

**Town of North Rustico, PEI**  
**Meeting Minutes**  
**Regular Council Meeting**  
**Monday, June 29<sup>th</sup>, 2020 at 7PM**

**PRESENT:** Mayor Heather McKenna, Councilors Les Standen, Patsy Doucette, Donna Coll, Stephanie Moase and Janine Doucette

Staff: CAO Patsy Gamauf, Deputy CAO Marley Doucette and Administrative Assistant Kristen Dennis

Regrets: Councilor Michelle Pineau

**OTHERS:**

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**1. CALL TO ORDER**

Mayor Heather McKenna called the meeting to order at 7:00PM.

**2. APPROVAL OF THE AGENDA**

It was moved by Councilor Patsy Doucette and seconded by Councilor Janine Doucette that the agenda for June 29<sup>th</sup>, 2020 be adopted as presented with the following additions:

-Request for trees in new development

**(2020-06-07) CARRIED (5-0)**

**3. DISCLOSURE OF CONFLICT OF INTEREST**

There was none.

**4. APPROVAL OF MINUTES**

It was moved by Deputy Mayor Les Standen and seconded by Councilor Janine Doucette that the minutes of the COC Meeting held on June 8<sup>th</sup>, 2020 be adopted as presented.

**(2020-06-08) CARRIED (5-0)**

**4.1 BUSINESS ARRIVING FROM THE MINUTES**

**5. PRESENTATIONS OR DELEGATIONS TO COUNCIL**

**6. COMMITTEE REPORTS**

North Star Arena Replacement Project Update- CAO Patsy Gamauf

CAO Patsy Gamauf explained to Council that she believes we should be close to hearing an outcome but because of time constraints that will arise if funding is approved there are a few resolutions needed from Council.

It was moved by Councilor Stephanie Moase and seconded by Councilor Patsy Doucette that upon funding approval for the North Star Arena Replacement Project, the Town tentatively retains Jim Cain from Firland Management as the project manager and owner's representative and to retain I.B. Storey as the arena design engineer. Final approval will be given once their breakdown of fees are submitted and the Town is satisfied with their proposals.

**(2020-06-09) CARRIED (5-0)**

It was moved by Councilor Stephanie Moase and seconded by Councilor Donna Coll that upon funding approval for the North Star Arena Replacement Project, in case of a pressing emergency, where the delay resulting from inviting tenders or bids would be injurious to the public interest and/or the Town's assets, the North Star Arena Replacement Project group consisting of Mayor Heather McKenna, Deputy Mayor Les Standen, CAO Patsy Gamauf, and Deputy CAO Marley Doucette may approve the purchase and report it to the council at the earliest date thereafter.

**(2020-06-10) CARRIED (5-0)**

Sewer and Water Update – Deputy Mayor Les Standen

Deputy Mayor Les Standen reported that he is happy to tell Council we have received funding for an Inflow and Infiltration Study and upgrades to the sewer and water system. He recommends that himself and staff gives approval to the engineer as the Council has approved the project and he will report back to Council as things happen.

WHEREAS the Town of North Rustico and the North Rustico Sewer and Water Utility are upgrading the Water and Sewer System;

AND WHEREAS the North Rustico Sewer and Water Utility requires financing in order to fund the Upgrading of the Water and Sewer System;

AND WHEREAS the amount borrowed for the Upgrading of the Water and Sewer System will not cause the Town of North Rustico to exceed its debt limit.

**"BE IT RESOLVED:**

**THAT the North Rustico Sewer and Water Utility enter into a loan**

agreement with the Provincial Credit Union Limited (herein called the "Lender") to fund the capital project referred to as the Upgrading of the Water and Sewer System, there will be 2 loans and the first shall be in the amount of \$212,500.00 which will be repaid with the Gas Tax Allocation in 2021, the MCEG and the GST rebate which will be paid in full by December 31, 2021. The second loan is the Utility's portion of \$75,000.00 and will be set up as a 20-year loan.

THAT the Chief Administrative Officer and the Mayor be and are hereby authorized to execute the security documents on behalf of the Town of North Rustico and the North Rustico Sewer and Water Utility and all other deeds, documents, instruments and writings, if any, incidental or to give effect thereto, and to do all other acts, or things they may consider to be necessary, desirable or useful for the purpose of obtaining the said loan and carrying out the terms and fulfilling the North Rustico Sewer and Water Utility's obligations to the Lender.

THAT all deeds, documents, instruments, writings, acts or proceedings connected with or pertaining to the said loan which may heretofore have been executed, made done or taken on behalf of the Town of North Rustico and the North Rustico Sewer and Water Utility by the Chief Administrative Officer and the Mayor be and they are hereby expressly approved, ratified and confirmed."

