

**TOWN OF NORTH RUSTICO
REGULAR COUNCIL MEETING AGENDA
MONDAY FEBRUARY 2, 2026 @ 6:30PM
TOWN OFFICE, 106 RIVERSIDE DRIVE**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Declarations of Conflict of Interest**
- 4. Adoption of Previous Minutes-** Regular Council Meeting Jan 12, 2026 @ 6:30PM
Public Meeting Minutes Nov 5, 2025 @ 7:00PM
 - 4.1 Business Arising from the Minutes
- 5. Delegations & Special Speakers-**
 - 5.1 RFD 2026-02-001 Approval of Liquor License Mustangs- Maria Smith
- 6. Reports**
 - 6.1 Wellness Centre GM Report
 - 6.2 CAO Report
- 7. Committee Reports**
 - 7.1 Sewer and Water Utility Board
 - 7.2 Planning Board
 - 7.3 Rec & Events Committee- No Meeting
 - 7.4 Wellness Centre Advisory Committee
 - 7.5 EMO Committee
 - 7.6 Finance & Infrastructure Committee
 - RFD 2026 02-002 Approval of Date for 2026-2027 Public Budget Meeting
 - RFD 2026 20-003 Appointment of Auditor for 2025-2026 Financial Audit
 - 7.7 North Rustico Lighthouse Committee- No Meeting
 - 7.8 Wellness Centre Fundraising Committee
- 8. New Business**
 - 8.1 Seawalk Park Pathway Replacement Project (Phase 2 of Boardwalk)
- 9. Correspondence**
 - 9.1 Health PEI Recruitment Conference Sponsorship
- 10. Next Meeting Date – Monday March 2, 2026, at 6:30PM**
- 11. Adjournment**

**Town of North Rustico
Regular Council Meeting Minutes
Monday February 2nd, 2026 at 6:30PM**

PRESENT:

**Mayor
Councillors**

Heather McKenna
Margaret Goulding, Donna Coll, David LeClair, Linda McFalls,
Lana Penman and Michelle Pineau

**Staff
Others**

Stephanie Moase

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 6:30pm.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Margaret Goulding and seconded by Councillor Linda McFalls that the agenda be approved with the CAO presenting for the special presentation from the Rustico Mustangs.

**(6-0) MOTION CARRIED
(2026-02-005)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Nil

4. ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Donna Coll and seconded by Councillor Michelle Pineau that the minutes from the Regular Council Meeting January 12, 2026, be approved as presented.

**(6-0) MOTION CARRIED
(2026-02-006)**

It was moved by Councillor David LeClair and seconded by Councillor Lana Penman that the minutes from the Public Meeting November 5, 2025, be approved as presented.

**(6-0) MOTION CARRIED
(2026-02-007)**

4.1 Business Arising from the Minutes

Margaret Goulding spoke to someone regarding pricing for the First aid class and it is about \$80-\$100 per person. It was suggested to perhaps do a shared class with the Wellness Centre and Fire Dept perhaps with Island First Aid Services.

It was mentioned that the new cabinets at the Wellness Centre canteen installed by Robert Gallant look fantastic.

5. DELEGATIONS & SPECIAL SPEAKERS

RFD 2026-02-001 Approval to Submit Liquor Permit Application

CAO Stephanie Moase presented a letter from the Rustico Mustangs requesting approval from Council to apply for a Special Liquor Permit to host a licensed area in the west end of the stands during their home games and to do the same for the Snoopy Tournament in March. There were questions regarding general liability if someone were to fall or spill a drink, the CAO stated that depends on the circumstances and would have to be proven in court but the Centre could be liable if there were issues that posed a danger to someone (like a broken handrail) and the liquor license holder could be liable if someone was overserved.

It was moved by Councillor Donna Coll and seconded by Councillor Michelle Pineau that the Council approve the Rustico Mustangs and Snoopy Cup Tournament to apply for a Special Liquor license to serve alcohol at their Home Games and during the Snoopy Tournament March 26 & 27.

**(6-0) MOTION CARRIED
(2026-02-008)**

6. REPORTS

6.1 Wellness Centre GM Report

Council read the report. The CAO informed Council that the GM is away for the month of February on unpaid leave due to prior commitments.

