

TOWN OF NORTH RUSTICO
REGULAR COUNCIL MEETING AGENDA
MONDAY JULY 13th, 2026 @ 6:30PM
TOWN OFFICE, 106 RIVERSIDE DRIVE

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Declarations of Conflict of Interest**
- 4. Adoption of Previous Minutes-**
Regular Council Meeting June 1st, 2026 @ 6:30PM
 - 4.1 Business Arising from the Minutes**
- 5. Delegations & Special Speakers- Nil**
- 6. Reports**
 - 6.1 Wellness Centre GM Report**
RFD 2026-07-019 Epoxy Floor in Canteen
 - 6.2 CAO Report**
- 7. Committee Reports**
 - 7.1 Sewer and Water Utility Board- No meeting due to lack of quorum**
Operator Report
 - 7.2 Planning Board**
Permit Report June 2026
RFD 2026-07-017 Application 1754 Change of Use 83 Harbourview Dr
RFD 2026-07-018 Application 1763 Change of Use 47 Winter St
 - 7.3 Rec & Events Committee- No meeting due o lack of quorum**
 - 7.4 Wellness Centre Advisory Committee- No meeting due to lack of quorum**
 - 7.5 EMO Committee- No Meeting**
 - 7.6 Finance & Infrastructure Committee- No meeting due to lack of quorum**
 - 7.7 North Rustico Lighthouse Committee- On hold pending Dept of Defense review**
 - 7.8 Wellness Centre Fundraising Committee**
- 8. New Business**
 - 8.1 In Camera as per MGA Section 119 1(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations;**
- 9. Correspondence**
 - 9.1 Pregnancy and Infant Loss Awareness Day Oct 15**
 - 9.2 Watermark Theatre Donation Request**
- 10. Next Meeting Dates – Monday August 3rd, 2026, at 6:30PM Regular Council Meeting**
- 11. Adjournment**

**Town of North Rustico
Regular Council Meeting Minutes
Monday July 13, 2026, at 6:30PM**

PRESENT:

Mayor
Councillors

Heather Mckenna
David LeClair, Margaret Goulding, Donna Coll, Linda McFalls,
Lana Penman and Michelle Pineau

Staff

Stephanie Moase, Sheri Prosser Dykstra and John Anthony
Langdale

Others

1 member of the Public

Regrets

1. CALL TO ORDER

Mayor Heather Mckenna called the meeting to order at 6:30pm.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Margaret Goulding and seconded by Councillor David LeClair that the agenda be approved with the addition of 6.3 Fire Chief Report.

**(6-0) MOTION CARRIED
(2026-07-067)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Councillor Donna Coll declared a conflict with item 9.2 and Councillor Linda McFalls declared a conflict with RFD 2026-07-017 under item 7.2.

4. ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Lana Penman and seconded by Michelle Pineau that the minutes from the Regular Council Meeting June 1st, 2026, be approved as presented.

**(6-0) MOTION CARRIED
(2026-07-068)**

4.1 Business Arising from the Minutes-

Through information acquired from MRSB it is understood that the only amounts required to be taken at source from Council honorariums is CPP, taxes may be removed at source if requested. The Tell Your Story Video first half of the invoice has been sent. Brian the videographer has been in touch with a list of items that will be in the video and Mary Smith has agreed to meet with him to talk about the lighthouse.

5. DELEGATIONS & SPECIAL SPEAKERS- NIL

6. REPORTS

6.1 Wellness Centre GM Report

Wellness Centre GM John Anthony Langdale presented his report.

There are still serious issues with the hot water in the building since December, the sub-contractor has been on-site numerous times and thousands have been spent on diagnosing and replacing parts with no resolution. Bevan Bros is now going to Delta for assistance.

There continues to be issues with the IRP refrigeration/automation working together. Automation has been shut off and controls are being carried out manually to ensure humidity levels and temperature levels remain consistent. An onsite meeting between EMC and Guest Automation is being requested to be set-up. Carmichael, the new service provider has identified some issues for them to look into to try to find a final resolution together.

John-Anthony has requested to purchase an additional storage unit, identical to the current one onsite for \$6000 using upcoming Chase the Ace fundraising. Size is 40' with 9' ceilings. Council approved moving forward with a new unit, one councillor is checking another source to see if they can get a little better price.

RFD 2026 07-019 Epoxy Floor in Canteen

John Anthony Langdale read the RFD. Council reviewed the quotes for the work. There was a discussion to ensure that quotes include all costs including travel for any off-island quotes, and that all quotes have the same warranty.

It was moved by Councillor David LeClair and seconded by Councillor Donna Coll that Council approve the Canteen Floor Epoxy quote from Top Coat Epoxy Coatings for \$9,978.99+HST

(6-0) MOTION CARRIED (2026-07-069)

John Anthony received a request for a private group to apply for a liquor permit for a private event at the Wellness Centre. It was discussed that the Council had previously agreed that they would not approve liquor permits for private events. Once both kitchens are operational the Town will work towards getting a license for the building to be able to take on private events.

Council thanked John Anthony for his hard work in making the Rink Fry Giveaway Day successful. Councillor Margaret Goulding apologized to Council for her mis-step when assisting in the canteen during the event for a short time when the staff member had gone out to get something, she forgot that she should have a second volunteer/staff to handle cash. It was discussed to potentially do it as an annual event.

John Anthony Langdale left the meeting at 7:02pm

6.2 CAO Report

The CAO presented the report. The Simon Dr extension project is ready to move forward, CBCL will review the engineering portion and provide information on a starting time, we have 2 years to complete the project. Councillor Michelle Pineau is working with the CAO to update the current Town Flag Policy. Council will review and approve when completed.

The municipal election is on Nov 2, the same date as the scheduled Council meeting so Council has cancelled the November meeting. A meeting will be held with the incoming Council on December 7. CAO will verify the nomination process.

6.3 Fire Chief Report

Council reviewed the report.

7. COMMITTEE REPORTS

7.1 Sewer and Water Utility Board- No meeting

The June monthly operator report was presented to Council. There is a third water line leak at Pond St, at this time it looks like the line will have to be replaced immediately. The project is in the capital plan for next year but CAO will look at what funding can be used to do the project right away.

