

**TOWN OF NORTH RUSTICO
REGULAR COUNCIL MEETING AGENDA
MONDAY JUNE 1st, 2026 @ 6:30PM
TOWN OFFICE, 106 RIVERSIDE DRIVE**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Declarations of Conflict of Interest**
- 4. Adoption of Previous Minutes-** Public Budget Meeting March 16, 2026 @ 6:30PM
Regular Council Meeting May 4, 2026 @ 6:30PM
 - 4.1 Business Arising from the Minutes**
- 5. Delegations & Special Speakers- Nil**
- 6. Reports**
 - 6.1 Wellness Centre GM Report**
RFD 2026 06-011 Ice & Gym Fee Schedule Updates
 - 6.2 CAO Report**
 - 6.3 Fire Chief Report**
RFD 2026-06-012 Fire Dept Donation – PEI Mutual
- 7. Committee Reports**
 - 7.1 Sewer and Water Utility Board**
 - 7.2 Planning Board**
Permit Report May 2026
RFD 2026-06-013 Application 1765 Commercial Development 32 Harbourview Dr
RFD 2026-06-014 Applications 1757 & 1758 Demolition and Development PID 237644
RFD 2026-06-015 Application 1751 Commercial Signs Churchill
 - 7.3 Rec & Events Committee- No Meeting**
 - 7.4 Wellness Centre Advisory Committee**
 - 7.5 EMO Committee**
 - 7.6 Finance & Infrastructure Committee**
 - 7.7 North Rustico Lighthouse Committee- On hold pending Dept of Defense review**
 - 7.8 Wellness Centre Fundraising Committee**
- 8. New Business**
 - 8.1 RFD 2026-06-016 Liquor License Change Request Application- Tide & Tales**
- 9. Correspondence**
 - 9.1 Telling Your Story- Video**
 - 9.2 National Dental Care Day**
- 10. Next Meeting Dates – Monday July 13th, 2026, at 6:30PM Regular Council Meeting**
- 11. Adjournment**

**Town of North Rustico
Regular Council Meeting Minutes
Monday June 1st, 2026, at 6:30PM**

PRESENT:**Mayor****Councillors****Staff****Regrets**

Heather Mckenna

David LeClair, Margaret Goulding, Donna Coll, Linda McFalls,
Lana Penman and Michelle PineauStephanie Moase, Sheri Prosser Dykstra and John Anthony
Langdale**1. CALL TO ORDER**

Mayor Heather Mckenna called the meeting to order at 6:30pm.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Margaret Goulding and seconded by Councillor David LeClair that the agenda be approved as presented.

**(6-0) MOTION CARRIED
(2026-06-057)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Councillor Donna Coll declared a conflict with RFD 2026-06-015 under item 7.2.

4. ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Margaret Goulding and seconded by Lana Penman that the minutes from the Public Budget Meeting March 16th, 2026, be approved as presented.

**(6-0) MOTION CARRIED
(2026-06-058)**

It was moved by Councillor Donna Coll and seconded by Councillor Linda McFalls that the minutes from the Regular Council Meeting May 4th, 2026, be approved as presented.

**(6-0) MOTION CARRIED
(2026-06-059)**

4.1 Business Arising from the Minutes-

The gravel pathways in Seawalk Park are almost complete, everyone thinks it looks very good. Margaret will have a tree bylaw for Council to discuss next meeting.

5. DELEGATIONS & SPECIAL SPEAKERS- NIL

6. REPORTS

6.1 Wellness Centre GM Report

Wellness Centre GM John Anthony Langdale presented his report.

Awaiting approval from the Fire Marshall's office for the new equipment for the canteen. An emergency muster sign has not yet been erected.

RFD 2026 06-011 Ice & Gym Fee Schedule Updates

John Anthony Langdale read the RFD. Council reviewed the proposed rates for the gym beginning Sept 1 2026 and a minimum of 2% annual increase for ice rates beginning April 2027.

It was moved by Councillor Margaret Goulding and seconded by Councillor Lana Penman that Council approve the proposed gym rate increases beginning Sept 1 2026 and a rate increase of a minimum of 2% for all ice rates annually beginning April 2027.

**(6-0) MOTION CARRIED
(2026-06-060)**

John Anthony Langdale left the meeting at 6:48pm

6.2 CAO Report

Stephanie Moase presented the report. Donna Coll will meet with Stephanie when the weather is nicer to review trail items. Work has begun on preparing for the Municipal elections. Liens have been lifted from the Wellness Centre, CAO will work with legal to prepare a letter for the Mount regarding the land sale.

6.3 Fire Chief Report

Council reviewed the report and was happy to receive the information.

RFD 2026 06-012 Fire Dept Donation - PEI Mutual

Stephanie Moase read the RFD.

It was moved by Councillor Margaret Goulding and seconded by Councillor Lana Penman that Council approve the Fire Dept to apply a \$400 donation from PEI mutual if the situation arises that they respond to a structural fire that is insured through PEI Mutual..

**(6-0) MOTION CARRIED
(2026-06-061)**

7. COMMITTEE REPORTS

7.1 Sewer and Water Utility Board

Chair David LeClair provided a verbal report. The financials are steady for April. The Board receives a monthly report from Brad our operator to keep everyone informed of the work being done at the two plants and throughout the infrastructure. The Town appreciates the work being done by Brad, he is actively reviewing and addressing concerns as they arise. Meeting dates for the committee have been changed for the summer due to conflicts with summer work schedules. The monthly operator report was presented to Council.

7.2 Planning Board

There was no regular meeting in May due to no quorum. A special meeting was held to review application 1765. Meetings have been changed to the second Tuesday of the month. Council reviewed the approved permits list.

RFD 2026 06-013 Application 1765 Commercial Development 32 Harbourview Dr

The Council reviewed the Development officer's memo for the commercial development.

It was moved by Councillor Lana Penman and seconded by Councillor David LeClair that Council approve application 1765 for a commercial development at 32 Harbourview Dr, to include a hostess station, outdoor patio and wheelchair ramp.

(6-0) MOTION CARRIED
(2026-06-062)

RFD 2026 06-014 Applications 1757 & 1758 Demolition & Development PID 237644

The Council reviewed the Development officer's memo for applications 1757 and 1758.

It was moved by Councillor Lana Penman and seconded by Councillor Maragret Goulding Council approve applications 1757 and 1758 for the demolition and new development of the Seawalk Park walkways.

(6-0) MOTION CARRIED
(2026-06-063)

RFD 2026 06-015 Application 1751 Commercial Signage Churchill Ave

Councillor Donna Coll left the meeting at 7:12pm

The Council reviewed the Development officer's memo and pictures for 3 commercial signs at 57 Churchill Ave.

It was moved by Councillor Lana Penman and seconded by Councillor Margaret Goulding that Council approve application 1751 for 3 commercial signs at 57 Churchill Ave.

(6-0) MOTION CARRIED
(2026-06-064)

Councillor Donna Coll returned to the meeting at 7:15pm

7.3 Recreation & Events Committee- No Meeting

Chair Margaret Goulding requests to have a special events meeting to discuss Canada Day next week prior to her leaving on vacation. Letters for sponsorship are being dropped off.

7.4 Wellness Centre Advisory Committee

Chair Michelle Pineau presented her report. There was question if CCTP could provide some promotion of the gym facility. John Anthony stated that there would be no ice conflict on July 11 for a free skate to go along with the free fry event, perhaps from 12:30 to 3.

7.5 EMO Committee

Chair Linda McFalls presented her report.

7.6 Finance & Infrastructure Committee

Chair David LeClair provided a verbal report. There are no specific highlights with the financials at this time with it only being one month into the fiscal year. A councillor raised the question of whether Council could just do quarterly financial updates instead of monthly. The CAO stated that Council used to review quarterly but Municipal Affairs suggested Council should have a monthly report to be more aware of the financials. Council reviewed the April financials.

Book keeper Sheri Prosser Dykstra discussed an issue with the Council honorariums being flagged for source deductions. She will continue to work with MRSB to find out what deductions are required, if it is CPP and income tax or just CPP. If income tax is required, Sheri will remove I prior to issuing the T-4's.