HVAC and refrigeration issues are ongoing, discussions with the engineer are positive and we hope to have a commissioning walk through to determine the root cause of issues happening in the near future. Positive dialogue has also been happening with the contractor as they work with the manufacturer of the IRP's to determine how to resolve some outstanding service bills.

6.2 CAO Report

Council reviewed the report. Still awaiting confirmation of CHIF funding for the Sewer and Water Capacity modelling project. Hoping to have the IRAC filing complete for February for the rate increase. Brad and Lenny will look at the shut off valve again on Autumn Lane in the spring, Lenny thought he had it fixed in October. The Fire Dept Chief position is open for nominations. Council will appoint the fire chief once the department determines their choice. Council requested an update on the EV charger use at the Wellness Centre, CAO will bring to next meeting.

7. COMMITTEE REPORTS

7.1 Sewer and Water Utility Board

Council reviewed the report.

7.2 Planning Board

Planning Board and Council enjoyed the presentation by Hope Parnham on planning risk and liability.

7.3 Recreation & Events Committee

No Meeting

7.4 Wellness Centre Advisory Committee

Chair Michelle Pineau provided a verbal report. The committee reviewed the monthly financials and draft budget for 2026-27. They received updates on fundraising initiatives and completing building deficiencies. Engineers are reviewing the use of a recirculating exhaust. Fundraising is going well, helping to bring a further sense of pride and community. Looking for activities to attract more/different members of the community to the facility. CAO and Chair to review the Terms of Reference to ensure they are up to date.

7.5 EMO Committee

Chair Linda McFalls presented her report. EMO meeting on the 11th will be cancelled, nothing new to discuss.

7.6 Finance & Infrastructure Committee

Council reviewed the report. The vacant boutique was discussed, a new tenant has been selected.

RFD 2026 02-002 Approval of Date for 2026-2027 Public Budget Meeting

It was moved by Councillor David LeClair and seconded by Councillor Lana Penman that the Council hold the 2026-2027 Public Budget Meeting for Monday March 16, 2026 at 6:30 pm at the North Rustico Lions Club.

**(6-0) MOTION CARRIED
(2026-02-009)**

RFD 2026 02-003 Appointment of Auditor for 2025-2026 Financial Audit

It was moved by Councillor David LeClair and seconded by Councillor Lana Penman that the Council appoint MRSB as the auditor for the 2025-2026 Financial Audit.

**(6-0) MOTION CARRIED
(2026-02-010)**

7.7 North Rustico Lighthouse Committee- No meeting

CAO to follow up with Pierre-Luc Daigle with DFO/CCG.

7.8 Wellness Centre Fundraising Committee

The Bingo went well, everyone enjoyed themselves, we had around 35 attend, hoping to gain a larger attendance the next one, being held Monday Feb 23 at the Wellness Centre.

8. NEW BUSINESS

8.1 Seawalk Park Pathway Replacement Project (Phase 2 of Boardwalk)

CAO provided quote from CBCL for the engineering scope of work for the second phase of the Boardwalk Project.

It was moved by Councillor Donna Coll and seconded by Councillor Michelle Pineau Council approve the quote from CBCL for the consulting/engineering scope of work for

Phase 2 of the Boardwalk Project- Replacement of Seawalk Park Walkways at a cost of \$18,500 + HST and further approve the CAO and Mayor complete contracts required to fulfill this resolution.

**(5-0) MOTION CARRIED
(2026-02-011)**

9. CORRESPONDENCE

9.1 Health PEI Recruitment Conference Sponsorship

Council reviewed the provided information. No resolution for sponsorship was put forward.

10. NEXT MEETING—Monday March 2nd, 2026 at 6:30PM

11. ADJOURNMENT

There being no further business, it was moved by Councillor Donna Coll and seconded by Councillor Linda McFalls that the meeting be adjourned at 7:49PM.