7.2 Planning Board

Chair Lana Penman presented her report. Council reviewed the approved permits list.

Councillor Linda McFalls left the meeting at 7:22

RFD 2026 07-017 Application 1754 Change of Use 83 Harbourview Dr

The Council reviewed the Development officer memo and the Planner opinion for the change of use request for 83 Harbourview Dr.

It was moved by Councillor Lana Penman and seconded by Councillor David LeClair that Council deny application 1754 for a change of use to allow an in home occupation in an accessory building.

**(6-0) MOTION CARRIED
(2026-07-070)**

Councillor Linda McFalls returned to the meeting at 7:28

RFD 2026 07-018 Application 1763 Change of Use 47 Winter St

The Council reviewed the Development officer's memo for the change of use request to have a bed and breakfast in a residential zone on Winter St.

It was moved by Councillor Lana Penman and seconded by Councillor Margaret Goulding that Council approve application 1763 Change of Use to allow a bed and breakfast in a residential zone on 47 Winter St.

**(6-0) MOTION CARRIED
(2026-07-071)**

7.3 Recreation & Events Committee- No Meeting due to no quorum

Chair Margaret Goulding thanked Jade, Stephanie, Sheri, Lana and Heather and all the volunteers for their effort on Canada Day, it was a great success, with the biggest turnout we have ever had.

7.4 Wellness Centre Advisory Committee- No meeting due to no quorum

7.5 EMO Committee- No Meeting

7.6 Finance & Infrastructure Committee

Council reviewed the June financials.

7.7 North Rustico Lighthouse Committee- On hold pending Dept of Defense review

7.8 Wellness Centre Fundraising Committee

Mayor Heather McKenna presented her report.

8. NEW BUSINESS

8.1 In Camera as per MGA Section 119 1(e)-a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations;

The member of the Public left the meeting at 8:04

It was moved by Councillor Donna Coll and seconded by Councillor Michelle Pineau that Council move in camera at 8:05.

(6-0) MOTION CARRIED
(2026-07-072)

It was moved by Councillor Donna Coll and seconded by Councillor Margaret Goulding that Council move out of in camera at 8:14pm.

(6-0) MOTION CARRIED
(2026-07-073)

The Resident returned to the meeting at 8:15pm.

9. CORRESPONDENCE- NIL

9.1 Pregnancy and Infant Loss Awareness Day Oct 15

Council reviewed the information and requested that the staff post the information on social media and in the newsletter for October.

9.2 Watermark Theatre Donation Request

Councillor Donna Coll left the meeting at 8:17pm

Council reviewed the letter and discussed previous donations and requested that the Town logo be on the website and programs.

It was moved by Councillor David LeClair and seconded by Councillor Lana Penman that Council approve a donation of \$1,500.

(6-0) MOTION CARRIED
(2026-07-074)

Councillor Donna Coll returned to the meeting at 8:19pm

10. NEXT MEETING– Monday August 3rd, 2026, at 6:30PM Regular Council Meeting

11. ADJOURNMENT

There being no further business, it was moved by Councillor Donna Coll and seconded by Councillor Linda McFalls that the meeting be adjourned at 8:25 PM.

(6-0) MOTION CARRIED
(2026-07-075)

Mayor Heather McKenna

Date

CAO Stephanie Moase

Date

GM Report – Town Council, July 13, 2026

Kitchen/Canteen

- New exhaust hood installed and operational
- New deep fryers installed and operational
- New griddle installed and operational
- Walk in freezer operational

Signage - Sponsor/Advertisers/Facility

- No updates to report

Staff/Culture

- No updates to report

Facility Update

- Hot water issues continue to be a challenge. Waiting for Bevan Bros to contact Delta rep for warranty inquiries.
- IRPs 1, 2 & 3 have all experienced major issues. EMC has been on-site repeatedly but does not have any conclusions or solutions.
- Carmichael was called to address on-going concerns and are currently working to assist.

Room Rentals

- Red Isle Relay used the EWC as a waypoint, from 9:30PM to 11PM, during their event on June 21st. 33 teams participated from all over the Maritimes. They have requested to return next June 20th, 2027.

General

- Special request for authorization to purchase a used container for storage (GM will provide details).
- Special request for authorization to have canteen floor epoxy coated (see attached quotes).

Town of North Rustico Council
REQUEST FOR DECISION
Topic: Epoxy Floor in Canteen

Date: July 9, 2026	Request No: 2026-07-019 <i>(Office Use Only)</i>
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Person: John-Anthony Langdale, GM	Representing: EWC
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Background

The concrete floor in the EWC canteen requires sealing to improve its durability and ease of maintenance. With the increased use of the canteen, the existing unsealed concrete is likely to become stained and more difficult to keep clean.

To address this, we obtained three quotes for applying an epoxy floor coating. This coating would provide a durable, sealed surface that is significantly easier to clean and maintain while enhancing the overall appearance of the canteen.

Island Epoxy Floors- \$11,520 +HST

Top Coat Epoxy Coatings- \$9,978.99 +HST

Vepox Epoxy Coatings- \$10,898.08 +HST

Request:

That Council review and approve the best quote to have the floor re-finished.

Advantages	Disadvantages
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Required Resources:	Capital money from FPEI loan or CTA Fundraising
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Staff Comments	
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CAO's Review / Comments	
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**TOWN OF NORTH RUSTICO
CAO REPORT
COUNCIL MEETING JULY 13, 2026**

Sewer & Water

- Simon Dr Extension project- CCBF funding approved, MSC funding has been approved.
- Capacity Model/Booster Pump Project- CCBF funding approved, CHIF funding denied; setting up meeting for possibility of joint application with developer
- IRAC Filing will move forward with application changes and send to IRAC.