7.7 North Rustico Lighthouse Committee- On hold pending Dept of Defense review

7.8 Wellness Centre Fundraising Committee

Chair Heather McKenna presented her report.

8. NEW BUSINESS

8.1 RFD 2026-06-016 Liquor License Change Request Application- Tide & Tales

The CAO read the RFD. There was a question of why Council was required to approve and not the Province. The CAO explained that the PEILCC requires all liquor permit applicants in a municipality to have Council approval of the application prior to issuing permits.

It was moved by Councillor Donna Coll and seconded by Councillor Michelle Pineau that Council approve Tide and Tales to submit an application for a liquor license change to add the large dining area and outdoor patio.

**(6-0) MOTION CARRIED
(2026-06-065)**

Mayor Heather McKenna had to leave the meeting at 7:39PM
Deputy Mayor David LeClair resumed as Chair.

9. CORRESPONDENCE- NIL

9.1 Telling Your Story- Video

Council reviewed the information again and suggested some people that may be able to speak about the preservation of the Town history may be Mary Smith and Brendan Peters. Tabled until Donna Coll completes research of the videographer history and to speak with Mary Smith.

9.2 National Dental Care Day

Council reviewed the information and requested that staff promote National Dental Care day in the newsletter and on Facebook for Oct 10 and will do a proclamation next meeting.

10. **NEXT MEETING**– Monday July 13th, 2026, at 6:30PM Regular Council Meeting

11. **ADJOURNMENT**

There being no further business, it was moved by Councillor Donna Coll and seconded by Councillor Linda McFalls that the meeting be adjourned at 7:53 PM.

(5-0) MOTION CARRIED
(2026-06-066)

Mayor Heather McKenna

Date

CAO Stephanie Moase

Date

GM Report – Town Council, June 1 2026

Kitchen/Canteen

- Equipment package was delivered.
- Redundant kitchen equipment was driven to Big Eric's in Dartmouth for consignment sale.
- Gavan Gill (Belmont Metals) is scheduled to begin installation of the new exhaust hood on Friday, May 29th.
- Walk in freezer has been commissioned and is ready for use.
- Quotes from kitchen suppliers for shelving units (inside the freezer) received and waiting for approval to order from CTA.

Signage - Sponsor/Advertisers/Facility

- We started a "Sponsor Appreciation" campaign on Facebook which has been very popular.
- No new sponsors to report.

Staff/Culture

- Search for Summer student and additional Zamboni driver positions have started.
- Canteen Supervisor role has been filled.

Facility Update

- Carmichael Mechanical has been awarded the contract for preventative maintenance and service. They will begin on June 1st.
- Mixing valve ordered and waiting for delivery and installation.
- Another roof leak occurred last week, and WM&M were informed. They are sending a team to investigate and correct.

Room Rentals

- Heath MacDonald has continued to rent the Cultural Centre for Constituency meetings every 3rd Thursday of the month (until December 2026).

General

- Parking lot lines, cross-walk, stop and handicapped signs are due to be re-painted. Top of the Line has been contacted and coming to assess and quote.

Town of North Rustico Council
REQUEST FOR DECISION
Topic: Ice and Gym Fee Schedule Updates

Date: May 28, 2026	Request No: 2026-06-011 <i>(Office Use Only)</i>
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Person: John Anthony Langdale, GM	Representing: Eliyahu Wellness Centre
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Background

The Advisory Committee reviewed the rates and recommends the following changes:

No change to ice rates for April 2026, a 2% increase for all ice rates annually beginning April 2027.

The following changes to be made to Gym rates (HST included) beginning Sept 1, 2026

1 Month- Adult	60.00 (increase of 2.50)
1 Month- Student & 55 Plus	45.00 (increase of 4.75)
1 Month- Family	135.00 (increase of 8.50)
3 Month- Adult	160.00 (increase of 4.75)
3 Month- Student & 55 Plus	125.00 (no increase)
3 Month- Family	325.00 (increase of 28.30)
1 Year- Adult	450.00 (increase of 36.00)
1 Year- Student & 55 Plus	400.00 (increase of 26.25)
1 Year- Family	900.00 (increase of 39.80)

Request:

That Council approve the rates as recommended by the Advisory Committee.

Advantages	Disadvantages
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Required Resources:	.
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Staff Comments	
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CAO's Review / Comments	
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**TOWN OF NORTH RUSTICO
CAO REPORT
COUNCIL MEETING JUNE 1, 2026**

Sewer & Water

- Simon Dr Extension project- CCBF funding approved, MSC funding has been denied, re-applied for March 27th intake.
- Capacity Model/Booster Pump Project- CCBF funding approved, CHIF funding denied; setting up meeting for possibility of joint application with developer
- IRAC Filing will move forward with application changes and send to IRAC.

Town/Wellness

- Commissioning walk throughs to be completed by Coles and IB Storey -IB Storey booked for June 8. Working with Resolve on operational plans and completing capital through FPEI Loan
- Started 2025-2026 MCEG claim
- Working with Stantec and Planning Board on Official Plan and Bylaw Update
- Trail map for greenspace - naming completed with Donna Coll- require updates from map developer
- Working on new draft of Employee Handbook
- Have further meeting with Canoe for medical benefits June 23
- Met with new Firehall Committee Sept 10 2025 to discuss next steps; reviewing location
- Working with Mount on outstanding lease agreements and kitchen rental
- Canada Summer Jobs & Jobs for Youth Funding approved-1 student hired, doing interviews for second.
- Funding approved for EWC for Post secondary Student funding- interviews to be completed
- Canada Day Funding approved for \$25,000 plus \$5,000 for FIFA events
- Beginning work for November Elections
- Working with Councillors on Flag Policy, Fees Bylaw and Procurement Bylaw
- Attended seminar @ UPEI on AI zoning solutions May 27
- Meeting weekly with John Anthony and David to keep projects moving

CAPITAL & MAINTENANCE PROJECTS

- North Rustico Lighthouse divestiture- Business plan and funding request submitted, awaiting PSPC to complete. Will look to apply for ACOA funding. Project placed in review as the Federal Gov changed Coast Guard to now be under Dept of Defence.
- Greenspace at Autumn Lane re-forestation; planning second phase of mulching and tree planting. Need signage to recognize sponsor Backwoods Treecutting
- Boardwalk project- Awaiting signage completion. Received \$390,000 from ACOA and \$450,000 from Active Transportation and \$56,715.80 in individual fundraising, Phase 2 additional funding through ACOA to update wooden walkways in park with gravel.
- Wellness Downstairs Canteen – Recirculating Fan and electric appliances arrived and being installed
- EV chargers installed and operational at Wellness Centre, awaiting funding completion
- Working with contractors on infrastructure repairs- door complete at boutique 1
- Looking into new flagpole for Town and other flags
- Beginning review of information for gazebo
- Seawalk Park walkways phase 2 project started, to be completed June 12

Town of North Rustico Council
REQUEST FOR DECISION
Topic: Fire Dept Donation – PEI Mutual

Date: May 29, 2026	Request No: 2026-06-012 <i>(Office Use Only)</i>
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Person: Doug Burridge, Fire Chief	Representing: North Rustico Fire Department
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Background

The Fire Department has received a letter of donation from PEI Mutual if the dept responds to a call at a structure insured by PEI Mutual.

Request:

That Council approve the Fire Department to apply for a \$400.00 donation from PEI Mutual if the situation arises that they respond to a call where the structure is insured by PEI Mutual.

Advantages Increase revenue for Fire Dept	Disadvantages Some administrative work required
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Required Resources:	.
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Staff Comments	
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CAO's Review / Comments	
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Prince Edward Island Mutual Insurance Company

116 Walker Ave., Summerside, Prince Edward Island C1N 6V9
TEL: (902) 436-2185 1-800-565-5441 FAX: (902) 436-0148
email: protect@peimutual.com website: www.peimutual.com

April 30, 2026

North Rustico Volunteer Fire Department
P.O. Box 38, 106 Riverside Dr.,
North Rustico, PE
C0A 1X0

ATTENTION: Fire Chief Daniel Gallant

Dear Chief Gallant:

As part of our Loss Prevention Program, our Company has donated \$975,000.00 to Fire Departments on PEI since 1959.