**(6-0) MOTION CARRIED
(2026-02-012)**

Mayor Heather McKenna

Date

CAO Stephanie Moase

Date

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Approval of Liquor License for Mustang Games

Date: Feb 2, 2026	Request No: 2026 02-001 <i>(Office Use Only)</i>
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Person: Maria Smith	Representing: Rustico Mustangs Senior Team
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Background: The Mustangs are a local senior hockey team with their home at the Eliyahu Wellness Centre. They are requesting to have a liquor license during games for the remainder of their season. See attached letter.

Request: Council to approve the Mustangs to apply for a Provincial liquor license.

Advantages	Disadvantages
- Provides a new service for the Wellness Centre	- Control of liquor in the facility

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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RUSTICO MUSTANGS SENIOR MENS HOCKEY TEAM

rusticomustangs@gmail.com

January 27, 2026

North Rustico Town Council
106 Riverside Drive
North Rustico, PE
COA 1N0

Dear North Rustico Town Council:

The Rustico Mustangs Senior Mens Hockey Team would like to request the Town Councils approval for applying for a liquor license at the Eliyahu Wellness Center for home games which are played Saturday evenings in North Rustico. There are currently two regular home season games left February 21st, 7pm and February 28th, 7:45pm. The Mustangs are guaranteed two home games in early March 2026 for playoffs with additional games should we be successful.

The Mustangs would like to apply for the area in the southwest seating area of the rink (please see attached drawing). We have seen this set-up in the Cavendish Farms Wellness Center in Montague and believe it is the best area to have this in, as how Montague has it. Firstly, it is small and out of the main areas of the rink, secondly, the viewing area of the ice surface is excellent for spectators 19 +, the area is easily roped off and can be supervised properly. Lastly, is it smaller and better suited than a very large area as in the hospitality room and do not want to disrupt the set-up of the Mount.

We are prepared to pay for this area on an hourly basis for the home games. We would bring our own fridge in and plug it in the back, along with a small table. We believe this is an excellent opportunity to raise the profile of the rink and designed to appease the Mustang's audience based on requests we have received from individuals which attend games.

We are familiar with the Liquor License procedure and approvals that are needed as we managed the Snoopy Cup Tournament in 2024 which raised \$12,000 for North Star Minor Hockey.

We look forward to hearing the council's decision after February's meeting. If you have any questions, please reach out to one of us using this email address. rusticomustangs@gmail.com

Sincerely,

Rustico Mustangs Senior Mens Hockey Team

GM Report - Town Council- February 2, 2026

Kitchen/Canteen

- Equipment package is ready to go through Big Eric's.
- Consignment details of 15% confirmed for our existing equipment.
- Former Chase the Ace reps have indicated that they may be willing to pay for new equipment, specifically the new exhaust hood. GM sent quote to them and is waiting for confirmation.

Signage - Sponsor/Advertisers/Facility

- Calls put out to fill vacant rink board ad spaces. Waiting for responses.

Staff/Culture

- Employee evaluations have occurred. There are employees with raise requests to review.

Facility Update

- Additional glycol has been ordered for the system since the overall heating has been in full operation. We are monitoring the situation closely.

Room Rentals

- North Shore Wellness Collective is taking February off. Plan to return in March.

General

- Canteen cabinetry completed by Robert Gallant Carpentry. He did a beautiful job customizing the storage for our needs.

**TOWN OF NORTH RUSTICO
CAO REPORT
COUNCIL MEETING FEBRUARY 2, 2026**

Sewer & Water

- Lenny received a quote for upgrades to Simon Dr, CCBF funding approved, MSC funding has been denied, will apply again for March 27th intake.
- CCBF Funding approved for capacity model and booster pump, awaiting CHIF funding approval
- Began process for IRAC filing for rate increases, working on reasonability
- Lenny did a repair to water shutoff at Autumn Lane that sticks up and gets caught by snowplow in October. The cap was replaced with a beveled one as suggested by Brad Paugh. In Spring they will look at it again and lower further if needed.
- Working with Lenny/Brad on water meter issues with Sheri
- Xylem did walkthrough of sewer plant, multiple maintenance items to be completed, Lenny/Brad to verify if parts are ordered and when they will be in