Town/Wellness

- Commissioning walk throughs completed by Coles and IB Storey – on June 8 and June 12. Working with Resolve on operational plans and completing capital through FPEI Loan
- Started 2025-2026 MCEG claim
- Working with Stantec and Planning Board on Official Plan and Bylaw Update
- Trail map for greenspace - naming completed with Donna Coll- require updates from map developer
- Reviewing first draft of updated Employee Handbook- awaiting info on medical
- Met with Canoe for medical benefits June 23, awaiting quotes to confirm financial cost for Town/employees
- Working with new Firehall Committee on next steps; reviewing locations
- Working with Legal/Mount on outstanding lease agreements, kitchen rental and property sale
- Funding approved for EWC for Post secondary Student funding- No student hired
- Preparing for November Elections- Agreement with Elections PEI completed
- Working with Councillors on Flag Policy, Fees Bylaw and Procurement Bylaw
- Attended legal webinar on June 9 on Planning & Development
- Rezoning paperwork complete and submitted for Simon Dr
- Meeting weekly with John Anthony and David to keep projects moving
- Met with Krystal from MP Heath MacDonald's office to review issues and funding availabilities

CAPITAL & MAINTENANCE PROJECTS

- North Rustico Lighthouse divestiture- Business plan submitted. Will look to apply for ACOA funding. Project placed in review as the asset is now under Dept of Defence.
- Greenspace at Autumn Lane re-forestation; planning second phase of mulching and tree planting. Need signage to recognize sponsor Backwoods Treecutting
- Boardwalk project- Awaiting signage completion. Received \$390,000 from ACOA and \$450,000 from Active Transportation and \$56,715.80 in individual fundraising, Phase 2 additional funding through ACOA to update wooden walkways in park with gravel is complete.
- Wellness Canteen – Equipment installed, final electrical being completed, July 11 Fry giveaway event
- EV chargers installed and operational at Wellness Centre, awaiting funding completion
- Looking into new flagpole for Town and other flags
- Beginning review of information for gazebo
- Will begin work with CBCL for the engineering for Simon Dr water and sewer extension project

Fire Chief Report for July 2026 Council Meeting

It's been a quiet start to summer. I've had no new updates on the truck so I'm assuming it's still on schedule for around the first week of August. Our June calls were 2 site/smell of smoke, 3 Medical, and 2 alarms. We have started marine training again with New Glasgow, New London, and North Shore. There is no other big news to report in the Dept.

Doug BurrIDGE, Fire Chief

BP Water and Wastewater Services
Monthly Report to the Council

Period: June 2026

Services rendered by the W&S Operator this month	Operational Notes • June 1-2nd – Inspected the installation of the water & sewer lines for Crickets Creamery. • June 15th – Attended the W&S Meeting • Gathered coordinates and well information to assist with the water permit applications. Wastewater Treatment Plant Operations & Maintenance • Routine monitoring, sampling, and system checks completed; no operational issues this month. • Met with Paul O'Donnell to configure remote access for the SCADA system. Previously, the system could only be accessed while on site. This allows remote monitoring of the plant operations and should assist when alarms/operational problems occur.
Comments about the sewer system	WWTP Samples • June 16th – Wastewater samples completed. All results were in compliance.
Comments about the water system	Water Samples • June 9th – Distribution only. • June 23rd – Wells & Distribution All results were in compliance.

	Chlorine Purchased • June 17th – 4 jugs of chlorine were purchased.
Recommendations to be considered.	<i>No new recommendations at this time.</i>

Planning Board Report for July 2026 Council Meeting

The Planning Board held its regular meeting on June 16. The minutes from the May 12 meeting were reviewed and adopted.

New Business

At the June meeting, The Board reviewed the development permits approved during the month of May, along with the following applications:

Application for Change of Use – In-Home Occupation: The application was denied at this time as per recommendation from our Development Officer. The Board agreed to revisit the matter during the review of the Town's bylaws to determine whether amendments are needed.

Application for Change of Use – Bed and Breakfast: The application was approved in accordance with the recommendation of Development Officer. During the discussion, the Board noted that the current Bed and Breakfast provisions within the bylaw are quite limited and will consider expanding and clarifying them as part of the bylaw review.

Application for Commercial Parking Lot Variance (Bakery): The Board recommended that Council obtain input from neighbouring property owners regarding the requested variance before making a final decision on the application.

The Planning Board also held a working meeting on July 8 to continue its review of the Town's bylaws.

Lana Penman
Planning Board Chair

Town of North Rustico Development Permits June 2026						
PID	Permit #	Address, Community	Application Type	Application Details	Nature of Decision	Appeal By Date
454967	#1770	24 Hilltop Avenue, NORTH RUSTICO	Development Permits	replace existing deck with a new deck approximately 8.5ft. by 9.9 ft. with new steps	Approved	7/15/26
843904	#1769	55 Simon Drive, NORTH RUSTICO	Development Permits	Construct a 10ft. by 10ft. pergola in the rear yard	Approved	7/15/26

Town of North Rustico Council
REQUEST FOR DECISION
Topic: 1754 Change of Use 83 Harbourview Dr

Date: July 9, 2026	Request No: 2026-07-017 <i>(Office Use Only)</i>
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Person: Lana Penman, Chair	Representing: Planning Board
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Background

The Town received an application for a change of use at 83 Harbourview for an in-home occupation. The request was to have the in-home occupation in an accessory building on the property. The Development Officer provided a memo outlining the requirements for an in-home occupation. The Planning Board and Development Officer have recommended not to approve the application.

Request:

That Council review application 1754 for a change of use for an in home occupation in an accessory building.

Advantages	Disadvantages

Required Resources:	.
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Staff Comments	
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CAO's Review / Comments	
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June 11, 2026

John Ployer
Development Officer
Town of North Rustico
PO Box 38,
North Rustico, PE
C0A 1X0

Dear Mr. Ployer:

Subject: Home Occupation/Change of Use Application

I am writing in response to your email dated May 27, 2026, seeking an independent review and professional opinion on an application for a Home Business/Change of Use.

It is my understanding from the information you have provided, that the applicant wishes to use an accessory building on a residential property for an art studio and "tarot readings." No retail sales will occur, and the tarot readings will be a service performed in the building, by appointment. The accessory structure is a detached garage with an extension, from which the business will operate.

From the information provided, it appears that there is not currently a business use in the accessory building. The applicant proposes to change the use of (at least a portion of) the accessory building for the new business use as a home occupation.

