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**Town of North Rustico, PEI**  
**Meeting Minutes**  
***Regular Council Meeting***  
**Monday, November 25<sup>th</sup>, 2019 at 7PM**

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**PRESENT:** Mayor Heather McKenna, Deputy Mayor Les Standen,  
Councilors Janine Doucette, Donna Coll, Stephanie Moase  
and Michelle Pineau

Staff: CAO Patsy Gamauf, Deputy CAO Marley Doucette  
and Administrative Assistant Kristen Dennis

Regrets: Councilor Patsy Doucette

**OTHERS:** 1 resident, Fire Chief Dan Gallant

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**1. CALL TO ORDER**

Mayor Heather McKenna called the meeting to order at 7:00PM.

**2. APPROVAL OF THE AGENDA**

It was moved by Councilor Janine Doucette and seconded by Councilor Stephanie Moase that the agenda for November 25<sup>th</sup>, 2019 be adopted as presented with the following additions.

Additions:  
Christmas Light Judging  
2019 Recap

**(2019-11-09) CARRIED (4-0)**

**3. DISCLOSURE OF CONFLICT OF INTEREST**

There was none.

**4. APPROVAL OF MINUTES**

It was moved by Deputy Mayor Les Standen and seconded by Councilor Janine Doucette that the minutes of the Special Council Meeting held on November 12<sup>th</sup>, 2019 be adopted as presented.

**(2019-11-10) CARRIED (4-0)**

It was moved by Councilor Janine Doucette and seconded by Councilor Donna Coll that the minutes of the Committee of Council Meeting held on November 12<sup>th</sup>, 2019 be adopted as presented.

**(2019-11-11) CARRIED (4-0)**

**4.1 BUSINESS ARRIVING FROM THE MINUTES**

- Deputy Mayor Les Standen asked staff if there had been any progress on finding information for a fourth flagpole. Deputy CAO Marley Doucette explained no but once they have information, they will bring it to Council.
- Deputy Mayor Les Standen brought to Council that he had dealt with RFD 2019-29 Berm on Retention Pond and Fill on Lot. Deputy Mayor Les Standen and Development Officer Derek French met with Ross Gauthier and his girlfriend to talk about the lot. They are happy with the explanation from Les and Derek and Derek have agreed to assist them as they move forward.
- Deputy Mayor Les Standen brought up RFD 2019-27 and RFD 2019-28 both pertaining to questions in relation to the subdivision and a swale. Originally the subdivision was approved by the government engineer and our engineer and the Town had the work completed by a professional company. With the approvals and the company who completed the work there should be no problems as long as the property owners grade their property as legally required to not drain into their neighbor's property. This whole situation was blown out of proportion. Deputy Mayor Les Standen says that the resident's biggest question was why the Town did not put in the swale. We are now moving forward with the swale which is what lot purchasers seem to want. The work will begin on December 2<sup>nd</sup>, 2019 and should be complete December 6<sup>th</sup>, 2019. That → dissolves the concerns of the purchasers and the situation has been dealt with. Deputy Mayor Les Standen personally does not see a need to continue with the dialogue back and forth since the swale will be complete early December.

**5. PRESENTATIONS OR DELEGATIONS TO COUNCIL**

**5.1 Dan Gallant- Fire Chief for North Rustico Fire Department**

It was moved by Councilor Stephanie Moase to Table the Delegations for Dan Gallant until he arrives. It was seconded by Deputy Mayor Les Standen.

**(2019-11-12) CARRIED (4-0)**

**6. COMMITTEE REPORTS**

**7. REQUEST FOR DECISION**

**7.1 2019-29 Berm on Retention Pond and Fill on Lot**

This request has been dealt with as discussed in business arising. It is being dealt with as a part of the swale project in the new subdivision.

**7.2 2019-30 Rescind MSC Funding for Wastewater Treatment Tank**

It was moved by Deputy Mayor Les Standen that the Town of North Rustico rescinds the MSC Funding for the Wastewater Treatment Tank. It was seconded by Councilor Janine Doucette.

**(2019-11-13) CARRIED (4-0)**

**7.3 2019-31 To Approve CAO's Annual Christmas Bonus**

It was moved by Deputy Mayor Les Standen that the Town of North Rustico approves the CAO's Annual Christmas Bonus. It was seconded by Councilor Janine Doucette.