Town/Wellness

- Commissioning walk throughs to be completed by Coles and IB Storey. Working with Resolve/CMEL on operational plans and completing capital through FPEI Loan- ongoing meetings
- completing submission of 2024-2025 MCEG funding claim/starting 2025-2026 MCEG claim
- Working on 2026-2027 Budget
- Working with Fire Dept on updating SOG's and Fire Chief application process
- Working with Stantec and Planning Board on Official Plan and Bylaw Update
- Completed trail map for greenspace trails- need to complete naming
- Working on new draft of Employee Handbook
- Have further meeting with Canoe medical benefits, may be able to implement for April
- Met with new Firehall Committee Sept 10 2025 to discuss next steps; reviewing location
- Working on Fundraising and events including Chase the Ace
- Working with Mount on outstanding lease agreements and kitchen rental

CAPITAL & MAINTENANCE PROJECTS

- Working with DFO and North Rustico Lighthouse committee on divestiture, business plan and funding request submitted, awaiting PSPC to complete the divestiture. Will look to apply for ACOA funding
- Greenspace at Autumn Lane re-forestation; planning second phase of mulching and tree planting. Need signage to recognize sponsor Backwoods Treecutting
- Boardwalk project completed. Awaiting signage completion and funding payment completion. Received \$390,000 from ACOA and \$450,000 from Active Transportation and \$56,715.80 in individual fundraising, additional funding through ACOA to update wooden walkways in park with gravel.
- Rural Growth Initiative funding completed for \$29,000 for Fire Dept Equip and Water Bottle fill station.
- Upstairs kitchen venting complete except for deficiencies and downstairs being reviewed for possible venting paths or switch to electrical
- Met with legal for Alliance/WMM to complete roof issues and payout, liens to be lifted this month
- EV chargers installed and operational at Wellness Centre, awaiting funding completion

Sewer and Water Utility Board Report to February 2026 Council:

Water and Sewer meeting: Introduced Brad Paugh new operator replacing Preston as he retires. suggested we send a thank you letter to Preston.

Went over financials and were informed that we have to overcome a deficit due to unexpected unbudgeted cost. overruns.

Headworks pumps repaired.

Irac filing for increased rates for water and Sewer are being prepared and will be submitted shortly.

Funding: Simon Drive project is partially funded, next application for the balance will be submitted at the end of March.

Thank you.

David LeClair, Chair

Town of North Rustico Development Permits January 2026

PID	Address, Community	Application Type	Application Details	Nature of Decision	Appeal By Date
1134105	37 Abegweit Lane North Rustico, NORTH RUSTICO	Subdivision	Permits the subdivision of existing parcel Lot 27 into 2 lots-Lot 27-A and Lot 27-B	Preliminary Approval	2026-02-13
1134105	37 Abegweit Lane North Rustico, PE , NORTH RUSTICO	Subdivision	The approval permits the subdivision of existing parcel Lot 27 into two lots-Lot 27-A and Lot 27-B	Approved	2026-02-19

Wellness Centre Advisory Committee Report

The committee reviewed Q4 financials (November and December) and reviewed the upcoming annual budget.

The committee also discussed fundraising initiatives and received an update on progress toward resolving infrastructure deficiencies.

Notable highlights include:

- Financials have improved over this time last year
- Staff and some Council members met with an engineer to discuss options for ventilation in the canteen; a self-recirculating exhaust option would require a lot less structural remedial work
- Fundraising initiatives should be pursued, as they provide a valuable service, bringing community members together and into the facility, generating revenue and reinforcing a sense of community (in the Mandate and Mission Statement); there is value in putting more thought and effort into initiatives that are inclined to bring more residents into the facility

EMO Committee Report to February 2026 Council:

EMO report for January

Jan 20th. Linda, Margaret, Theresa and Rochelle met to discuss volunteerism. Theresa Gauthier developed a basic checklist for volunteer duties with specific roles.

Linda devised a template for volunteers for check in and assigned duties.

Some of us are interested in taking the Govt Food Safe course on line and will individually follow up with that.

Will follow up on Emergency Reception centre signage.

We are aware that the lions club may need to be open if power outages happen for long periods of time this winter.

Next EMO group meeting is Feb 11@6pm at the EWC.