Our Board of Directors has approved a fire department donation of \$400 for fire departments that attend a fire on the following conditions:

- 1- The property at risk was insured by our company, and
- 2- You forward a copy of the Fire Marshal Report or other Fire Report to our office within 60 days of the fire. You can submit this report either via email at claims.reception@peimutual.com Attention: Claims Department or fax to (902) 436-2774 or through the mail at our mailing address listed above.

We have established what we believe are simple policy guidelines in order that your fire department or Association may receive its donations. This procedure has been approved by our Provincial Fire Marshal.

We hope that our donation program will assist you and your department thereby making our Island a safer place to live.

Please fill out and return the attached form updating information on how to correctly pay donations to your department via email or fax as listed above. If we have made any errors with your contact information, please make corrections here as well.

If you have any questions regarding our donation program, please contact our Claims Department at our toll free number 1-800-565-5441.

Sincerely Yours,

Josh Toombs
Claims Manager
Enclosures /la



PROTECTING EACH OTHER SINCE 1885

P.E.I. Mutual Fire Department Donations

The _____ Fire Department has conducted an appropriate internal
(Name of Fire Department)
consultation and the Board, Trustees or Council as the case may be, has approved payment of
any donations from P.E.I. Mutual to the Department's Firefighter's Club or Association.

I hereby confirm that any donations that are to be paid by P.E.I. Mutual pursuant to its
donation policy shall be payable to the _____
(Official Name of the Firefighter's Club/Association)

and payment as so directed.

(Fire Chief Signature)

(Date)

2026/04

Updated Contact Information:

Chief: _____

Mailing Address: _____

BP Water and Wastewater Services
Monthly Report to the Council

Period: April 2026

Services rendered by the W&S Operator this month	Crickers Creamery - April 8 – Spoke with Evan Sheehan from MECL to discuss overhead guidewire issues - plans remain pending for the moment. Completed Water Turn Ons - Lobster Suppers - water was turned on. Routine Operations - Routine monitoring, sampling, and system checks completed; no operational issues this month.
Comments about the sewer system	WWTP Samples April 21st – Wastewater sampling completed. All results were in compliance.
Comments about the water system	Chlorine Purchased - April 17th – 3 jugs of chlorine. Water Samples - April 16th – Distribution only. - April 28th – Wells & Distribution All results were in compliance.
Recommendations to be considered.	<i>No new recommendations at this time.</i>

Town of North Rustico Development Permits May 2026

PID	Address, Community	Application Type	Application Details	Nature of Decision	Appeal By Date
454967	24 Hilltop Avenue	Development Permits	Replacement of Existing Deck and Relocation of Stairs to the Deck	Approved	2026-06-09
237438	32 Allen Street, NORTH RUSTICO	Development Permits	120 sq. ft. accessory building	Approved	2026-05-28
1083640	40 Autumn Lane, NORTH RUSTICO	Development Permits	Construct a 15 ft. by 19 ft. deck with a 10 ft. by 8 ft. pergola on the rear of the house	Approved	2026-06-03
236265	47 Riverside Drive, NORTH RUSTICO	Development Permits	Construct a 240 sq. ft. accessory building	Approved	2026-05-28
811448	58 Gulfview Crescent, NORTH RUSTICO	Development Permits	This Permit is a Renewal of Permit #1740 and shall be valid for 6 months from the date of issue.	Approved	2026-06-02
1131051	Lot 15 Autumn Lane, NORTH RUSTICO	Development Permits	New 1400 sq. ft. single family dwelling with two decks (32 sq. ft. and 60 sq. ft.)	Approved	2026-06-10

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: 1765 Commercial Development 32 Harbourview Dr

Date: May 29, 2026	Request No: 2026-06-013 <i>(Office Use Only)</i>
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Person: Lana Penman, Chair	Representing: Planning Board
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Background

The Town received an application from Tide and Tales to build a hostess station, outdoor patio and wheelchair ramp at 32 Harbourview. The Planning Board and Development Officer have recommended the approval of the application.

Request:

That Council approve application 1765 for a commercial development at 32 Harbourview Dr, to include a hostess station, outdoor patio and wheelchair ramp.

Advantages	Disadvantages

Required Resources:	.
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Staff Comments	
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CAO's Review / Comments	
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TOWN OF NORTH RUSTICO

Application Decision

File: 1765

Date: May 12, 2026

Author: John Ployer, Development Officer

Subject: Development Permit – Tides & Tales Bistro (PID: 692855)

APPLICANT INFORMATION

- Name: Tides & Tales Bistro
- Ownership: Town of North Rustico (lease held by Tides & Tales Bistro)
- Address: 32 Harbourview Drive
- PID: 692855

PROPOSED DEVELOPMENT

- **Zoning:** General Commercial Zone (C1)
- **Current Use:** Restaurant (leased for commercial use)
- **Proposed Use:** Restaurant (leased for commercial use)
- **Additional Servicing:** n/a
- **Supporting Documents:** site plan

APPLICATION SUMMARY

The applicant, Tides & Tales Bistro, is requesting permission for the following improvements to the building located at 32 Harbourview Drive (leased from the Town of North Rustico)

- A 12ft by 12ft (144 sq. ft.) accessory building to be located in the rear yard.
- A 13ft by 3.5ft (45.5 sq. ft.) wheelchair ramp allowing access from the main building to the rear yard.
- 1200 sq. ft. of pavers to be located in the rear and side of the property.

The applicant supplied a detailed site plan showing current and proposed buildings. It is the understanding of the Development Officer that the applicants already began construction of the proposed developments. The property is in the General Commercial Zone (C1) and falls under the approved use of a restaurant.

COMPLIANCE WITH OFFICIAL PLAN AND BYLAW

Official Plan (2014)

- 3.3.3 (Economic Goals): it is a stated goal to enhance the commercial core area and support established businesses.
- 4.3 (Commercial): It is a stated goal of the municipality to encourage additional commercial activity which would enhance the local business community, strengthen North Rustico's regional service role and increase local employment opportunities. This goal is being achieved by leasing the space to a business.
- Policy PR-1 – Zoning: The proposed development is consistent with the land use designation for the C1 Zone.

Zoning and Subdivision Control (Development) Bylaw (2014)

- Section 1.2 (Authority of the Development Officer): The development officer does have the authority to approve or deny development permits in the C1 Zone. This section still allows the development officer to forward the application to council for a decision should he believes he cannot render a decision unilaterally.
- Section 4.1.2 (Development Approval): Landscaping over an area greater than 64 sq. ft. must receive a development permit.
- Section 4.10 (Existing Non-Conforming Buildings): Both the lot and the existing structures are believed to comply with C1 lot requirements, any existing structures that do not meet zone requirements would fall under the category of existing non-compliant buildings.
- Section 4.25 (Accessory Structures): The proposed accessory meets the required setbacks set out in the Bylaw.
- Sections 10.4 and 13.5 (Lot Requirements) – C1 Zone Requirements:

Requirement	Required	Provided	Status
Lot Frontage	100 feet	115 feet	Compliant
Lot Area	9000 sq. ft.	14244.12 sq ft.	Compliant
Front Yard Setback	15 feet	≈15 feet	Presumed Compliant
Rear Yard Setback	20 feet	≈22 feet	Compliant
Side Yard Setback	10 feet	≈21 feet	Compliant
Lot Coverage	35% max	Well below limit	Compliant

Analysis

- The Official Plan and Zone and the Subdivision Control (Development) Bylaw permits all the proposed developments to occur in the C1 zone.
- The applicant has submitted a very detailed site plan of the proposed developments.
- The property is surrounded by another municipal-owned property in the PSI Zone. The Development Officer does not anticipate any adverse impacts on neighboring properties.

