

Town of North Rustico, PEI
Meeting Minutes
Special Council Meeting
March 4th, 2021 at 7PM

PRESENT: Mayor Heather McKenna, Councilors Les Standen, Michelle Pineau, Janine Doucette, Stephanie Moase, Donna Coll, Patsy Doucette, Deputy CAO Marley Doucette, and Administrative Assistant Kristen Dennis

REGRETS: CAO Patsy Gamauf

OTHERS: 1 resident

1. CALL TO ORDER

Mayor Heather McKenna calls the meeting to order at 7PM.

2. APPROVAL OF THE AGENDA

It was moved by Councilor Janine Doucette and seconded by Councilor Donna Coll that the agenda be approved as presented with the following additions:

-Councilor Stephanie Moase- Rental Properties Yellow House and Wish Upon a Spa

(2021-03-01) CARRIED (6-0)

3. DISCLOSURE OF CONFLICT OF INTEREST

There was none.

4. ITEMS TO BE DICUSSED

I. APPOINT MARLEY DOUCETTE AS INTERM CAO

It was moved by Councilor Patsy Doucette and seconded by Councilor Stephanie Moase that the Town of North Rustico appoint Deputy CAO Marley Doucette as the Interim CAO.

(2021-03-02) CARRIED (6-0)

II. MOTION NEEDED TO ESTABLISH HR COMMITTEE

It was moved by Councilor Donna Coll and seconded by Councilor Janine Doucette that the Town of North Rustico establish a Human Resources Committee.

(2021-03-03) CARRIED (6-0)

**III. COUNCILOR STEPHANIE MOASE – RENTAL PROPERTIES
YELLOW HOUSE AND WISH UPON A SPA**

Councilor Stephanie Moase updated the Council that Councilor Donna and herself had met with Shelby from Wish Upon a Spa and the renewal was for March 1st, 2021. All council was in agreeance that retail spaces were to have started to pay March 1st, 2021. In April the retail committee will meet with Marley and start to discuss the Yellow House renewal. Interim CAO Marley Doucette will send a follow up email to the retail spaces and report back to Council. If nothing is heard, then Councilor Stephanie Moase will talk with them.

Deputy Les Standen asked if there were any terms of reference or direction for the Human Resources Committee. Mayor Heather McKenna stated that the Mayor is responsible for creating the terms of reference and she has been working on them for the last couple of weeks.

6. ADJOURNMENT

It was moved by Councilor Janine Doucette and seconded by Councilor Patsy Doucette that the meeting be adjourned at 7:13PM.

(2021-03-04) CARRIED (6-0)

Mayor Heather McKenna

Date

Interim CAO Marley Doucette

Date

Minutes Prepared by
Administrative Assistant
Kristen Dennis

Date