Linda McFalls

Finance Committee Report to February 2026 Council:

Seawalk Park replacement of current boarding with a suitable gravel base is underway. Engineering is currently underway and funding is being looked at with unused funds from ACOA to be used as extension of the board walk project.

Loans: we currently have 4 loans coming due and renewing them at a rate of 5.4 % for a 5 year term, This will offer the town stability for budgeting purposes.

Vacant Boutique: To date we do have a potential tenant and the CAO will make a decision shortly.

Reviewed financials. Capital Infrastructure and upcoming 2026/2027 budget proposals..

Thank you.

David LeClair, Chair

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Approval of Date for 2026-2027 Public Budget Meeting

Date: Feb 2, 2026	Request No: 2026 02-002 <i>(Office Use Only)</i>
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Person: Councillor David LeClair	Representing: Finance and Infrastructure Committee
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Background: The MGA requires Council to present the budget to the public a minimum of 2 weeks prior to Council passing the budget.

Request: Council to approve a date for the 2026-2027 Public Budget meeting.

Advantages	Disadvantages
- Provides Council the ability to hear comments from the Public regarding the proposed budget	-

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	CAO suggests Monday March 16 2026
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Appointment of Auditor for 2025-2026 Financial Audit

Date: Feb 2, 2026	Request No: 2026 02-003 <i>(Office Use Only)</i>
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Person: Councillor David LeClair	Representing: Finance and Infrastructure Committee
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Background: The MGA requires Council to appoint an auditor each year to conduct a financial audit .
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Request: Council to appoint MRSB as the auditor for the 2025-2026 financial audit.

Advantages	Disadvantages
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Required Resources:	
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Staff Comments	
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CAO's Review / Comments	CAO suggests Monday March 16 2026
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Wellness Centre Budget Tracking 2025-2026

REVENUE	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	JULY EST. ACTUAL	AUGUST EST. ACTUAL	SEPT EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025/2026 YTD Actual	2024/2025 YTD Comparison	2025/2026 Budget
Ice Rental	\$31,244.58	\$30,627.29	\$25,815.64	\$59,992.11	\$87,339.79	\$43,924.35	\$41,360.80	\$46,144.70	\$40,667.12	\$38,999.85	\$446,116.23	\$323,196.81	\$458,500.00
Room Rental	\$3,454.93	\$3,441.67	\$3,746.67	\$3,166.67	\$3,391.67	\$3,626.67	\$3,416.67	\$9,840.58	\$7,197.71	\$7,356.93	\$48,640.17	\$35,998.80	\$80,000.00
Fitness Centre	\$4,994.80	\$5,798.69	\$7,665.11	\$6,478.50	\$6,395.69	\$6,558.03	\$6,849.94	\$6,168.00	\$5,771.10	\$7,915.13	\$64,594.99	\$71,233.19	\$85,500.00
Food Service	\$267.20	\$732.26	\$693.21	\$923.86	\$1,778.40	\$5,059.02	\$5,780.37	\$7,796.59	\$9,593.53	\$10,877.49	\$43,501.93	\$30,164.21	\$76,800.00
Other Programs & Services	\$0.00	\$0.00	\$0.00	\$5.22	\$0.00	\$226.18	\$48.53	\$20.88	\$83.50	\$93.06	\$477.37	\$276.79	\$900.00
Fundraising/Donations/Sponsors	\$50.11	\$125.39	\$1,905.45	\$9,415.66	\$5,451.28	\$22,830.94	\$5,663.35	\$16,969.45	\$29,902.95	\$28,499.23	\$120,813.81	\$10,755.75	\$20,500.00
Town Operating Grant	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$90,000.00	\$100,000.00	\$90,000.00
Government Grants	\$0.00	\$78,215.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$6,739.20	\$8,494.89	\$0.00	\$101,949.09	\$22,452.26	\$22,000.00
	\$70,011.62	\$118,940.30	\$39,826.08	\$88,482.02	\$134,356.83	\$82,225.19	\$63,119.66	\$93,679.40	\$101,710.80	\$123,741.69	\$916,093.59	\$594,077.81	\$834,200.00