Moved by Deputy Mayor Les Standen  
Seconded by Councilor Janine Doucette  
**(2020-06-11) CARRIED (5-0)**

North Star Arena 2020 Board Update—Deputy Mayor Les Standen

Deputy Mayor updated the Council that the Board has another meeting and they had signed the lease. The board is coming together nicely.

**Resolution regarding lease of North Star Arena:**

WHEREAS the Town of North Rustico ("the Town") entered into an agreement with the North Rustico Community Recreational Commission (the "Commission") with respect to the Town's acquisition of the North Star Arena property from the Commission (the "Agreement");

AND WHEREAS one of the conditions of the Agreement is for the Town to enter into a satisfactory lease/facility management agreement for the operation of the North Star Arena;

AND WHEREAS North Rustico Arena (2020) Inc. was incorporated for the purpose of operating recreational facilities for the benefit of 13

communities, including the Town;

AND WHEREAS the Town has determined that it is in the best interests of the Town to enter into a lease agreement with North Star Arena (2020) Inc. to facilitate North Star Arena (2020) Inc.'s operation of the rink.

NOW THEREFORE BE AND IT IS HEREBY RESOLVED:

1. THAT the Town enter into a lease with North Star Arena (2020) Inc. for the lease of the building located on provincial parcel number 427054, at 22 Recreation Street, in North Rustico, Prince Edward Island, in accordance with the terms and conditions set forth in the attached lease agreement.
2. THAT the Town's Mayor and Chief Administrative Officer be and are hereby authorized and directed for and in the name of the Town to do all acts and things and to execute or cause to be executed all such documents as may be necessary or desirable in connection with entering into the lease including, but not limited to, signing the lease agreement.
3. THAT all documents, instruments, writings, acts or proceedings connected with or pertaining to the said lease which may heretofore have been executed, made done or taken on behalf of the Town be and are hereby expressly approved, ratified and confirmed.

Moved by Deputy Mayor Les Standen  
Seconded by Councilor Stephanie Moase  
**(2020-06-12) CARRIED (5-0)**

Trail Development—Councilor Donna Coll  
Councilor Donna Coll updated the Council that herself and Councilor Janine Doucette met with resident Barb Blacquiere and walked through the existing trails and marked the initial trail and trees needing cleared. Donna contacted Gabriel Mercier and took him for a walk through. Gabriel and up to two other people will take a week in July to cut some of the marked trees and clear things up. Donna will get back to Council with a date.

## **7. REQUEST FOR DECISION**

### **2020-21 Playground Opening**

It was moved by Deputy Mayor Les Standen and seconded by Councilor

Patsy Doucette that the Town of North Rustico opens the playground equipment and keeps the public washrooms closed.

**(2020-06-13) CARRIED (5-0)**

**8. NEW BUSINESS & CORRESPONDENCE**

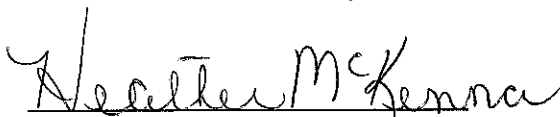
- Atlantic Lottery Sponsorship
  - Deputy CAO Marley Doucette spoke with Council and informed them that next year's Hauling in Day Event had been chosen by Atlantic Lottery for a \$5,000 sponsorship as all Funding by Atlantic Lottery has been cancelled in 2020.
- Canada Day Update
  - Deputy CAO Marley Doucette explained that the summer students had designed give away bags for residents due to the Cancellation of Canada Day. They started handing them out today. The Town has a like and share contest going on where over 1,300 people have liked it. We will be doing another like and share contest that is Seafood inspired. June 30 the summer students will go around and judge the best decorated house and July 3 there will be a number of gift card draws. Any left-over bags will be set out Wednesday to be picked up.
- Request trees in new subdivision
  - Deputy Mayor Les Standen received a letter from a resident asking if the Town would create an initiative to put trees on properties in the new subdivision. Council felt the Town could give residents information on where to get trees such as TREK is giving out free trees this weekend. Watersheds are usually good to partner with for this.

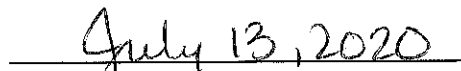
**10. NEXT MEETING** – Monday, July 13<sup>th</sup>, 2020 at 7PM


**10. ADJOURNMENT**

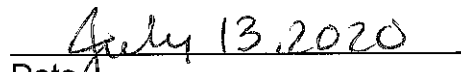
It was moved by Councilor Patsy Doucette and seconded by Councilor Donna Coll that the meeting be adjourned at 7:38PM.

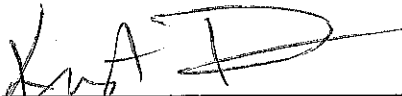
**(2020-06-14) CARRIED (5-0)**

  
\_\_\_\_\_  
Mayor Heather McKenna

  
\_\_\_\_\_  
Date

  
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CAO Patsy Gamauf

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Administrative Assistant  
Kristen Dennis

Date July 13, 2020