The definition of Change of Use set out in 2.17 of the Zoning and Subdivision Control Bylaw - *means the change of Use of a Parcel of land or a Building from one class of use to another or an increase in the intensity of Use, including an increase in the number of Dwelling units.*

Official Plan

The Town of North Rustico Official Plan includes a policy that supports home occupations in the community in accordance with standards and conditions set out in the Zoning and Subdivision Control (Development) Bylaw. Specifically, **Policy PR-7** states:

Policy PR-7: In-Home Occupations

Dramatic changes in the workplace combined with new telecommunications technology such as computers, the internet, modems and fax machines have made it possible, and sometimes imperative, that more people work out of their homes. With this trend in mind, Council shall permit a range of in-home occupations in residential areas, provided there is no significant negative impact on adjacent properties or the immediate neighbourhood.

Plan Action: *The Development Bylaw will set out standards for home occupations, which limit potential residential conflicts such as noise, hours of operation, square footage, number of employees, parking,*

signage, physical changes to the structure and any other factors which may represent an impediment to the safety, convenience or enjoyment of neighbouring residents.

Zoning and Subdivision Control Bylaw

Section 4.42 of the Bylaw sets out the requirements for home occupations:

4.42 BUSINESSES IN RESIDENTIAL ZONES / IN-HOME OCCUPATIONS

Where a property is used for domestic and household arts, or business and professional offices in a Residential or Agricultural zone, the following shall apply:

- (1) the Dwelling shall be occupied as a residence by the principal operator and the external appearance of the Dwelling shall not be changed by the business use.*
- (2) there shall be no more than two non-resident assistants employed in the business or profession or the domestic and household arts carried on in the Dwelling.*
- (3) not more than 25% of the total Floor Area of the Dwelling shall be occupied by the business or profession or domestic and household arts Use.*
- (4) adequate off-street parking, in accordance with this Bylaw, separate from that required for the Dwelling, shall be provided.*
- (5) there shall be no open storage or display area.*
- (6) Premise signs may be permitted to a maximum of 400 square inches (0.27 sq. m.) in total.*
- (7) for the purposes of this Bylaw, domestic and household arts shall include:*
 - (a) Dressmaking and tailoring*
 - (b) Hairdressing*
 - (c) Instruction in the arts (music, dance, etc.)*
 - (d) Arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personal effects or toys*
 - (e) A Business Office*
 - (f) A Catering Establishment*
 - (g) A Photographic Studio*

Analysis

Policies of the Official Plan clearly support home occupations in the community.

The uses proposed by the applicant could be interpreted to meet the requirements of subsection (7) of Section 4.42 of the Bylaw as a domestic or household art. While Tarot reading is not mentioned specifically, it is a use similar to other uses where clients visit to receive a service by appointment. In my opinion, the proposed uses fall within what could be considered as a home occupation under Section 4.42(7).

Provisions of the Bylaw do not however appear to contemplate the use of accessory buildings for home occupations. Section 4.42 of the Bylaw specifically refers to a home occupation as occurring within the dwelling.

Home occupations are meant to be small-scale, and non-intrusive in residential areas. Some zoning bylaws do permit some types of home occupations to operate out of accessory building, subject to conditions.

Opinion

My opinion is based on information provided by the Development Officer, a review of the application dated January 29, 2026; the Town of North Rustico Official Plan and Zoning and Subdivision Control (Development) Bylaw. In my opinion, Council has no choice but to refuse the application for the use of the residential accessory building for the proposed home occupation as the use does not conform to the requirements for home occupations set out in the Bylaw.

Section 4.15 Development Restrictions of the Bylaw states that:

Council shall not issue a Development Permit for a Development if, in the opinion of Council:
(1) the proposed Development does not conform to this Bylaw;

In order to consider the application and approve it, an amendment to the Zoning and Subdivision Control Bylaw would be required to specifically enable accessory buildings to be used for home business purposes. It is recommended that any amendment to permit home occupations in residential accessory buildings include clear definitions of permitted home businesses and provisions to include built-in flexibility to address similar types or categories of businesses that would be acceptable in residential areas of the community. More up-to-date language is available as well as standards and conditions to help manage the use of accessory buildings for home businesses.

Should you require any further information or assistance, We would be happy to provide it.

Yours truly,

A handwritten signature in black ink, appearing to read "Mary Bishop".

Mary Bishop, MCIP,RPP, FCIP
Principal
We6 Planning Group

Town of North Rustico Council
REQUEST FOR DECISION
Topic: 1763 Change of Use 47 Winter St

Date: July 9, 2026	Request No: 2026-07-018 <i>(Office Use Only)</i>
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Person: Lana Penman, Chair	Representing: Planning Board
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Background

The Town received an application for a change of use at 47 Winter St for bed and breakfast. The Development Officer provided a memo outlining the requirements for a bed and breakfast. The Planning Board and Development Officer have recommended to approve the application.

Request:

That Council review application 1763 for a change of use for bed and breakfast.

Advantages	Disadvantages

Required Resources:	.
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Staff Comments	
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CAO's Review / Comments	
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TOWN OF NORTH RUSTICO

Application Decision

File: 1763

Date: May 27, 2026

Author: John Ployer, Development Officer

Subject: Change of Use Permit – Lauren Maclean

APPLICANT INFORMATION

- **Name:** Lauren & Terance Maclean
- **Address:** 47 Winter Street
- **PID:** 236828

PROPOSED DEVELOPMENT

- **Zoning:** R2
- **Current Use:** Single family dwelling
- **Proposed Use:** Bed and breakfast
- **Additional Servicing:** None
- **Supporting Documents:** Site plan, emails.

APPLICATION SUMMARY

The applicant, Lauren Maclean, has applied for a change of use to allow her single family dwelling located at 47 Winter Street to become a bed and breakfast.

The applicant provided a site plan of the dwelling and defined which rooms will be available to guests. The applicant has stated that she intends to offer the entire main floor of the dwelling to short term guests, with the applicant and her family staying in the basement. Guests will have three bedrooms, a kitchen and a bathroom available for their exclusive use.

While ordinary short term rentals are not permitted in the residential zone, bed and breakfasts are permitted as a special use that would allow a property owner to operate under the requirements of the bylaw and the Tourism Industry Act. Bed and breakfasts are a specific type of short term rental, legally defined until municipal and provincial law.