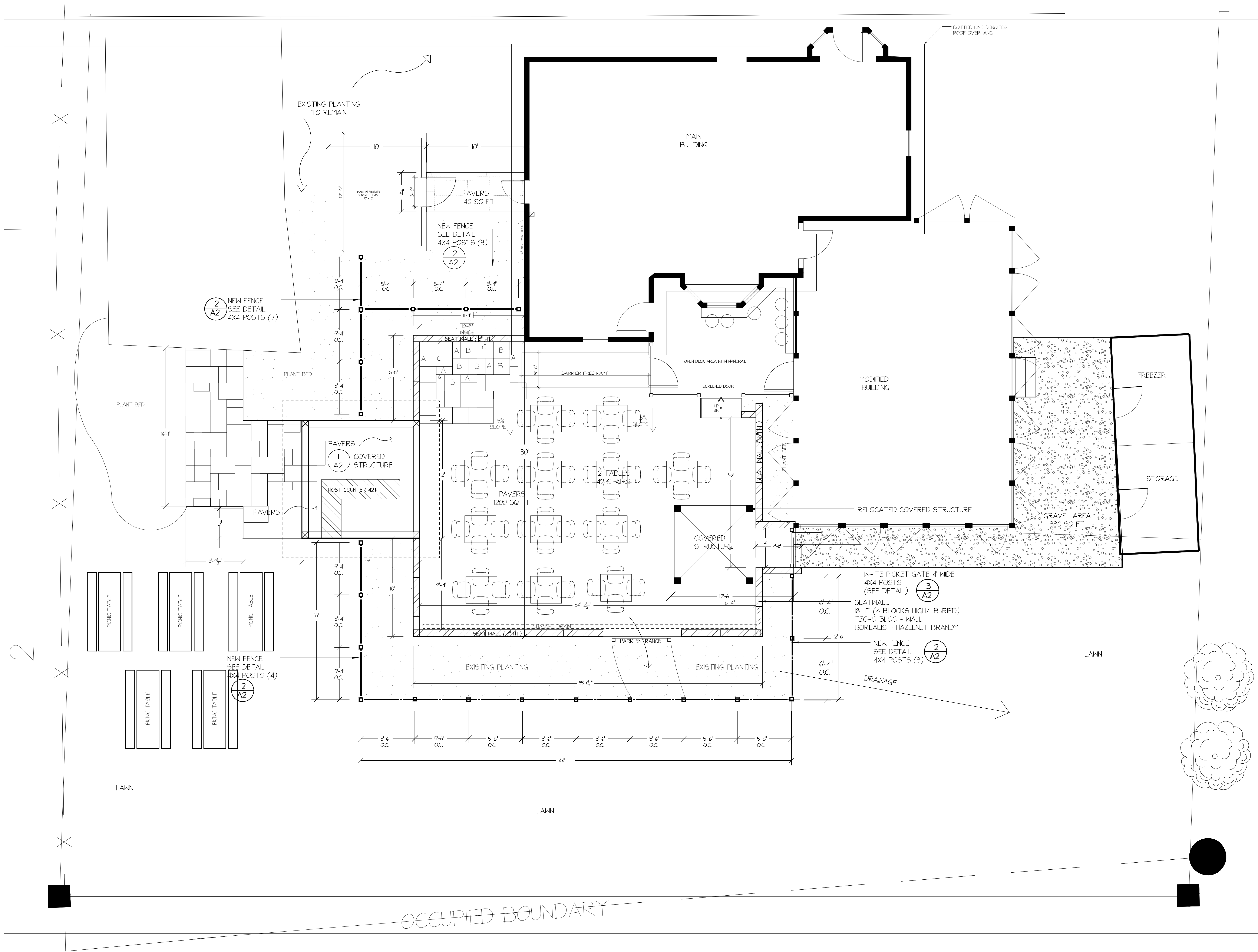
Decision

- The development officer recommends the application be approved as submitted, provided the following occurs:
 - All developments are to be constructed in full compliance with all applicable provisions of the Zoning & Subdivision Control Bylaw (2014) and any relevant provincial or federal regulations including the Canada Building Code.
 - The applicant shall obtain a building permit from the Government of PEI - Department of Housing, Land, and Communities' Lands Division before construction begins.
-

Prepared by:

John Ployer

John Ployer
Development Officer
Town of North Rustico



NOTES:

MATERIAL LIST:

TECHO BLOC - TRAVERTINA RAW
IVORY (1200 SQ)

TECHO BLOC - STEPS
BOREALIS -HAZELNUT BRANDY
4/SECTION (25 SECTIONS)
(90LIN FT)

GRAVEL AREAS (330 SQ FT)
PLANTING BEDS (550 SQ FT)
23 (4X4) POSTS P/T SIENNA
(FENCE-23 POSTS/GATE 2POSTS)



TIDES & TALES
HARSCAPE PLAN

32 HARBOURVIEW DR
NORTH RUSTICO, PE

SCALE 1" = 4'
DRAWN BY: RM
CHECKED BY: MB/JB
DATE: 08.04.2025
SHEET SIZE: ARCH. D

A1

TOWN OF NORTH RUSTICO

MEMO

File: 1758

Date: April 10, 2026

To: Town of North Rustico Planning Board

From: John Ployer, Development Officer

Subject: Development Permit – Portion of PID # 237347

APPLICANT INFORMATION

- **Name:** Town of North Rustico
- **Mailing Address:** 106 Riverside Drive North Rustico, PE C0A 1X0
- **Phone:** 902-963-3211

PROPOSED DEVELOPMENT

- **Location:** 106 Riverside Drive, North Rustico
- **Zoning:** PUBLIC SERVICE AND INSTITUTIONAL ZONE (PSI)
- **Current Use:** Public Park
- **Proposed Use:** Public Park
- **Additional Servicing:** None
- **Supporting Documents:** Site plan

APPLICATION SUMMARY

The applicant, the Town of North Rustico, is seeking a development permit for the property located at 106 Riverside Drive, commonly known as Seawalk Park Wooden Walkway removal project. The development consists of the installation of gravel paths and regrading in several areas to improve drainage. This development is to replace the boardwalks being demolished in accordance with file #1757.

The property is zoned PSI (Public Service and Institutional) which allows for a wide variety of uses which are either available to the public or considered to be for the benefit of the public, including but not limited to the current use of public parks.

The applicant has provided the development officer with a detailed site drawing showing the work to be done.

COMPLIANCE WITH OFFICIAL PLAN AND BYLAW

Official Plan (2014)

- Section 2.5.6 (Parks and Open Spaces): parks and parkland are referenced as a part of the community.
- Section 2.9.6 (Social and Recreation): Centennial Park and the boardwalk are named as important assets to the Town of North Rustico. This section also expresses hope of future improvements to this area.
- The official plan contains no policies specifically relating to public parks or the PSI Zone.

Zoning and Subdivision Control (Development) Bylaw (2014)

- Section 1.2 (Authority of the Development Officer): The development officer does not have the authority to approve or deny development permits in the PSI Zone. The application must be forwarded to council for a decision.
- Section 2.13 (Building): The remaining parts of the boardwalk can be considered buildings according to the bylaw.
- Section 2.60 (Landscaping): The gravel paths and grading work may be considered landscaping according to the bylaw.
- Section 4.1.2 (Development Approval): Landscaping over an area greater than 64 sq. ft. must receive a development permit. In the estimation of the development officer, the affected area of the proposed development exceeds 64 sq. ft.
- Section 17.2 (Permitted Uses): Public parks are permitted in the PSI Zone.
- Section 4.10 (Existing Non-Conforming Buildings): As the proposed development does expand the dimensions of other buildings on site or increase lot coverage, no consideration for possible non-conforming buildings or uses is required.

PLANNING CONSIDERATIONS

- When a municipality is the applicant undertaking a development it is of the utmost importance that the Official Plan and all relevant bylaws are followed.
- The majority of the proposed development does not fall under the definition of a “building.” Landscaping is the dominant consideration.
- The Official Plan and Zone and the Subdivision Control (Development) Bylaw does not give landscaping standards for the PSI Zone. Provided all other requirements of the bylaw are followed, the applicant may landscape as they please.
- The applicant has submitted a detailed site plan of the proposed developments, including the location of utilities and consideration for drainage.
- The proposed development will have a negligible impact on surrounding properties.

