

Town of North Rustico, PEI
Meeting Minutes
Committee of Council Meeting
October 17th, 2017 @ 7:00PM

PRESENT: Mayor Anne Kirk, Deputy Mayor Heather McKenna
Councilors Patsy Doucette, Janine Doucette, Kevin Keizer,
Wallie Dingwell and Paula Gallant

Administration and Special Events Planner Marley Doucette
and CAO Patsy Gamauf

REGRETS:

OTHERS:

1. CALL TO ORDER

Councilor Mayor Anne Kirk called the meeting to order at 7:03PM. Mayor Anne Kirk informed council that she will have the town's lawyer out at a meeting sometime to talk about confidentiality.

2. APPROVAL OF THE AGENDA

It was moved by Councilor Wallie Dingwell and seconded by Councilor Kevin Keizer that the agenda for October 17th, 2017 be adopted as presented. All are in favour.

(2017-10-01) CARRIED (6-0)

3. DISCLOSURE OF CONFLICT OF INTEREST

There was none.

4. APPROVAL OF MINUTES

It was moved by Councilor Patsy Doucette and seconded by Councilor Janine Doucette that the minutes of the meeting of September 25th, 2017 be approved as presented. All are in favour.

(2017-10-02) CARRIED (6-0)

4.1 BUSINESS ARRIVING FROM THE MINUTES

There was none.

5. PRESENTATIONS OR DELEGATIONS TO COUNCIL

6. COMMITTEE REPORTS

Mayor's Report – Mayor Anne Kirk attended a meeting with the Gulf Shore Health Corporation. They are in favour of helping the town out with any health related initiatives. The health clinic is looking at getting a nurse practitioner for North Rustico. Mayor Kirk informed the new councilors the process that happened to obtain a permanent doctor for North Rustico when Dr. Pineau retired and why it is important to keep our health clinic open.

EMO – Mayor Kirk advised the council that the town of North Rustico needs to update their EMO committee. Gary Gallant is still head of the EMO Committee but the town will need trained members for this committee. Council is interested in taking part in the committee.

Mayor Kirk is calling a town business meeting (date to be determined). Because of the high volume of tourism traffic in the past few years, the town needs a “facelift” to help make North Rustico a tourism destination. Mayor Kirk already spoke with Parks Canada about fixing up their kiosk at Rollings Pond. We are looking at new signage for the town. Mayor Kirk also showed the council new signs for the inside of the office that has the mission statement, the vision statement and code of conduct. Mayor Kirk asked the council if they feel we should approach the businesses to help out with the signage

Mayor Kirk says we have a number of residents in the town that are currently in nursing homes. She would like to do something for these residents for special occasions such as holidays, birthdays, delivering newsletters, etc.

Mayor Kirk advised the council that we will not be having any council meetings in November. The office will be closed on Monday, the 13th because Remembrance Day falls on a weekend. A motion will be made at the next meeting.

Town is planning Christmas events in December. Christmas tree lighting is on December 1st. The Town will be decorating the small park and Seawalk Park. The Town is looking at having a re-enactment of the Journey to Bethlehem. It will start on Main Street by Hilltop Avenue and will march through town to pick up all of the characters along the way and end up at the Watermark Theatre. Following this event, there will be a tea at the Senior's Club. We will sell tickets for this. We will not be having Santa's Workshop this year.

The town's staff party will be held on December 15th at the Star of the Sea Seniors Club.

CAOs Report - *see attached

It was moved by councilor Patsy Doucette and seconded by councilor Janine Doucette that her report be put into minutes as presented.

(2017-10-03) CARRIED (6-0)

Patsy presented her budget as of September 30th, 2017. Patsy explains the overage in the special event revenue and the overage in the special events expenses.

Patsy explains the gas tax allocation briefly to the council and suggests the council should meet and decide how the new allocation should be divided between the town, the utilities and the fire department.

Mayor Kirk stated the council should be asking the right questions to get the right answers.

Patsy advised the council that the next budget will be a 15 month budget and would like to sit down with each council member individually to go over the upcoming budget. She will be doing this in November and December.

Councilor Janine Doucette moves the budget be approved and put into minutes and it was moved by councilor Wallie Dingwell

(2017-10-04) CARRIED (6-0)

SPECIAL EVENT REPORT – Marley gave report on Fall Flavours event and how well it was received. She spoke on the amount of time it took to plan this event and the future of this event in North Rustico.