According to the Tourism Industry Act, a “Bed & Breakfast establishment” is a tourism establishment that is a private residence and has the following characteristics:

- the bedrooms are assigned for the exclusive use of a guest or party of guests,
- hospitality is provided directly by the tourism operator, and
- a continental or more substantial breakfast is provided for each guest;

The original application stated that a kitchen would be available to guests to use. The Development Officer informed the applicant that she must provide breakfast herself to guests as part of their stay. The applicant has indicated that she will provide whatever form of breakfast is required by the Municipality.

In order to receive a license from the province to operate a bed and breakfast, the applicant must first receive approval from the Municipality, and therefore cannot legally operate as a tourist accommodation until approved by the Town of North Rustico.

COMPLIANCE WITH OFFICIAL PLAN AND BYLAW

Official Plan (2014)

- Policy PR-1 – Zoning: The current dwelling complies with all requirements of the residential zone. The proposed change of use will also be in compliance with allowable uses in the residential zone.
- Policy PR-8 – Bed and Breakfasts: It is a policy of the Town to allow and encourage bed and breakfasts provided they have no negative effects on the neighbourhood and are limited in terms of size, signage, parking, dining facilities.
- 6.2.1 (Approval of Development or Change of Use): Any change of use must be applied for in the same manner as a development. The applicant completed the standard application form and was processed in the standard manner.

Zoning and Subdivision Control (Development) Bylaw (2014)

- Section 2.11 (Bed and Breakfasts): The definition of a bed and break is a “Dwelling occupied by a family and use incidentally to provide accommodation and limited meals to transient travellers and includes a tourist home but does not include a boarding house, rooming house, domiciliary hostel, group home, hotel, motel, restaurant or lounge.”
- Section 4.45 (Bed and Breakfasts): The applicant was asked to respond to each point of Section 4.45 and explain how she will be in compliance. Please see the following responses:

Bylaw Section	Required	Response	Status
4.45.1	The Dwelling shall be occupied as a residence by the principal operator and the external appearance of the Dwelling shall not be changed by the Bed	The family will live in the basement when the guests are occupying the main level. A door at the top of the stairs which can be locked will	Compliant

	and Breakfast operation;	allow guests privacy during their stay.	
4.45.2	not more than three (3) rooms shall be offered for overnight accommodation;	Three bedrooms will be offered to overnight accommodation. Other rooms on the main floor are available for guest's use.	Compliant
4.45.3	adequate off-street parking, in accordance with this Bylaw, separate from that required for the Dwelling, shall be provided.	The garage can hold three cars and "three-four" parking spots are available in the front yard.	Compliant
4.45.4	Premise Signs shall be restricted to a maximum of 900 sq.in.(0.625 sq. m.)	There will be no sign.	Compliant
4.45.5	there shall be no other signage, open storage or visible display area.	There will be no sign.	Compliant

Tourism Industry Act Regulations: Applicant responses

Act Section	Required	Response	Status
1 (A) (i)	The bedrooms are assigned for the exclusive use of a guest or party of guests.	The applicant provided a site plan showing which bedrooms and other rooms will be for the exclusive use of guests.	Compliant
1 (A) (ii)	Hospitality is provided directly by the tourism operator.	The applicant confirmed she will be directly providing hospitality.	Compliant

1 (A) (iii)	A continental or more substantial breakfast is provided for each guest.	The applicant originally planned to simply allow use of the upstairs kitchen to guests. After being informed she must provide breakfast, she stated she will offer what is required.	Potentially Complaint
40 (i)	All rental units except those in a Bed & Breakfast establishment or tourist home containing less than 4 units shall provide a locking device on its exterior unit door, and a key enabling the door to be locked and unlocked by guests.	As there are less than 4 units, this is not relevant. The applicant has stated guests will be given a code that opens the main door of the house.	Complaint
40 (ii)	The key required by subsection (1) shall be provided to the guest upon registration and returned to the tourism operator upon departure.	No key is required in this case but a code will be provided to guests to open the door.	Compliant
42.5	The minimum floor area of each rental unit in every Bed & Breakfast establishment, Hospitality Home establishment and Inn establishment is 100 square feet, excluding bathroom facilities.	The site plan clearly shows a provided area larger than 100 square feet.	Complaint

Analysis

- Bed and breakfasts are a permitted use in single family dwellings in any residential zone.
- The Official Plan states that Council should encourage bed and breakfasts should they be done in accordance with the Development Bylaw and will have no negative impact on

the surrounding neighbourhood. Given the nature of tourism establishments, it is difficult to anticipate impacts on neighbours as that depends on individual guests at that given time.

- The applicant has been specifically asked how she intends to comply with each relevant subsection of the Development Bylaw. It may prove difficult to enforce the relevant sections of the Bylaw without constant supervision of the tourism establishment. The Development Officer recommends conditions as part of any permit requiring the applicant to follow the strict definition of a bed and breakfast.
- The original application as submitted resembled more of a short-term rental than a traditional bed and breakfast, though the areas of concern identified by the Development Officer have been lessened through discussions with the applicant. The applicant has shown a willingness to do what is required of her from Council in order to receive approval.

Decision

- The development officer approved the application as submitted, provided the following occurs:
 - The applicant will be occupying the dwelling as her primary residence any time a guest is staying at the Bed and Breakfast.
 - The applicant will clearly identify the rental as a Bed and Breakfast in all marketing materials and online listings. The term “Bed and Breakfast” will be used in the headline or tagline on any short term rental websites.
 - The applicant will provide her guests with a continental or more substantive breakfast which will be included in the cost of the stay. The fact that a continental breakfast is being served will be stated in all descriptions of the listing posted online.
 - The applicant must present the permit in a prominent location inside the unit so guests can see the other conditions being enforced by the Town of North Rustico.
 - The applicant shall obtain a Tourism Accommodation Permit from the Government of PEI - Department of Tourism before any guests occupy the unit.
-

Prepared by:

John Ployer

John Ployer
Development Officer
Town of North Rustico

Fire Dept Budget Tracking 2026-2027

	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	2026/2027 YTD	2025/2026 YTD Comparison	2026/27 Budget
REVENUE:						
TOWN OF NORTH RUSTICO FIRE DUES	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 16,250.01	\$ 13,647.48	\$ 65,000.00
FIRE DISTRICT FIRE DUES	\$ 3,975.00	\$ 3,975.00	\$ 3,975.00	\$ 11,925.00	\$ 9,179.00	\$ 47,000.00
RESORT MUNICIPALITY FIRE DUES	\$ -	\$ -	\$ -	\$ -	\$ 8,826.53	\$ 26,480.00
HARBOUR AUTHORITY FIRE DUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525.00
TRANSFER TO OPERATIONS FROM FUNDRAISING	\$ 147.10	\$ 114.70	\$ 436.89	\$ 698.69	\$ 496.49	\$ 5,000.00
OTHER/MISC INCOME/DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 3,000.00
TOTAL REVENUE	\$ 9,538.77	\$ 9,506.37	\$ 9,828.56	\$ 28,873.70	\$ 32,249.50	\$ 147,005.00

	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	2026/2027 YTD	2025/2026 YTD Comparison	2026/27 Budget
EXPENSES:						
FIRE HALL EXPENSES	\$ 859.95	\$ 644.64	\$ 600.99	\$ 2,105.58	\$2,382.02	\$ 14,300.00
PERSONNEL	\$ 1,188.69	\$ 667.73	\$ 2,736.71	\$ 4,593.13	\$6,028.24	\$ 64,800.00
FUNDRAISING EXPENSES	\$ 147.10	\$ 114.70	\$ 436.89	\$698.69	\$496.49	\$ 5,000.00
EQUIPMENT	\$ 130.35	\$ 824.61	\$ -	\$ 954.96	\$2,490.99	\$ 7,750.00
OFFICE & COMMUNICATIONS	\$ 790.70	\$ 625.28	\$ 607.38	\$ 2,023.36	\$2,668.69	\$ 13,100.00
VEHICLES	\$ 1,129.98	\$ 1,022.32	\$ 2,090.34	\$ 4,242.64	\$4,873.08	\$ 26,600.00
TRANSFER TO CAPITAL	\$ -		\$ -	\$0.00		\$ 15,000.00
MISCELLANEOUS	\$ -		\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 4,246.77	\$ 3,899.28	\$ 6,472.31	\$ 14,618.36	\$ 18,939.51	\$ 146,550.00

SURPLUS / DEFICIT:	\$ 5,292.00	\$ 5,607.09	\$ 3,356.25	\$ 14,255.34	\$ 13,309.99	\$ 455.00
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NORTH RUSTICO FIRE DEPARTMENT
Other Accounting Information as at June 30, 2026

RBC Bank Balance	78,116.11
Plus: Outstanding Deposits	36.00
Less: Outstanding Cheques	13,508.18
Bank Balance per the Books	<u>64,643.93</u>
PCU Bank Balance Operating Account	<u>316,719.35</u>
PCU Bank Balance Truck Account	<u>458,368.47</u>
PCU Bank Balance Capital Account	<u>1,545.99</u>
Outstanding Payables	<u>3,774.56</u>

	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST ACTUAL	2026-2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
REVENUE						
WATER REVENUE	\$44,279.27	\$1,175.00	\$0.00	\$45,454.27	\$46,643.01	\$186,560.00
SEWER REVENUE	\$52,473.95	\$1,046.70	\$0.00	\$53,520.65	\$52,869.05	\$220,658.00
INTEREST & MISC	\$179.36	\$38.25	\$48.66	\$266.27	\$117.26	\$500.00
TOTAL WATER & SEWER REVENUE	\$96,932.58	\$2,259.95	\$48.66	\$99,241.19	\$99,629.32	\$407,718.00

	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST ACTUAL	2026-2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
EXPENSES						
WATER ADMINISTRATION	\$9,196.55	\$9,178.28	\$5,116.97	\$23,491.80	\$18,621.55	\$76,970.00
WATER PROFESSIONAL EXPENSES	\$2,667.50	\$2,667.50	\$2,667.50	\$8,002.50	\$8,002.50	\$35,800.00
WATER INFRASTRUCTURE	\$2,056.19	\$3,058.76	\$2,041.18	\$7,156.13	\$6,861.22	\$29,500.00
WATER REPAIR & MAINTENANCE	\$223.32	\$609.40	\$689.29	\$1,522.01	\$1,601.96	\$26,000.00
SEWER ADMINISTRATION	\$13,356.56	\$9,439.05	\$9,276.98	\$32,072.59	\$28,502.06	\$116,150.00
SEWER PROFESSIONAL EXPENSES	\$2,667.50	\$2,667.50	\$2,667.50	\$8,002.50	\$8,002.50	\$39,000.00
SEWER INFRASTRUCTURE	\$3,895.50	\$5,250.11	\$3,383.32	\$12,528.93	\$11,612.58	\$43,850.00
SEWER REPAIR & MAINTENANCE	\$26.98	\$1,068.79	\$38.09	\$1,133.86	\$58.50	\$36,500.00
TOTAL EXPENSES	\$34,090.10	\$33,939.39	\$25,880.83	\$93,910.32	\$83,262.87	\$403,770.00

SURPLUS/DEFICIT	\$62,842.48	-\$31,679.44	-\$25,832.17	\$5,330.87	\$16,366.45	\$3,948.00
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NORTH RUSTICO SEWER & WATER

Other Accounting Information as at June 30, 2026

RBC Bank Balance	131,622.65
Plus: Outstanding Deposits	1,591.96
Less: Outstanding Cheques	632.27
Bank Balance per the Books	<u>132,582.34</u>
 PCU Bank Balance Operating Account	 <u>16,773.81</u>
 PCU Bank Balance Reserve Account	 <u>49,755.67</u>
 Outstanding Receivables	 <u>8,163.84</u>
 Outstanding Payables	 <u>2,586.68</u>