**(2019-11-14) CARRIED (4-0)**

**7.4 2019-32 To allow David Whitlock to operate the Flea Market in 2020**

It was moved by Councilor Stephanie Moase that the Town of North Rustico allows David Whitlock to operate the Flea Market in 2020 with the conditions that he enters a standard rental agreement with the Town, he obtains liability insurance, and he uses proper signage. It was seconded by Councilor Donna Coll.

**(2019-11-15) CARRIED (4-0)**

**8. NEW BUSINESS & CORRESPONDENCE**

Councilor Michelle Pineau entered the meeting at 7:15pm.

- Committee Appointments

Mayor Heather McKenna went through the Committee List and appointed Councilors to Committees. The appointments are as followed:

1. Planning Board – Les, Norman, Selwyn, Stephanie & Michelle
2. Finance Committee – Les & Patsy G.
3. Fire Department Liaison – Les
4. Arena Project—Les, Stephanie, Michelle, Donna, Janine, Patsy G & Marley
5. Trail Development—Michelle, Janine & Patsy D
6. Town Beautification – including Parks, signage, sidewalks, floral and gardening—Donna, Janine & Patsy D
7. Advertising – including social media—Michelle,
8. Town Property Management – Stephanie,

9. Economic Development & Tourism – Availability of Commercial Property—Michelle,
10. EMO – Emergency Measures Organization—Les, Stephanie, Michelle, Donna & Janine
11. Events—Michelle, Donna & Janine
  - Canada Day—Stephanie, Michelle,
  - Fall Flavours
  - Remembrance Day
  - Christmas
  - Seawalk Park & Summer Events
  - One-time special events

- Central Coastal Tourism Partnership Meeting-Attended by Stephanie Moase

Councilor Stephanie Moase gave the Council an overview on the Central Coastal Tourism Partnership Meeting that she attended on behalf of the Town. Some of the key points that Councilor Stephanie Moase took from the meeting are:

- The STEP (Strategic Tourism Economic Plan) is in Kensington and area and is working its way ~~through~~ towards Rustico.
- In the Rustico area Fall Flavours was a huge hit, operators had a busy season and Rustico Roundtable is one of the most successful tourism ventures on the island.
- In Victoria there is a new Richard's Seafood, their Save Victoria was the best yet and they finished a new boardwalk.
- LM Montgomery Stakeholders are working on completing a literary tour where people can go to different areas to learn about Lucy Maud Montgomery.
- Parks Canada reported on the effects of Hurricane Dorian. On average there was about 2 meters lost to erosion with some locations being as high as 7 meters. They are also happy with the new requirement of putting a license plate on their park passes and will be working with accommodations to try and find a common ground.
- There was a new Anne event created in Cavendish called "A Cordial Visit". It went over very well and will take place again next year.
- The PEI Tourism Association had a discussion on Air BNB establishments and the difference of those and short-term rentals.
- Fall Flavours is up for a national award for tourism events in Canada.
- The PEI Tourism Association mentioned that they do have an inhouse graphic artist who is willing to help tourism operators

etc. With posters and such.

- Resolution needed to allow Province to administer the National Building Code for the Town of North Rustico

It was moved by Deputy Mayor Les Standen that the Town of North Rustico allows the Province to administer the National Building Code for the Town of North Rustico. It was seconded by Councilor Janine Doucette.

**(2019-11-16) CARRIED (5-0)**

- Resolution needed to grant Mayor Heather McKenna leave of absence from January- March 2020 (MGA Section 98 (4)(b))

It was moved by Councilor Stephanie Moase that the Town of North Rustico grants Mayor Heather McKenna a leave of absence from January 2020 to March 2020 as per the MGA Section 98 (4)(b)). It was seconded by Councilor Michelle Pineau.

**(2019-11-17) CARRIED (5-0)**

- Christmas Light Judging

Deputy CAO Marley Doucette explained to council that the Town has always done a small monetary prize for people who decorate their homes. The last few years we have done the best decorated and two smaller prizes picked at random. A resident asked if there could be two main prizes and one random smaller prize. Councilor Janine Doucette brought up that the Christmas lights are causing vehicles to drive on some lawns especially on Allen Street and that they will need to be fixed in the Spring. CAO Patsy Gamauf suggested that Maintenance Man Greg Balcom could possibly look to see if he could do anything for it. Councilor Janine Doucette also mentioned that last year there was a sheet of ice on Allen St that the government has not salted but should be and North Rustico Home Hardware sent guys up to salt it instead. CAO Patsy Gamauf agreed to call transportation and discuss it.