RECOMMENDATION

- It is recommended that the Planning Board approve the application as submitted as there are no planning for development concerns arising from the proposed development.
-

Council Review and Decision:

☐ Approved ☐ Denied

☐ Additional Conditions Required: _____

Date: _____

Mayor's Signature: _____ CAO's Signature: _____

Prepared by:

John Ployer

John Ployer
Development Officer
Town of North Rustico

TOWN OF NORTH RUSTICO

MEMO

File: 1757

Date: April 10, 2026

To: Town of North Rustico Planning Board

From: John Ployer, Development Officer

Subject: Development Permit – Portion of PID # 237347

APPLICANT INFORMATION

- **Name:** Town of North Rustico
- **Mailing Address:** 106 Riverside Drive
- **Phone:** 902-963-3211

PROPOSED DEVELOPMENT

- **Location:** 106 Riverside Drive, North Rustico
- **Zoning:** PUBLIC SERVICE AND INSTITUTIONAL ZONE (PSI)
- **Current Use:** Public Park
- **Proposed Use:** Public Park
- **Additional Servicing:** None
- **Supporting Documents:** Site drawing

APPLICATION SUMMARY

The applicant, the Town of North Rustico, has submitted an application to demolish structures located at 106 Riverside Drive, commonly known as Seawalk Park Wooden Walkway removal project. The structures in question are wooden boardwalks, which will be replaced with gravel paths and other improvements as described in file #1758.

The property is zoned PSI (Public Service and Institutional) which allows for a wide variety of uses which are either available to the public or considered to be for the benefit of the public, including but not limited to the current use of public parks.

The applicant has provided the development officer with a detailed site drawing showing which sections of the boardwalk are to be demolished and which are to be replaced. The drawing states that all the demolished sections will be replaced with either gravel or sod.

COMPLIANCE WITH OFFICIAL PLAN AND BYLAW

Official Plan (2014)

- Section 2.5.6 (Parks and Open Spaces): parks and parkland are referenced as a part of the community.
- Section 2.9.6 (Social and Recreation): Centennial Park and the boardwalk are named as important assets to the Town of North Rustico. This section also expresses hope of future improvements to this area.
- The official plan contains no policies specifically relating to public parks or the PSI Zone.

Zoning and Subdivision Control (Development) Bylaw (2014)

- Section 1.2 (Authority of the Development Officer): The development officer does not have the authority to approve or deny development permits in the PSI Zone. The application must be forwarded to council for a decision.
- Section 2.32 (Demolitions): The proposed development meets the definition of a demolition.
- Section 4.10 (Existing Non-Conforming Buildings): As the proposed development does expand the dimensions of other buildings on site or increase lot coverage, no consideration for possible non-conforming buildings or uses is required.
- Section 17.2 (Permitted Uses): Public parks are permitted in the PSI Zone.

PLANNING CONSIDERATIONS

- The Official Plan and Zone and the Subdivision Control (Development) Bylaw give little concern for demolition as a specific form of development.
- The applicant has submitted a very detailed site plan of the proposed demolition.
- The demolished structures are being replaced with an equivalent product in the form of gravel paths and sod. The current use of the property will not change in any meaningful way.
- The proposed development will have a negligible impact on surrounding properties.

RECOMMENDATION

- It is recommended that the Planning Board approve the application as submitted as there are no planning for development concerns arising from the proposed development.
-

Council Review and Decision:

☐ Approved ☐ Denied

☐ Additional Conditions Required: _____

Date: _____

Mayor's Signature: _____ **CAO's Signature:** _____

Prepared by:

John Ployer

John Ployer
Development Officer
Town of North Rustico

Town of North Rustico Council
REQUEST FOR DECISION
Topic: 1757&1758 Demolition and Development PID 237644

Date: May 29, 2026	Request No: 2026-06-014 <i>(Office Use Only)</i>
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Person: Lana Penman, Chair	Representing: Planning Board
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Background The Town provided applications for the demolition and new development of the Seawalk Park walkways. Planning Board and Development officer have reviewed and recommended to approve.

Request: That Council approve applications 1757 and 1758 for the demolition and new development of the Seawalk Park walkways.

Advantages	Disadvantages
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Required Resources:	.
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Staff Comments	
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CAO's Review / Comments	
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Town of North Rustico Council
REQUEST FOR DECISION
Topic: 1751 Commercial Signage 57 Churchill

Date: May 29, 2026	Request No: 2026-06-015 <i>(Office Use Only)</i>
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Person: Lana Penman, Chair	Representing: Planning Board
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Background

The Town received an application from Watermark Theatre to add 3 new signs to the building. The Planning Board and Development Officer have recommended the approval of the application.

Request:

That Council approve application 1751 for 3 commercial signs at 57 Churchill Ave.

Advantages	Disadvantages

Required Resources:	.
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Staff Comments	
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CAO's Review / Comments	
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TOWN OF NORTH RUSTICO

MEMO

File: 1751

Date: April 13, 2026

To: Town of North Rustico Planning Board and Town Council

From: Satyajit Sen, Development Officer

Subject: Development Permit Application - Watermark Theatre Proposed Signage

APPLICANT INFORMATION

Applicant: Watermark Theatre

Civic Address: 57 Church Hill Avenue, North Rustico, PE

PID: 1037613-000

Proposed Development: Signage.

PROPOSED DEVELOPMENT

The application is for signage at the Watermark Theatre property. The application materials identify a wall area of approximately 760 sq. ft. and note a proposed sign area of approximately 48 sq. ft., with the applicant stating that the sign does not exceed 10% of the wall area. A submitted sign sheet shows one fascia-style sign approximately 96" x 72", which is roughly 43 sq. ft. In addition, the mockup materials show a front fascia/wrap-style sign on the right front sign band intended to match the existing Watermark Theatre sign on the left side of the building, and a separate 4 ft. x 4 ft. sign shown on the front elevation mockup. Accordingly, the application should be assessed as a proposal for three signs.

PURPOSE OF MEMO

The purpose of this memo is to assess the signage application and provide a recommendation to Planning Board and Council. Under the Development Bylaw, no person may erect, alter, or enlarge a sign in the Town without first applying for and receiving a permit from Council. The Development Officer also does not have delegated authority to approve permanent commercial or institutional development permits.

OFFICIAL PLAN CONTEXT

The Official Plan's commercial section recognizes the need for long-term upgrading of the Town's commercial core area, including an overall signage strategy, wayfinding system, improved circulation, street furnishings, and landscaping. This direction is reflected most directly in Policy PC-3 (Core Area Plan). In addition, Policy PC-1 (Zoning) supports established commercial uses in appropriate commercial areas, and Policy PC-2 (Buffers) requires adequate buffering for new or expanded commercial development in order to

minimize negative effects on adjacent properties. While the Official Plan does not establish detailed approval standards for individual signs, these policies generally support signage that is appropriate to the site, compatible with its setting, and consistent with the Town's broader commercial core objectives.

BYLAW ANALYSIS

The key bylaw provisions are in Section 6 Signage. Section 6.1 requires a Council permit for signs. Section 6.2 contains the general sign rules, including that externally illuminated signs must direct light at the sign only, with no stray illumination shining onto the roadway or adjacent residential or agricultural land, and that no sign may be erected on the side or rear of a building, or within a side or rear yard, where that yard abuts a residential or agricultural zone.

The most directly relevant sign type is the fascia sign under Section 6.7. Fascia signs are permitted on buildings in commercial, industrial, institutional, comprehensive development areas, and recreation zones. They may project no more than 18 inches from the wall, may not extend above the eave or parapet, and may not exceed 10% of the wall area or 75 sq. ft., whichever is less. Based on the submitted dimensions, the 96" x 72" sign appears to satisfy the maximum size requirement. The proposed front wrap/fascia sign also appears supportable in principle as a fascia sign, provided its final dimensions confirm compliance with the same bylaw limits.

The additional 4 ft. x 4 ft. sign shown on the front elevation mockup is modest in size and appears supportable in principle. However, the application materials presently before the Town do not yet provide a full dimensioned sign drawing and installation detail for that sign face comparable to the submitted 96" x 72" sign sheet.

PLANNING ASSESSMENT

In my opinion, the application is generally supportable in principle, but it should be treated as a three-sign application and not as a single-sign application. The submitted 96" x 72" fascia sign appears to comply in principle with the fascia sign size rules. The proposed front wrap/fascia sign is visually intended to match the existing left-side Watermark Theatre sign and is supportable in principle, subject to confirmation of final dimensions and area calculation. The separate 4 ft. x 4 ft. sign is also supportable in principle, subject to confirmation of final installation details and bylaw compliance.

