

**Town of North Rustico, PEI**  
**Meeting Minutes**  
***Regular Council Meeting***  
**Monday, March 29<sup>th</sup>, 2021 at 7PM**

**PRESENT:** Mayor Heather McKenna, Councilors Les Standen, Stephanie Moase, Patsy Doucette, Michelle Pineau, Donna Coll, and Janine Doucette

Staff: Acting CAO Marley Doucette and Administrative Assistant Kristen Dennis

Regrets:

**OTHERS:** 1 resident

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**1. CALL TO ORDER**

Mayor Heather McKenna called the meeting to order at 7:03PM.

**2. APPROVAL OF THE AGENDA**

It was moved by Councilor Janine Doucette and seconded by Councilor Michelle Pineau that the agenda for March 29<sup>th</sup> be adopted as presented with the following additions:

- Acting CAO Marley Doucette C2 Tender
- Acting CAO Marley Doucette Project Funding In Camera
- Councilor Donna Coll Yellow House Update

**(2021-03-12) CARRIED (6-0)**

**3. DISCLOSURE OF CONFLICT OF INTEREST**

There was none.

**4. APPROVAL OF MINUTES**

It was moved by Councilor Patsy Doucette and seconded by Councilor Janine Doucette that the minutes of the Committee of Council meeting held on March 8<sup>th</sup>, 2021 be adopted as presented.

**(2021-03-13) CARRIED (6-0)**

It was moved by Councilor Janine Doucette and seconded by Councilor Michelle Pineau that the minutes of the Special Council Meeting held on March 10<sup>th</sup>, 2021 be adopted as presented.

**(2021-03-14) CARRIED (6-0)**

It was moved by Councilor Michelle Pineau and seconded by Councilor Donna Coll that the minutes of the Special Council Meeting held on March 17<sup>th</sup>, 2021 be adopted as presented.

**(2021-03-15) CARRIED (6-0)**

#### 4.1 BUSINESS ARRIVING FROM THE MINUTES

Deputy Mayor Les Standen informed Council that a site had been secured for the booster pump project that we have submitted funding for.

### 5. PRESENTATIONS OR DELEGATIONS TO COUNCIL

### 6. COMMITTEE REPORTS

#### HR Committee- Councilor Donna Coll

Councilor Donna Coll updated the Council that the HR committee has not had time to review the three quotes Acting CAO Marley Doucette received for a workplace assessment. The committee has a meeting with the mayor of the Resort Municipality to learn what and how a HR committee should be run. They would also like to talk about having a forensic audit completed.

#### Retail-Yellow House

Councilor Stephanie Moase stated that she had no update for the retail locations. Acting CAO Marley Doucette said that she had reached out to the Yellow House and they said they would have a cheque in by the end of the month, but she will reach out to confirm with them. Councilor Stephanie Moase would like to set up a meeting with the Yellow House to discuss their renewal for April 9<sup>th</sup> at 8:30am. CAO Marley Doucette will reach out to the Yellow House.

### 7. REQUEST FOR DECISION

#### **2021-08 Budgets**

Councilor Donna Coll asked for some clarification on some line items. The budgets will be approved at a Special Council meeting on March 31, 2021 due to needing two weeks between approving the budget and the public meeting.

#### **2021-09 Amendments to the 2020-2021 Budget**

It was moved by Councilor Les Standen and seconded by Councilor Janine Doucette that the Town of North Rustico approve the amendments to the budget as presented.

**(2021-03-16) CARRIED (6-0)**

### **2021-10 Wheelchair Walkway at Beach**

Acting MAO Marley Doucette explained to Council that she had reached out to the gentlemen and explained that she had forwarded the request to Parks Canada. He will follow up with Parks Canada.

### **2022-11 Wheelchair ramp on Boardwalk**

All Councillors agreed that there are already three accessible entrances in a 1km stretch and it is not feasible on such a steep hill.

## **8. NEW BUSINESS**

### C2 Tender

**It was moved by Councilor Patsy Doucette and seconded by Councilor Donna Coll that the Town of North Rustico approve the tender from Fitzgerald and Snow for the amount of \$1,267,000.00.**

**(2021-03-17) CARRIED (6-0)**

It was moved by Councilor Stephanie Moase and seconded by Michelle Pineau that the Town of North Rustico closed the Regular Council Meeting held on March 29<sup>th</sup>, 2021 to the public pursuant to the MGA s 119 (1) (B) and (D).

(B) information received in confidence which, if disclosed, would likely be prejudicial to the municipality or parties involved; and

(D) human resource matters, including labour relations or employee negotiations.

**(2021-03-18) CARRIED (6-0)**

Mayor Heather McKenna excused herself from the meeting at 8:05PM and Deputy Mayor Les Standen took over chair.

It was moved by Councilor Patsy Doucette and seconded by Councilor Janine Doucette that the Regular Council meeting held on March 29<sup>th</sup>, 2021 be opened to the public.

**(2021-03-19) CARRIED (5-0)**

**9. NEXT MEETING** – Special Council meeting Wednesday March 31<sup>st</sup>, 2021 at 6PM

## **10. ADJOURNMENT**

It was moved by Councilor Patsy Doucette and seconded by Councilor Stephanie Moase that the meeting be adjourned at 9:28PM.

**(2021-03-20) CARRIED (5-0)**

\_\_\_\_\_  
Mayor Heather McKenna

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy CAO Marley Doucette

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrative Assistant  
Kristen Dennis

\_\_\_\_\_  
Date