It was moved by Deputy Mayor Les Standen that the Town of North Rustico have two main prizes, one for best decorated first place of \$300, one for best decorated second place of \$200 and one random draw of \$100. Staff will ask our Bylaw Enforcement Officer Donna Johnston to judge the competition. It was seconded by Councilor Janine Doucette.

**(2019-11-18) CARRIED (5-0)**

- 2019 Recap

Deputy CAO Marley Doucette gave the Council a recap of what has been completed by the Town in 2019. See attached documents for the listing.

Fire Chief Dan Gallant entered the meeting at 7:54PM.

- Fire Chief Dan Gallant spoke to Council to make them aware that the PEI Firefighters Association. Is going to be increasing their membership fees from \$20 per firefighter to \$60 per firefighter which will be approximately a \$1000 increase for North Rustico Fire Department. The following year the PEI Firefighters Association may look at increasing the dues to \$100 per firefighter. The increase will be used to keep the fire school running as there are more costs associated with it. The suggestion to cover this was to increase dues by \$1 per household. The fire school is a very important asset to the North Rustico Fire Department as it is training taught by firefighters to firefighters.

**10. NEXT MEETING** – Monday, January 13<sup>th</sup>, 2020 at 7PM

**10. ADJOURNMENT**

It was moved by Councilor Janine Doucette and seconded by Councilor Stephanie Moase that the meeting be adjourned at 837PM.

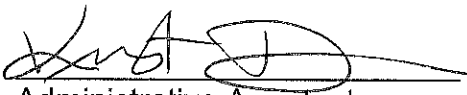
**(2019-11-19) CARRIED (5-0)**

\_\_\_\_\_  
Deputy Mayor Les Standen

January 13, 2020  
Date

  
\_\_\_\_\_  
CAO Patsy Gamauf

January 13, 2020  
Date

  
\_\_\_\_\_  
Administrative Assistant  
Kristen Dennis

January 13, 2020  
Date

## Town of North Rustico Highlights of 2019

- Kristen and Greg were hired
- Started working on arena project – held public meeting in January
- Approval of subdivision
- Lots officially started to sell
- Host community for the CMA 2019
- Hosted Fall Flavours – most successful year yet (sold out at 160 people)
- Canada Day
- Hosted National Acadian Day
- Host community for 2019 Battle of the Atlantic
- Cenotaph naming and blessing
- Applied for funding for new complex
- Hired Jim Cain to conduct feasibility study for new complex
- New Mayor
- New councilor
- New bylaws and policies
- Widening of Cavendish Road
- Simon Drive extension
- Completion of boardwalk project
- Purchased new, quality Christmas decorations
- Heat pumps in municipal buildings
- Yearly Audit
- Fire Department purchased new truck and sold older one
- Created Employee Handbook
- Asset Management and new mapping software
- Patsy joined the current arena board
- New radios for the fire department – ½ funded by Rural Development
- New generator for Lions Club emergency shelter
- EMO training
- New picnic tables, park equipment, playground expansion and Hi-spy machine
- Developed 5 year capital plan
- Expanded summer programming and hired third summer student
- Received an extra \$100,000 in Gas Tax
- Paid approximately \$600,000 down on \$750,000 loan from sale of lots
- Unsightly property clean up
- Visited several arenas to get information
- First Remembrance Day at new cenotaph
- Meeting with Canada Games representatives
- Hosted Family Violence Prevention seminar on elder abuse

- New concrete pad for sewer treatment plant
- Leased parking area from Kathy Winter
- New signage at liquor store (saying "Thank you for visiting")
- Purchased new trailer for town maintenance
- Office was repainted
- Greg will be helping with cleaning and maintenance at North Star Arena
- Hired Bylaw enforcement officer
- Had discussions with Province regarding their storm sewers
- Water laterals on Lantern Hill and other properties in town
- Hurricane Dorian – Opened and operated Emergency Shelter
- Swale project on Abegweit Lane
- Discussions on trail development with Central Development Corp
- In process of getting generator for Fire Department/Town Office
- Hosted a successful seniors supper