Screamwalk will be happening again this year but at Watermark Theatre. Her committee will be working on this the week of October 23rd to get ready for the event on the 27th and 28th.

Christmas planning has started with the planning of the Journey to Bethlehem, an interactive live nativity scene.

Councilor Kevin Keizer moved that Marley's report be entered into minutes and it was seconded by councilor Patsy Doucette.

(2017-10-05) CARRIED (6-0)

7. REQUEST FOR DECISION

RFD 2017-12 "Painting Seawalk Park Boutiques"

A consensus was made to move forward.

8. NEW BUSINESS & CORRESPONDENCE

CAO Patsy Gamauf informed the council that two of the four boutique renters are not returning this year. All of the tenants came in for a meeting with Patsy and gave them a recap of the season. The council will like to move forward and advertise for boutique vacancies.

The council have decided to review all of the documentation pertaining to the rezoning of PID#236935 Cavendish Road and will be discussing it with the public for the next two weeks. The Planning Board's recommendation will be available at the October 30th Regular Council Meeting.

The Town of North Rustico has been working over the past three years to get the wing turbine to be turned over to the English Language School Board. Hopefully by the end of October we will have the agreement ready for ready for your review so this can be finalized. The Province has agreed to pay up to \$3000 of our legal fees on this matter, which is the approximate cost.

9. NEXT MEETING October 30th, 2017 at 7:00PM

10. ADJOURNMENT

It was moved by Councilor Patsy Doucette and seconded by Councilor Paula Gallant that the meeting be adjourned at 9:45pm.

(2017-10-06) CARRIED (6-0)

Mayor Anne Kirk

Date

CAO Patsy Gamauf

Date

Marley Doucette

Date

Town of North Rustico, PEI
CAO Report
October 17th, 2017 @ 7:00pm.

Highlights for June - September 2017

- Our funding application for the Municipal Strategic Component Fund was turned down. This application was submitted to allow the Town to build the road to extend Autumn Lane back to Summer St. This would have allowed for the development of Town lots, trails and Lodge. We are now looking into other ways to tap into funding for this project.
- Over the past several months have had many meetings regarding the Rustico Seawalk Project. We now have approval from all our applications except for 1, which we will not receive confirmation until April 2018. We ordered the statue of the "Fisherman looking out to Sea" on July 4th and it should be completed in the Spring of 2018. Ted and Gavin will be coming to our Regular Council Meeting on October 30, to give you an update and the plans moving forward.
- In the summer we had three great students working for us Cassie Doiron, Joelle Murphy and Kalen Vickerson. Kalen has continued into the fall on a part-time basis, this will help with Fall cleanup and getting ready for Christmas.
- Co-op Park is really taking shape. I want to thank Heather and Janine for all their hard work. We are still working on this Park.
- Met with Jamie Goosbie from Recreation PEI to look over the condition of our Playground Equipment and area. The equipment needs minor repairs which Lenny and Kalen will look after and we will have to expand the gravel area, which will be doing in the end of October or first of November after the Park is finished being used.
- Held Election in September 2017 and 2 new Councilors, Paula Gallant and Wallie Dingwell were elected to fill the 2 vacant Council seats.
- Marley & I will be attending the 2017 FPEIM Semi Annual Meeting on Saturday November 4th, 2017 in Montague from 9:30 - 3:00. If anyone

would like to attend please let me know by Thursday October 19th.

- I will be starting to work on the 2018-2019 Budget and would like make myself available to meet with each of you in November or December to discuss. Please give me a time which is good for you by the end of October.

**DEVELOPMENT PERMITS
 APPLICATIONS 2017**

Permit No.	Name	Date Approved
1484	Wade Pineau – new shed	May 23/17
1485	Wade or Tony Pineau – Temp. Trl	May 23/17
1486	Scott Pound – Single Family Dwell	June 28/17
1487	Allan Cota-Addition to Accessory	June 27/17
1488	Troy Martin – Accessory Building	July 4/2017
1489	Pauline Pineau-Addition to livingrm	July 4, 2017
1490	Habitat for Humanity- Single Family	July 4/2017
1491	Shelly Campbell-Add to Accessory	July 10/2017
1493	Allan Deyoung – Shed	August 14/17
1494	Sean Furlong – Semi	August 16/17
1495	Kathy Winter-Addition	August 28/17
1496	Shane McKenna-Addition to shed	October 2/17
1497	Denis Lessard-Baby barn	October 17/17
N/C	Berthold Reuss-8' fence	October 17/17

Now I will ask for the approval of my report as presented.