TOWN OF NORTH RUSTICO 2026-27

REVENUE:	APRIL EST ACTUAL	MAY EST ACTUAL	JUNE EST. ACTUAL	2026-2027 YTD	2025/2026 YTD Comparison	2026/2027 Budget
PROPERTY TAX	\$ 75,509.51	\$ 70,647.97	\$ 73,078.74	\$ 219,236.22	\$ 190,330.53	\$ 820,000.00
RETAIL SPACE	\$ 5,060.90	\$ -	\$ 2,153.63	\$ 7,214.53	\$ 7,845.90	\$ 30,000.00
SPECIAL EVENTS *Music In The Park/Christmas	\$ 43.25	\$ 5,000.00	\$ -	\$ 5,043.25	\$ -	\$ 20,000.00
OTHER GRANTS (Base Town & Planning)	\$ 6,599.49	\$ 11,461.03	\$ 9,502.26	\$ 27,562.78	\$ 19,798.47	\$ 80,000.00
MCEG	\$ -	\$ -	\$ 70,915.12	\$ 70,915.12	\$ -	\$ 50,000.00
GOVERNMENT & EMPLOYMENT GRANTS (includes Grant in Lieu taxes)	\$ -	\$ -	\$ -	\$ -	\$ 2,265.00	\$ 35,000.00
CANADA DAY	\$ 175.00	\$ 31,325.00	\$ 2,225.00	\$ 33,725.00	\$ 32,000.00	\$ 35,000.00
INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WELLNESS CENTRE CAPITAL SPONSORSHIPS	\$ -	\$ 19,000.00	\$ -	\$ 19,000.00	\$ 8,000.00	\$ 60,000.00
DEVELOPMENT PERMITS	\$ 251.20	\$ 902.00	\$ 785.10	\$ 1,938.30	\$ 662.00	\$ 3,000.00
SALE OF TOWN PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	
OTHER /DOG TAGS/MISC	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 1,000.00
SEWER & WATER ADMIN FEE	\$ 6,250.00	\$ -	\$ -	\$ 6,250.00	\$ 6,250.00	\$ 25,000.00
STREETLIGHTS/STONES DONATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
FPEI LOAN TRANSFER		\$ -	\$ -		\$ 116,557.89	\$ 220,000.00
TOTAL REVENUE	\$ 93,889.35	\$ 138,336.00	\$ 158,659.85	\$ 390,885.20	\$ 384,209.79	\$ 1,379,500.00

EXPENSES:	APRIL 2026 EST ACTUAL	MAY 2026 EST ACTUAL	JUNE 2024 EST. ACTUAL	2026-2027 YTD	2025/2026 YTD Comparison	2026/2027 Budget
ADMINISTRATION	\$ 29,602.10	\$ 29,152.50	\$ 28,128.24	\$ 86,882.84	\$ 82,262.30	\$ 368,300.00
ADVERTISING & NEWSLETTER & PROMOTION	\$ 90.52	\$ 92.57	\$ 342.57	\$ 525.66	\$ 382.90	\$ 3,300.00
ARENA LOAN INTEREST	\$ 15,068.68	\$ 13,091.47	\$ 14,445.03	\$ 42,605.18	\$ 43,337.85	\$ 172,000.00
ARENA LOAN	\$ 4,962.61	\$ 6,939.82	\$ 5,586.26	\$ 17,488.69	\$ 16,740.72	\$ 70,000.00
ARENA FPEI LOAN INTEREST						\$ 85,000.00
ARENA FPEI LOAN					\$ -	\$ 34,000.00
INFRASTRUCTURE	\$ 5,536.20	\$ 5,634.88	\$ 3,723.39	\$ 14,894.47	\$ 16,168.81	\$ 62,450.00
FIRE PROTECTION	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 16,250.01	\$ 13,647.48	\$ 65,000.00
OFFICE & BUILDING	\$ 2,431.13	\$ 7,615.88	\$ 1,798.17	\$ 11,845.18	\$ 15,358.83	\$ 41,525.00
PROFESSIONAL SERVICES	\$ 5,470.08	\$ 4,453.24	\$ 8,782.64	\$ 18,705.96	\$ 45,309.73	\$ 194,500.00
RENTAL PROPERTIES	\$ 6,705.63	\$ 3,338.30	\$ 5,498.77	\$ 15,542.70	\$ 4,266.30	\$ 15,600.00
SPECIAL EVENTS	\$ 7,102.23	\$ 25,638.63	\$ 3,099.34	\$ 35,840.20	\$ 31,619.36	\$ 83,100.00
TRANSFER TO CAPITAL (FROM GOV GRANTS)				\$ -	\$ -	\$ -
TRANSFER TO CAPITAL (FROM FPEI LOAN)				\$ -	\$ 39,039.11	\$ 100,000.00
TRANSFER TO 2026-27 CAPITAL				\$ -	\$ -	\$ 20,000.00
TRANSFER TO WELLNESS OPERATING	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ 30,000.00	\$ 60,000.00
TOTAL EXPENSES	\$ 102,385.85	\$ 101,373.96	\$ 76,821.08	\$ 280,580.89	\$ 338,133.39	\$ 1,374,775.00
SURPLUS / DEFICIT:	-\$ 8,496.50	\$ 36,962.04	\$ 81,838.77	\$ 110,304.31	\$ 46,076.40	\$ 4,725.00

TOWN OF NORTH RUSTICO
Other Accounting Information as at June 30, 2026

RBC Bank Balance	350,597.44
Plus: Outstanding Deposits	4,050.00
Less: Outstanding Cheques	51,295.94
Bank Balance per the Books	<u>303,351.50</u>
Less Committed Funds-	
2026-2027 Capital	<u>100,000.00</u>

Total Uncommitted Funds	<u><u>203,351.50</u></u>
RBC Gas Tax Account	<u><u>75,220.94</u></u>
PCU Operating Account	76,242.78
Less Committed Funds-	12,500.00
Hauling In Day	<u><u>63,742.78</u></u>
PCU Capital Reserve Account	270,788.68
Less Committed Funds-	500.00
EMO Reserve	<u><u>270,288.68</u></u>
Outstanding Receivables	150,028.62
Less Ice Rentals	110,281.38
	<u><u>39,747.24</u></u>
Outstanding Payables	383,914.38
Less Fire Dept	3,774.56
Less Wellness Centre	108,479.82
	<u><u>271,660.00</u></u>