The issue is that two of the three proposed signs are shown in mockup form without full dimensioned sign drawings in the current application materials. For that reason, I do not view this as a refusal issue. Rather, I view it as an application that is supportable in principle and can proceed to Council, provided Council's approval is tied to confirmation of the exact dimensions, area calculations, sign type, and installation details for the front wrap/fascia sign and the 4 ft. x 4 ft. sign, in addition to the already-dimensioned 96" x 72" sign.

RECOMMENDATION

It is recommended that Planning Board recommend to Council that Development Permit Application #1751 for Watermark Theatre be approved in principle, subject to conditions, for a package of three proposed signs, because the signage is generally supportable under the Town's signage provisions, provided final dimensions, area calculations, sign type confirmation, and installation details are confirmed for all sign faces prior to permit issuance.

RECOMMENDED CONDITIONS OF APPROVAL

1. The signage shall proceed in substantial accordance with the submitted application, sign sheet, mockups, and approved drawings.
2. Council's approval shall apply to three signs only, being:
 - a) the submitted 96" x 72" wall/fascia sign;
 - b) the front wrap/fascia sign intended to match the existing left-side Watermark Theatre sign; and
 - c) the 4 ft. x 4 ft. sign shown on the front elevation mockup.
3. Prior to permit issuance, the applicant shall provide final dimensions, area calculations, and installation details satisfactory to the Town for the front wrap/fascia sign and the 4 ft. x 4 ft. sign.
4. No fascia sign shall exceed 10% of the wall area on which it is placed or 75 sq. ft., whichever is less, and no fascia sign shall project more than 18 inches from the wall or extend above the eave or top of parapet.
5. Any lighting or illumination shall be arranged so that it does not shine onto the roadway, approaching vehicles, or adjacent residential or agricultural land.
6. The approved signage shall be maintained in good and safe condition in accordance with the bylaw.
7. Any material change to the sign design, dimensions, number of signs, location, or illumination shall require further review and approval by the Town.

Clear Recommendation:

Approve Application #1751 in principle for three signs, subject to the conditions above and confirmation of final dimensions and compliance for all proposed sign faces prior to permit issuance.

COUNCIL REVIEW AND DECISION

☐ Approved ☐ Denied

☐ Additional Conditions Required: _____

Date: _____

Mayor's Signature: _____ CAO's Signature: _____

Prepared by:

Satyajit Sen

Development Officer

Town of North Rustico

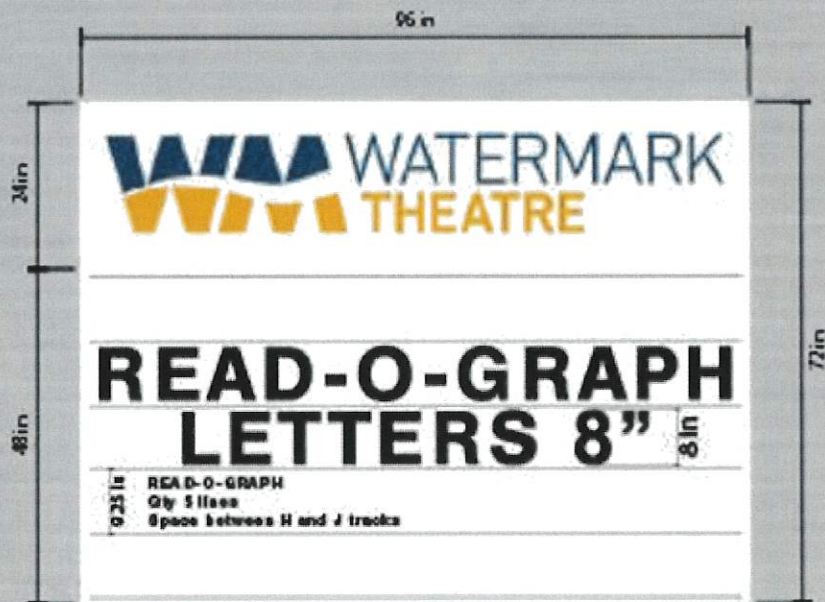
WATERMARK
THEATRE

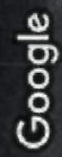
design same as other sign (left)





4'x4'





Wellness Centre Advisory Committee Report – May 27 Meeting

As per usual, discussions centred around two main areas: finances and operations.

The committee reviewed the financials (actuals), received the GM's report and discussed agenda items.

While overall, the financials continue to consistently improve, there was discussion on the on-going need for increasing revenues, including a proposal to increase ice rental and gym membership fees for 2027 as was reported in the past. Please see the proposed fee increases for Council discussion in the table in Appendix 1.

There was further discussion on not only increasing fees per use, but also on increasing use. Increasing the volume of use may actually prove overall even more productive than increasing fees.

Leveraging existing collaborations such as with the Central Coastal Tourism Partnership and Cavendish Beach Tourism Inc. and the Watermark Theatre, among other groups, should increase visibility and, in turn, increase use of our facilities and increase revenues.

Specific initiatives discussed include:

- Reaching out to the EDs of the local RTA and DMO, Central Coastal and Cavendish Beach Tourism, Inc., respectively to remind them of the offer we provide, as value-added opportunities to their tourism offers (targeting accommodations providers primarily);
- Offering Open House and Fam Tour experiences to view the gym facilities; and
- Offering gym memberships for local silent auction/raffle fund-raising initiatives

These initiatives fit into the objective of increasing the volume of gym membership sales through increased and improved promotions and marketing.

Outstanding equipment installations should be completed in June.

We also discussed the need to refine our room rental policies and pricing.

EMO report for May 2026 to June Council

The EMO committee met on May 13 at 6 PM at the Eliyahu wellness center. The committee welcomed Chris Hancock and Jeremy Oakes from the provincial EMO. We were led through a table top exercise with a hurricane emergency being our focus.

EMO bylaws were given to Theresa Gauthier, Margaret Goulding, Rochelle Gallant, and Linda McFalls. This core group will review the bylaws that were accepted by council in April 2023 and update if necessary, then bring them back to the EMO committee. Their meeting is planned for June 4, 2026. The next EMO committee meeting is September 9, 2026.

Submitted by Linda McFalls

Fire Dept Budget Tracking 2026-2027

	APRIL EST ACTUAL	2026/2027 YTD	2025/2026 YTD Comparison	2026/27 Budget
REVENUE:				
TOWN OF NORTH RUSTICO FIRE DUES	\$ 5,416.67	\$ 5,416.67	\$ 4,549.16	\$ 65,000.00
FIRE DISTRICT FIRE DUES	\$ -	\$ -	\$ 2,602.00	\$ 47,000.00
RESORT MUNICIPALITY FIRE DUES	\$ -	\$ -	\$ -	\$ 26,480.00
HARBOUR AUTHORITY FIRE DUES	\$ -	\$ -	\$ -	\$ 525.00
TRANSFER TO OPERATIONS FROM FUNDRAISING	\$ -	\$ -	\$ 133.82	\$ 5,000.00
OTHER/MISC INCOME/DONATIONS	\$ -	\$ -	\$ -	\$ 3,000.00
TOTAL REVENUE	\$ 5,416.67	\$ 5,416.67	\$ 7,284.98	\$ 147,005.00

	APRIL EST ACTUAL	2026/2027 YTD	2025/2026 YTD Comparison	2026/27 Budget
EXPENSES:				
FIRE HALL EXPENSES	\$ 859.95	\$ 859.95	\$1,208.68	\$ 14,300.00
PERSONNEL	\$ 1,188.69	\$ 1,188.69	\$1,882.38	\$ 64,800.00
FUNDRAISING EXPENSES	\$ 147.10	\$147.10	\$133.82	\$ 5,000.00
EQUIPMENT	\$ 130.35	\$ 130.35	\$0.00	\$ 7,750.00
OFFICE & COMMUNICATIONS	\$ 790.70	\$ 790.70	\$930.26	\$ 13,100.00
VEHICLES	\$ 1,129.98	\$ 1,129.98	\$976.00	\$ 26,600.00
TRANSFER TO CAPITAL	\$ -	\$0.00		\$ 15,000.00
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 4,246.77	\$ 4,246.77	\$ 5,131.14	\$ 146,550.00

