The council resolution can then be sent to CRA to make necessary administrative changes.
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<b>Staff Comments</b>	
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<b>CAO's Review / Comments</b>	<b>Currently, no current staff member has access to CRA account for the town.</b>
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