EXPENSES	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	JULY EST. ACTUAL	AUGUST EST. ACTUAL	SEPT EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025/2026 YTD Actual	2024/2025 YTD Comparison	2025/2026 Budget
Food Service	\$113.40	\$502.83	\$111.80	\$1,046.23	\$26.40	\$6,697.80	\$2,722.76	\$3,438.63	\$4,164.88	\$11,670.71	\$30,495.44	\$17,798.32	\$45,000.00
Administration	\$22,412.14	\$31,232.54	\$20,206.41	\$25,803.31	\$21,514.10	\$24,570.33	\$38,034.68	\$27,815.38	\$26,662.49	\$27,237.32	\$265,488.70	\$253,421.60	\$341,900.00
Infrastructure & Maintenance	\$33,611.82	\$107,296.00	\$29,508.95	\$35,763.15	\$32,908.11	\$37,890.40	\$41,350.74	\$33,495.84	\$40,011.54	\$44,092.37	\$435,928.92	\$323,022.02	\$441,200.00
Programs Events & Services	\$21,662.09	\$155.25	\$465.00	\$575.00	\$0.00	\$0.00	\$0.00	\$258.58	\$0.00	\$0.00	\$23,115.92	\$604.99	\$650.00
Transfer to Capital from Operating								\$13,454.54	\$16,280.58		\$29,735.12		
	\$77,799.45	\$139,186.62	\$50,292.16	\$63,187.69	\$54,448.61	\$69,158.53	\$82,108.18	\$78,462.97	\$87,119.49	\$83,000.40	\$784,764.10	\$594,846.93	\$828,750.00
SURPLUS/DEFICIT	(\$7,787.83)	(\$20,246.32)	(\$10,466.08)	\$25,294.33	\$79,908.22	\$13,066.66	(\$18,988.52)	\$15,216.43	\$14,591.31	\$40,741.29	\$131,329.49	(\$769.12)	\$5,450.00

ELIYAHU WELLNESS CENTRE

Other Accounting Information as at January 31, 2026

Bank Balance per the Bank	206,368.09
Plus: Outstanding Deposits	4,511.38
Less: Outstanding Cheques	2,609.00
Bank Balance per the Books	<u>208,270.47</u>
Outstanding Receivables	<u>122,920.61</u>
Outstanding Payables	<u>85,388.56</u>
Due to Town	<u>570,499.79</u>

Fire Dept Budget 2025-2026

REVENUE:	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	JULY EST. ACTUAL	AUGUST EST. ACTUAL	SEPTEMBER EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025/2026 YTD	2024/2025 YTD Comparison	2025/26 Budget
TOWN OF NORTH RUSTICO FIRE DUES	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 45,491.60	\$ 41,774.55	\$ 54,258.00
FIRE DISTRICT FIRE DUES	\$ 2,602.00	\$ 2,602.00	\$ 3,975.00	\$ 3,975.00	\$ 3,975.00	\$ 3,975.00	\$ 3,975.00	\$ 3,975.00	\$ 3,975.00	\$ 3,975.00	\$ 37,004.00	\$ 26,799.24	\$ 35,000.00
RESORT MUNICIPALITY FIRE DUES	\$ -	\$ -	\$ 8,826.53	\$ -		\$ -	\$ 8,826.53	\$ -	\$ -	\$ 8,826.53	\$ 26,479.59	\$ 16,429.98	\$ 18,000.00
HARBOUR AUTHORITY FIRE DUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525.00	\$ 525.00
TRANSFER TO OPERATIONS FROM FUNDRAISING	\$ 133.82	\$ -	\$ 362.67	\$ -	\$ -	\$ 52.12	\$ 60.77	\$ 1,109.59	\$ -	\$ 0.00	\$ 1,718.97	\$ 1,770.85	\$ 5,000.00
OTHER/MISC INCOME/DONATIONS	\$ -	\$ 100.00	\$ -	\$ 50.00	\$ 400.00	\$ -	\$ 886.25	\$ 32.25	\$ 311.23	\$ 1,300.00	\$ 3,079.73	\$ 1,228.50	\$ 1,000.00
TOTAL REVENUE	\$ 7,284.98	\$ 7,251.16	\$ 17,713.36	\$ 8,574.16	\$ 8,924.16	\$ 8,576.28	\$ 18,297.71	\$ 9,666.00	\$ 8,835.39	\$ 18,650.69	\$ 113,773.89	\$ 88,528.12	\$ 113,783.00