Wellness Centre Budget Tracking 2026-2027

REVENUE	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	2026/2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
Ice Rental	\$37,211.85	\$42,950.88	\$30,126.08	\$110,288.81	\$87,687.51	\$514,000.00
Room Rental	\$5,675.25	\$3,462.92	\$3,346.84	\$12,485.01	\$10,643.27	\$70,800.00
Fitness Centre	\$5,690.74	\$6,528.12	\$8,537.00	\$20,755.86	\$18,458.60	\$75,900.00
Food Service	\$1,952.24	\$5,386.88	\$321.38	\$7,660.50	\$1,692.67	\$99,000.00
Other Programs & Services	\$20.00	\$10.00	\$0.00	\$30.00	\$0.00	\$625.00
Fundraising/Donations /Sponsors	\$2,109.40	\$1,102.90	\$72.17	\$3,284.47	\$2,080.95	\$66,000.00
Town Operating Grant	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$30,000.00	\$60,000.00
Government Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$78,215.00	\$104,715.00
	\$72,659.48	\$59,441.70	\$42,403.47	\$174,504.65	\$228,778.00	\$991,040.00

EXPENSES	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	2026/2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
Food Service	\$1,447.20	\$3,631.14	\$0.00	\$5,078.34	\$1,302.25	\$83,000.00
Administration	\$35,372.51	\$26,189.69	\$23,101.14	\$84,663.34	\$73,276.87	\$329,700.00
Infrastructure & Maintenance	\$33,999.55	\$115,399.63	\$37,207.08	\$186,606.26	\$170,416.77	\$559,115.00
Programs Events & Services	\$0.00	\$0.00	\$0.00	\$0.00	\$22,282.34	\$0.00
Transfer to Capital from Operating					\$0.00	\$17,500.00
	\$70,819.26	\$145,220.46	\$60,308.22	\$276,347.94	\$267,278.23	\$989,315.00

SURPLUS/DEFICIT	\$1,840.22	(\$85,778.76)	(\$17,904.75)	(\$101,843.29)	(\$38,500.23)	\$1,725.00
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ELIYAHU WELLNESS CENTRE

Other Accounting Information as at June 30, 2026

Bank Balance per the Bank	189,425.39
Plus: Outstanding Deposits	3,477.60
Less: Outstanding Cheques	1,260.06
Bank Balance per the Books	191,642.93
Outstanding Receivables	110,281.38
Outstanding Payables	108,479.82
Due to Town	612,149.56

Fundraising Committee Report for July 2026 Council Meeting

Cow Patty Bingo - it will be held on October 3, Saturday at the Lion's Club, North Rustico 12 - 5 pm. Tickets will be printed at Town office and distributed. Chantelle will look after tables for craft fair. (20)(SOLD OUT)The Dickinson's agreed to let us use their field and cows for that day. Licenses have been retained from government.

Chase the Ace - still going strong. Need volunteers for Saturdays, 10 am to 12 at the Eliyahu Wellness Center.

Having free - fries (12:30 - 3:30 pm) skate (1:30 - 2:30 pm) on July 11 at the Eliyahu Wellness Center.

Bootleggers Ball, 2027 checking into having a Bootlegger's Ball in June of 2027.

Mayor Heather McKenna
Fundraising Committee Chair



Stephanie Moase <smoase@northrustico.com>

Fwd: Pregnancy and Infant Loss Awareness Day & Month Request – October 2026

1 message

Sheri Prosser Dykstra <sdykstra@northrustico.com>
To: Stephanie Moase <smoase@northrustico.com>

Wed, Jun 17, 2026 at 2:57 PM

Thanks

----- Forwarded message -----

From: **Kristin Pichoskie** <pichoskie7@gmail.com>
Date: Wed, Jun 17, 2026 at 2:50 PM
Subject: Pregnancy and Infant Loss Awareness Day & Month Request – October 2026
To: Kristin Pichoskie <pichoskie7@gmail.com>

Dear Mayor and Members of Council,

My name is Kristin Pichoskie and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

Oak's Tree of Love respectfully requests that your municipality proclaim October 15, 2026 as Pregnancy and Infant Loss Awareness Day and proclaim October 2026 as Pregnancy and Infant Loss Awareness Month.

We would also be grateful if the municipality would consider a flag raising and/or illumination of a municipal building, landmark, sign, bridge, or other public feature in pink, blue, and white in recognition of this important awareness initiative.

Pregnancy and infant loss affects thousands of Canadian families each year. This recognition would help raise awareness, honour babies gone too soon, support bereaved families, reduce stigma surrounding grief and loss, and encourage compassionate conversations about pregnancy loss, infant loss, stillbirth, and child loss within our communities.

Oak's Tree of Love provides memory boxes, remembrance projects, awareness initiatives, hospital partnerships, and support resources for families affected by the loss of a baby or child.

As part of a Canada-wide awareness campaign, we are reaching out to municipalities across the country to encourage recognition of Pregnancy and Infant Loss Awareness Day and Month and to ensure grieving families know they are not alone.

Thank you for your time, consideration, and support of bereaved families. We would be grateful to learn if the municipality plans to participate through a proclamation, flag raising, illumination, or other form of recognition for Pregnancy and Infant Loss Awareness Day and Month in 2026.

Sincerely,

Kristin Pichoskie

Founder, Oak's Tree of Love

pichoskie7@gmail.com

In loving memory of Oak Beaudyn Noel  

--

Sheri Prosser Dykstra, BAC

Bookkeeper | Deputy CAO
Town of North Rustico
(902) 963-3211

sdykstra@northrustico.com





Mayor Heather McKenna
Town of North Rustico
106 Riverside Drive
North Rustico, PE C0A 1X0

Dear Mayor McKenna,

On behalf of Watermark Theatre, I would like to thank the Town of North Rustico for its continued support. Your contributions have helped us provide high-quality theatre and cultural experiences while contributing to the vibrancy and economic activity of our community.

As we prepare for the 2026 season, we are once again seeking the Town's support. Following our recent renovation, Watermark Theatre is stronger than ever, with improved facilities that allow us to better serve residents, visitors, artists, and volunteers.

As a non-profit organization, we rely on community partners like the Town of North Rustico to help us continue presenting professional productions, supporting local employment, and attracting visitors to the region.

We would greatly appreciate your consideration of a financial contribution for the 2026 season. Thank you for your continued support and commitment to the arts in our community.

Should you have any questions or need any further information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Lara Dias". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Lara Dias
General Manager
Watermark Theatre
generalmanager@watermarktheatre.com
902-963-3963