

**Town of North Rustico
Special Council Meeting
Monday, August 23rd, 2021
Council Chambers, Town Office, 106 Riverside Drive**

Present: Mayor Heather McKenna
Deputy Mayor Donna Coll
Councillor Michelle Pineau
Councillor Patricia Doucette
Councillor Stephanie Moase
Councillor Janine Doucette

Regrets: Nil

Staff: Joanne Smith, Chief Administrative Officer

Guests: Michelle Burge – MRSB

1. Call to Order:

Mayor Heather McKenna called the meeting to order at 7:00 p.m.

2. Approval of Agenda:

It was moved by Councillor J. Doucette and seconded by Councillor Moase to approve the agenda as amended to include addition.

MOTION UNANIMOUSLY CARRIED (2021-08-17)

3. Disclosure of Conflict of Interest:

There were no conflicts of interest declared.

4. Delegations, Special Speakers and Public Input

Michelle Burge – MRSB – Audit Presentation Fiscal Year Ending March 31st, 2021

Michelle Burge from MRSB Chartered Professional Accountants Inc. presented the consolidated financial statements for the Town of North Rustico for the period ending March 31st, 2021. The consolidated financial statements include the Town, the Fire Department and the Utility.

It was moved by Councillor Moase and seconded by Councillor Coll that the consolidated financial statements for the fiscal year ending March 31st, 2021 be approved.

MOTION UNANIMOUSLY CARRIED (2021-08-17)

It was moved by Councilor Moase and seconded by Councillor J. Doucette that MRSB be appointed as the auditor for the Town of North Rustico for the fiscal year ending March 31st, 2022.

5. Items to be Discussed:

5.1 Employee Handbook Revisions

Edited revision of the Employee Handbook for the Town of North Rustico. The draft revision will be sent to Perlene Morrison at Stewart McKelvey for review before the handbook revision is approved by Council.

5.2 Cymbria Lions Club Car Show Sponsorship

It was moved by Councillor Moase and seconded by J. Doucette that the municipality donate \$200 to the Cymbria Lions Club for the car show fundraiser.

6. Adjournment:

It was moved by Councillor Moase and seconded by Councillor Pineau that the meeting be adjourned at 8.15 p.m.

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Heather McKenna, Mayor

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Joanne Smith, CAO

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Date

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Date