

**Town of North Rustico Council
REQUEST FOR DECISION
Topic: Tangible Capital Asset Policy**

Date: January 24 th , 2019	Request No: 2019-05
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Person: Patsy	Representing: Town
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Background: The Province requires this policy to allow us to apply for funding from the Municipal Capital Expenditure Grant.
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Request: To approve Policy #2019-P-7
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Advantages	Disadvantages
To be able to tap into this funding.	

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico
Tangible Capital Asset Policy**

- 1) The purpose of this policy is to establish the parameters for recognizing, recording and reporting on Tangible Capital Assets on a consistent basis and in accordance with Public Sector Accounting Standards.
- 2) This policy applies to all Departments of the Town of North Rustico
- 3) Tangible Capital Assets are non-financial assets having physical substance that:
 - (a) are held for use in the production or supply of goods and services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets;
 - (b) have useful economic lives extending beyond an accounting period;
 - (c) are to be used on a continuing basis; and
 - (d) are not for sale in the ordinary course of business.
- 4) Tangible Capital Assets are recorded at cost.
- 5) Cost in accordance with section 3 above, is the gross amount of consideration given to acquire, construct, develop, or better a tangible capital asset, including all costs directly attributable to the acquisition, construction, development, or betterment of the tangible capital asset including costs to install the asset at its final location in the condition required for its use, interest and other applicable costs.
- 6) Cost, in accordance with section 3 above, does not include taxes paid in regard to the asset that are recoverable through other levels of government by Town of North Rustico
- 7) Tangible Capital Assets meeting the criteria established in section 2 above should be capitalized, in accordance with Schedule A of this policy, when they have a value more than \$1,000.00 (one thousand dollars).
- 8) This policy is subject to any change in Public Sector Accounting Standards pertaining to Tangible Capital Assets and the direction of the Town of North Rustico Auditor's as may be necessary from time to time.

Mayor

Date

Patsy Gamauf, Chief Administrative Officer

Date