SURPLUS / DEFICIT:	\$ 1,169.90	\$ 1,169.90	\$ 2,153.84	\$ 455.00
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NORTH RUSTICO FIRE DEPARTMENT

Other Accounting Information as at April 30, 2026

RBC Bank Balance	32,316.15
Plus: Outstanding Deposits	36.00
Less: Outstanding Cheques	5,520.69
Bank Balance per the Books	<u>26,831.46</u>
PCU Bank Balance Operating Account	<u>32,032.51</u>
PCU Bank Balance Truck Account	<u>743,355.31</u>
PCU Bank Balance Capital Account	<u>1,545.99</u>
Outstanding Payables	<u>1,661.77</u>

Sewer & Water Utility Corporation

	APRIL EST ACTUAL	2026-2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
REVENUE				
WATER REVENUE	\$44,279.27	\$44,279.27	\$45,204.00	\$186,560.00
SEWER REVENUE	\$52,473.95	\$52,473.95	\$51,281.89	\$220,658.00
INTEREST & MISC	\$179.36	\$179.36	\$9.23	\$500.00
TOTAL WATER & SEWER REVENUE	\$96,932.58	\$96,932.58	\$96,495.12	\$407,718.00

	APRIL EST ACTUAL	2026-2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
EXPENSES				
WATER ADMINISTRATION	\$9,196.55	\$9,196.55	\$7,892.22	\$76,970.00
WATER PROFESSIONAL EXPENSES	\$2,667.50	\$2,667.50	\$2,667.50	\$35,800.00
WATER INFRASTRUCTURE	\$2,056.19	\$2,056.19	\$1,846.91	\$29,500.00
WATER REPAIR & MAINTENANCE	\$223.32	\$223.32	\$285.89	\$26,000.00
SEWER ADMINISTRATION	\$13,356.56	\$13,356.56	\$11,185.79	\$116,150.00
SEWER PROFESSIONAL EXPENSES	\$2,667.50	\$2,667.50	\$2,667.50	\$39,000.00
SEWER INFRASTRUCTURE	\$3,895.50	\$3,895.50	\$3,410.63	\$43,850.00
SEWER REPAIR & MAINTENANCE	\$26.98	\$26.98	\$0.00	\$36,500.00
TOTAL EXPENSES	\$34,090.10	\$34,090.10	\$29,956.44	\$403,770.00

SURPLUS/DEFICIT	\$62,842.48	\$62,842.48	\$66,538.68	\$3,948.00
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NORTH RUSTICO SEWER & WATER

Other Accounting Information as at April 30, 2026

RBC Bank Balance	137,162.90
Plus: Outstanding Deposits	756.56
Less: Outstanding Cheques	603.36
Bank Balance per the Books	<u>137,316.10</u>
 PCU Bank Balance Operating Account	 <u>16,785.81</u>
 PCU Bank Balance Reserve Account	 <u><u>49,755.67</u></u>
 Outstanding Receivables	 <u><u>19,890.14</u></u>
 Outstanding Payables	 <u><u>8,049.67</u></u>

TOWN OF NORTH RUSTICO 2026-27

REVENUE:	APRIL EST ACTUAL	2026-2027 YTD	2025/2026 YTD Comparison	2026/2027 Budget
PROPERTY TAX	\$ 75,509.51	\$ 75,509.51	\$ 63,443.51	\$ 820,000.00
RETAIL SPACE	\$ 5,060.90	\$ 5,060.90	\$ 4,030.00	\$ 30,000.00
SPECIAL EVENTS *Music In The Park/Christmas	\$ 43.25	\$ 43.25	\$ -	\$ 20,000.00
OTHER GRANTS (Base Town & Planning)	\$ 6,599.49	\$ 6,599.49	\$ 6,599.49	\$ 80,000.00
MCEG	\$ -	\$ -	\$ -	\$ 50,000.00
GOVERNMENT & EMPLOYMENT GRANTS (includes Grant in Lieu taxes)	\$ -	\$ -	\$ -	\$ 35,000.00
CANADA DAY	\$ 175.00	\$ 175.00	\$ 575.00	\$ 35,000.00
INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -
WELLNESS CENTRE CAPITAL SPONSORSHIPS	\$ -	\$ -	\$ 8,000.00	\$ 60,000.00
DEVELOPMENT PERMITS	\$ 251.20	\$ 251.20	\$ 312.00	\$ 3,000.00
SALE OF TOWN PROPERTY	\$ -	\$ -	\$ -	
OTHER /DOG TAGS/MISC	\$ -	\$ -	\$ -	\$ 1,000.00
SEWER & WATER ADMIN FEE & WAGES	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 25,000.00
STREETLIGHTS/STONES DONATION	\$ -	\$ -	\$ -	\$ 500.00
FPEI LOAN TRANSFER			\$ 116,557.89	\$ 220,000.00
TOTAL REVENUE	\$ 93,889.35	\$ 93,889.35	\$ 205,767.89	\$ 1,379,500.00

EXPENSES:	APRIL 2025 EST ACTUAL	2026-2027 YTD	2025/2026 YTD Comparison	2026/2027 Budget
ADMINISTRATION	\$ 29,602.10	\$ 29,602.10	\$ 23,538.48	\$ 368,300.00
ADVERTISING & NEWSLETTER & PROMOTION	\$ 90.52	\$ 90.52	\$ 84.26	\$ 3,300.00
ARENA LOAN INTEREST	\$ 15,068.68	\$ 15,068.68	\$ 14,626.02	\$ 172,000.00
ARENA LOAN	\$ 4,962.61	\$ 4,962.61	\$ 5,400.17	\$ 70,000.00
ARENA FPEI LOAN INTEREST			\$ -	\$ 85,000.00
ARENA FPEI LOAN			\$ -	\$ 34,000.00
INFRASTRUCTURE	\$ 5,536.20	\$ 5,536.20	\$ 7,329.01	\$ 62,450.00
FIRE PROTECTION	\$ 5,416.67	\$ 5,416.67	\$ 4,549.16	\$ 65,000.00
OFFICE & BUILDING	\$ 2,431.13	\$ 2,431.13	\$ 3,479.04	\$ 41,525.00
PROFESSIONAL SERVICES	\$ 5,470.08	\$ 5,470.08	\$ 23,273.48	\$ 194,500.00
RENTAL PROPERTIES	\$ 6,546.18	\$ 6,546.18	\$ 693.44	\$ 15,600.00
SPECIAL EVENTS	\$ 7,102.23	\$ 7,102.23	\$ 5,038.31	\$ 83,100.00
TRANSFER TO CAPITAL (FROM GOV GRANTS)		\$ -	\$ -	\$ -
TRANSFER TO CAPITAL (FROM FPEI LOAN)		\$ -	\$ 39,039.11	\$ 100,000.00
TRANSFER TO 2026-27 CAPITAL		\$ -	\$ -	\$ 20,000.00
TRANSFER TO WELLNESS OPERATING	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00	\$ 60,000.00

TOTAL EXPENSES	\$ 102,226.40	\$ 102,226.40	\$ 157,050.48	\$ 1,374,775.00
SURPLUS / DEFICIT:	-\$ 8,337.05	-\$ 8,337.05	\$ 48,717.41	\$ 4,725.00

TOWN OF NORTH RUSTICO
Other Accounting Information as at April 30, 2026

RBC Bank Balance	275,562.91
Plus: Outstanding Deposits	-
Less: Outstanding Cheques	75,528.87
Bank Balance per the Books	200,034.04
Less Committed Funds-	
2026-2027 Capital	100,000.00
Total Uncommitted Funds	100,034.04
RBC Gas Tax Account	120,519.18
PCU Operating Account	77,437.78
Less Committed Funds-	12,500.00
Hauling In Day	64,937.78
PCU Capital Reserve Account	270,788.68
Less Committed Funds-	500.00
EMO Reserve	270,288.68
Outstanding Receivables	173,099.27
Less Ice Rentals	132,336.96
	40,762.31
Outstanding Payables	286,211.81
Less Fire Dept	1,661.77
Less Wellness Centre	57,317.82
	227,232.22

