

**Town of North Rustico
Special Council Meeting
Monday, September 27, 2021
Council Chambers, Town Office, 106 Riverside Drive**

Present: Mayor Heather McKenna
Deputy Mayor Donna Coll
Councillor Michelle Pineau
Councillor Patricia Doucette
Councillor Stephanie Moase

Regrets: Nil

Staff: Joanne Smith, Chief Administrative Officer

Guests: Margaret Goulding

1. Call to Order:

Mayor Heather McKenna called the meeting to order at 7:00 p.m.

2. Approval of Agenda:

It was moved by Councillor Coll and seconded by Councillor Pineau that the agenda be approved as amended with the addition of 7.7 – development permit Lot 21-2 Autumn Lane and 7.8 correspondence from Stella Maris Parish.

UNANIMOUSLY CARRIED (2021-10-24)

3. Disclosure of Conflict of Interest:

There were no conflicts of interest declared.

4. Adoption of Previous Draft Minutes:

It was moved by Councillor Moase and seconded by Councillor Coll that the minutes from August 23rd, 2021 be approved as read.

UNANIMOUSLY CARRIED (2021-10-25)

5. Delegations, Special Speaker, and Public Input – nil

6. CAO Report

Please see report attached.

7. Requests for decision

7.1 Access to CRA Account

Moved by Councillor Pineau and seconded by Councillor Coll.

WHEREAS the staff of the Town of North Rustico require access to the municipality's Canada Revenue account, staff is seeking authorization from Council for the present CAO to gain access in order to conduct business.

BE IT RESOLVED THAT Council authorize the CAO to write a letter to CRA in order to gain access to the government account on behalf of the Town of North Rustico.

UNANIMOUSLY CARRIED (2021-10-26)

7.2 Date for By-Election 2021

Moved by Councillor Pineau and seconded by Councillor Doucette.

WHEREAS the Municipal Government Act (MGA) is the statute governing the election of municipal councils.

AND WHEREAS a by-election is to be held within 6 months of a vacancy according to legislation (s.60) of the Municipal Government Act.

BE IT RESOLVED THAT the Town of North Rustico approved Monday, November 8th, 2021 as the date of the by-election to fill 2 councillor positions vacant within the municipality.

UNANIMOUSLY CARRIED (2021-10-27)

7.3 Appointment of MEO and DMEO

Moved by Councillor Moase and Councillor Doucette

WHEREAS the Municipal Elector Officer (MEO) are to be appointed by Council. (MGA ss.40(1))

BE IT RESOLVED THAT Council appoint the CAO as the MEO and Kristen Dennis as the DMEO for the by-election to be held on Monday, November 8th, 2021.

UNANIMOUSLY CARRIED (2021-10-28)

7.4 Capital Investment Plan (CIP) for Electronic Sign

Moved by Councillor Moase and seconded by Councillor Pineau

WHEREAS the Town of North Rustico is seeking to install an electronic sign on the side of the municipal office building.

AND WHEREAS Gas Tax Funding is available for such a project with the completion of a Capital Investment Plan.

BE IT RESOLVED THAT a Capital Investment Plan application be submitted to the Infrastructure Secretariat to fund an electronic sign for the Town of North Rustico.

UNANIMOUSLY CARRIED (2021-10-29)

7.5 Atlantic Canada Opportunities Agency (ACOA) – Canada Community Revitalization Fund (CCRF)

Moved by Councillor Pineau and seconded by Councillor Doucette

WHEREAS the objective of the Canada Community Revitalization Fund (CCRF) is to support communities, towns and cities across Canada as they invest in infrastructure that will assist with community vitality, support social and economic cohesion and help reanimate communities.

AND WHEREAS the Town of North Rustico is eligible as a municipal government.

AND WHEREAS the CCRF funding mechanism can aid in offsetting the cost of gym equipment, rink board matting required by Canada Games for speedskating events, furnishings for common areas and the concession stand.

BE IT RESOLVED THAT a CCRF funding application be submitted to the Infrastructure Secretariat to aid in the cost of setting up communal furniture in the Arena and Wellness Centre, to equip a gym with gym equipment and to set up a full kitchen.

UNANIMOUSLY CARRIED (2021-10-30)

7.6 Remembrance Day

Councillor Doucette volunteered to help in the organization of this year's Remembrance Day service and plan to adhere to all Covid protocols in place. Staff will put something in the municipal newsletter regarding the plans for Veteran's Day.

7.7 Development Permit Application – Jarred Massey; Lot 21-2 Autumn Lane

The Development Permit application received from Jarred Massey for 3 triplexes located on Lot 21-2 on Autumn Lane. The Development Officer, Derek French, recommended that the application be approved. Council has requested that Planning Board meet to discuss this application further and the recommendation would come from this meeting.

7.8 Correspondence from Stella Maris Parish – further information is required before a decision can be made on this request of no user fee waterline installation.

- 8. It was moved by Councillor Doucette and seconded by Councillor Pineau that the Council dissolve into an in-camera session at 7:30 p.m. – 1 item under Section 119(d) human resource matters, including labour relations or employee negotiations.**

UNANIMOUSLY CARRIED (2021-10-31)

It was moved by Councillor Moase and seconded by Councillor Doucette that Council move out of the in-camera meeting.

UNANIMOUSLY CARRIED (2021-10-32)

9. Adjournment:

It was moved by Councillor Doucette and seconded by Councillor Moase that the meeting be adjourned at 8.15 p.m.

UNANIMOUSLY CARRIED (2021-10-33)


.....
Heather McKenna, Mayor

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Date

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Joanne Smith, CAO

.....
Date

 Oct. 25th, 2021