

**Town of North Rustico Council
REQUEST FOR DECISION
Topic: Interim CAO Contract**

Date: May 6 th , 2021	Request No: 2021-13 <i>(Office Use Only)</i>
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Person: Kristen Dennis	Representing: Interim CAO
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<p>Background: As good practice the Town should have a contract with the CAO that establishes roles, expectations, salary, benefits etc. I have been in this position for almost a month now and there have been no discussions about this, and I feel this should be of high importance.</p>
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<p>Request: To discuss and create a contract for the Interim CAO that details roles and expectations, salary and benefits.</p>

Advantages	Disadvantages
-both Council and CAO would have a clear understanding of what the CAO is responsible for and what is to be expected.	

Required Resources:	-Council and CAO to have a discuss and create a contract
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Staff Comments	
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CAO's Review / Comments	I am asking Council that we discuss and implement this immediately. I have been in the Interim CAO role for almost a month and there have been no discussions and I would like that to happen now.
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