Wellness Centre Budget Tracking 2026-2027

REVENUE	APRIL EST ACTUAL	2026/2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
Ice Rental	\$37,211.85	\$37,211.85	\$31,244.58	\$514,000.00
Room Rental	\$5,675.25	\$5,675.25	\$3,454.93	\$70,800.00
Fitness Centre	\$5,690.74	\$5,690.74	\$4,994.80	\$75,900.00
Food Service	\$1,952.24	\$1,952.24	\$267.20	\$99,000.00
Other Programs & Services	\$20.00	\$20.00	\$0.00	\$625.00
Fundraising/Donations /Sponsors	\$2,109.40	\$2,109.40	\$50.11	\$66,000.00
Town Operating Grant	\$20,000.00	\$20,000.00	\$30,000.00	\$60,000.00
Government Grants	\$2,634.63	\$2,634.63	\$0.00	\$104,715.00
	\$75,294.11	\$75,294.11	\$70,011.62	\$991,040.00

EXPENSES	APRIL EST ACTUAL	2026/2027 YTD Actual	2025/2026 YTD Comparison	2026/2027 Budget
Food Service	\$1,447.20	\$1,447.20	\$687.62	\$83,000.00
Administration	\$35,372.51	\$35,372.51	\$21,837.92	\$329,700.00
Infrastructure & Maintenance	\$33,999.55	\$33,999.55	\$33,611.82	\$559,115.00
Programs Events & Services	\$0.00	\$0.00	\$21,662.09	\$0.00
Transfer to Capital from Operating			\$0.00	\$17,500.00
	\$70,819.26	\$70,819.26	\$77,799.45	\$989,315.00

SURPLUS/DEFICIT	\$4,474.85	\$4,474.85	(\$7,787.83)	\$1,725.00
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ELIYAHU WELLNESS CENTRE

Other Accounting Information as at April 30, 2026

Bank Balance per the Bank	222,492.03
Plus: Outstanding Deposits	3,230.75
Less: Outstanding Cheques	32,867.89
Bank Balance per the Books	192,854.89

Outstanding Receivables	132,336.96
Outstanding Payables	57,317.82

Due to Town	614,897.56
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Fundraising Committee report for June 2026 Council

Following our meeting on May 14, 2026, I am writing to share several updates regarding our upcoming fundraising events:

- Fundraising Bingo: Our recent bingos went well. We will continue bingo starting September 21.
- Cow Patty Bingo/Craft Fair This event is confirmed for October 3. Tickets for Cow Patty will go on sale on Canada Day. We will be hosting a craft fair upstairs at the Lion's Club that day. Table rentals will be available for \$20 to \$25. Looking for volunteers.

Best regards,

Heather McKenna, Chair

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Liquor License Change Application Request – Tide & Tales

Date: May 29, 2026	Request No: 2026-06-016 <i>(Office Use Only)</i>
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Person: Stephanie Moase, CAO	Representing: Town of North Rustico
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Background

The Town has received a request from Tide and Tales to apply for a change to their Liquor License to add the outdoor patio.

Request:

That Council approve Tide and Tales to submit an application for a change to their Liquor License to add the outdoor patio.

Advantages	Disadvantages

Required Resources:	Staff members to provide a letter to Liquor PEI approving Tide & Tales to submit an application.
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Staff Comments	
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CAO's Review / Comments	
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Telling Your Story: A Community History Video Partnership

Dear Council Members,

My name is Craig Baird, and I am the creator and host of *Canadian History Ehx*, one of Canada's leading history podcasts and radio programs.

I launched *Canadian History Ehx* in 2019 with the goal of exploring and sharing Canada's rich past. What began as a small podcast has grown into one of the most-listened-to history shows in the country, now reaching over one million downloads per year and airing nationally on the Corus Radio Network. Alongside the show, I manage social media channels with a combined audience of more than 300,000 followers, and I am the author of the best-selling book *Canada's Main Street: The Epic Story of the Trans-Canada Highway*.

This year, I am embarking on an ambitious coast-to-coast-to-coast journey across Canada to document our country's past and present. The stories, interviews, and experiences from this trip will become a series of videos and a future book focused on the people, places, and communities that shape Canada.

With my background in journalism and video production, my goal is to visit communities like yours to tell your story—highlighting your history, heritage, and the ways you preserve it for future generations. These videos are designed not only to celebrate local history, but also to serve as lasting, shareable promotional pieces for your community.

To help fund this journey, I am offering communities the opportunity to partner with me for the creation of a dedicated feature video about their history and heritage.

What I'm offering:

- A 10–20 minute professionally produced video focused on your community's history, heritage, and preservation efforts
- Distribution across my social media platforms, YouTube channel, and TikTok, reaching hundreds of thousands of history-interested viewers. My follower count is as follows:
 - Twitter (65,000): <https://x.com/CraigBaird>
 - Instagram (48,000): @cdnhistoryehx
 - Threads (40,000): <https://www.threads.com/@cdnhistoryehx>
 - Bluesky (25,000): <https://bsky.app/profile/cdnhistoryehx.bsky.social>
 - TikTok (35,000): @cdnhistoryehx
 - YouTube (6,800): <https://www.youtube.com/@CanadianHistoryEhx>
 - Facebook (106,000): <https://www.facebook.com/CanadianHistoryEhx>
- A collaborative process: no video will be published without your approval after review
- A two-week turnaround: all videos will be delivered for review within two weeks of filming

- Filming will take place during my journey between June and September (although some can be done earlier than June due to proximity to my location of Stony Plain, Alberta).

Cost:

- \$500 total
- \$250 upon acceptance
- \$250 once the video has been delivered for your review

My aim is to create something that your community can be proud of—an engaging, accurate, and accessible story that showcases what makes your town unique, while also introducing it to a large, Canada-wide audience interested in history, travel, and heritage.

Thank you very much for considering this proposal. I would be happy to answer any questions or discuss how we can tailor this project to best serve your community.

Sincerely,
Craig Baird
Canadian History Ehx



Stephanie Moase <smoase@northrustico.com>

Proclamation Request – National Dental Care Day (October 10, 2026)

1 message

Raj Khanuja <rajdds@yahoo.com>
Reply-To: Raj Khanuja <rajdds@yahoo.com>
To: Raj Khanuja <rajdds@yahoo.com>

Fri, May 22, 2026 at 10:08 AM

Dear Mayor and Members of Council,

On behalf of the National Dental Care Day Foundation, I respectfully request that the City/Town/Municipality proclaim October 10, 2026 as “National Dental Care Day.”

National Dental Care Day is a Canadian public-awareness initiative dedicated to promoting oral health education, preventive dental care, and equitable access to oral healthcare services. The initiative raises awareness about the importance of oral health and its connection to overall health and wellness while recognizing the contributions of dental professionals, educators, volunteers, and community organizations that support healthier communities.

The initiative encourages preventive care, oral hygiene, early intervention, and greater awareness regarding access to oral healthcare services for underserved and vulnerable populations across Canada.

National Dental Care Day has also been recognized within Ontario’s dental community through public awareness and access-to-care initiatives supporting healthier communities across the province.

Attached for your consideration are:

- Draft proclamation wording
- Organization overview
- Supporting background information

We would be honoured to receive your support in recognizing October 10, 2026 as National Dental Care Day in your community.

Thank you very much for your time and consideration.

Sincerely,

Dr. Raj Khanuja, OMC, DDS
Founder – National Dental Care Day

Recipient – Ontario Medal for Good Citizenship
Recipient - Canada's Volunteer Awards

Email: rajdds@yahoo.com
Telephone: 647-244-2273

[National Dental Care Day Foundation](#)

**National Dental Care Day - Free Dentistry
Across Canada**

Join us in celebrating National Dental Care Day, providing free dental services to those in need across Canada.

Regards & gratitude,

Raj Khanuja, O.M.C., B.A., D.D.S., M.P.H., F.I.D.I.A., M.A.G.D.

4 attachments



Incorporation-Constitution.pdf
531K



NDCD Foundation overview-2026.docx
1266K



NDCD Impact Report 2025-pdf.pdf
8928K



Proclamation-Municipalities-2026.docx
14K