EXPENSES:	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE EST. ACTUAL	JULY EST. ACTUAL	AUGUST EST. ACTUAL	SEPTEMBER EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025/2026 YTD	2024/2025 YTD Comparison	2025/26 Budget
FIRE HALL EXPENSES	\$ 1,208.68	\$ 631.88	\$ 541.46	\$ 682.87	\$ 583.57	\$ 397.61	\$ 811.33	\$ 972.48	\$ 1,314.47	\$ 3,229.62	\$10,373.97	\$4,320.18	\$ 10,900.00
PERSONNEL	\$ 1,882.38	\$ 532.98	\$ 3,612.88	\$ 743.85	\$ 2,144.40	\$ 346.14	\$ 289.67	\$ 33,194.12	\$ 728.01	\$ 945.82	\$44,640.03	\$34,306.20	\$ 58,750.00
FUNDRAISING EXPENSES	\$ 133.82	\$ -	\$ 362.67	\$ -		\$ 52.12	\$ 60.77	\$ 1,109.59	\$ 52.82	\$ -	\$1,771.79	\$1,770.85	\$ 5,000.00
EQUIPMENT	\$ -	\$ 370.05	\$ 2,120.94	\$ 87.42	\$ 2,898.23	\$ 0.00	\$ 72.32	\$ 602.68	\$ 146.49	\$ -	\$6,298.13	\$3,097.16	\$ 5,450.00
OFFICE & COMMUNICATIONS	\$ 930.26	\$ 961.45	\$ 776.98	\$ 782.33	\$ 605.30	\$ 1,094.56	\$ 1,070.55	\$ 1,469.10	\$ 948.09	\$ 932.60	\$9,760.91	\$9,272.25	\$ 12,075.00
VEHICLES	\$ 976.00	\$ 1,038.12	\$ 2,858.96	\$ 4,467.05	\$ 1,187.71	\$ 921.46	\$ 809.67	\$ 1,282.12	\$ 1,854.69	\$ 4,665.88	\$20,061.66	\$14,000.88	\$ 21,100.00
MISCELLANEOUS			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 5,131.14	\$ 3,534.48	\$ 10,273.89	\$ 6,763.52	\$ 7,419.21	\$ 2,811.89	\$ 3,114.31	\$ 38,630.09	\$ 5,044.57	\$ 9,773.92	\$ 92,906.49	\$ 66,767.52	\$ 113,275.00

SURPLUS / DEFICIT:	\$ 2,153.84	\$ 3,716.68	\$ 7,439.47	\$ 1,810.64	\$ 1,504.95	\$ 5,764.39	\$ 15,183.40	-\$ 28,964.09	\$ 3,790.82	\$ 8,876.77	\$ 20,867.40	\$ 21,760.60	\$ 508.00
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NORTH RUSTICO FIRE DEPARTMENT
Other Accounting Information as at January 31, 2026

RBC Bank Balance	30,850.91
Plus: Outstanding Deposits	10,228.50
Less: Outstanding Cheques	32,453.13
Bank Balance per the Books	<u>8,626.28</u>
PCU Bank Balance Operating Account	<u>20,107.51</u>
PCU Bank Balance Truck Account	<u>736,863.72</u>
PCU Bank Balance Capital Account	<u>1,533.20</u>
Outstanding Payables	8,345.04

Sewer & Water Utility Corporation

REVENUE	APRIL EST ACTUAL	MAY EST. ACTUAL	JUNE 2024 EST ACTUAL	JULY 2024 EST. ACTUAL	AUGUST 2024 EST. ACTUAL	SEPTEMBER EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025-2026 YTD Actual	2024/2025 YTD Comparison	2025/2026 Budget
WATER REVENUE	\$45,204.00	\$25.00	\$1,414.01	\$37,830.20	\$0.00	\$0.00	\$37,311.20	\$185.00	\$48.49	\$49,412.90	\$171,430.80	\$181,230.20	\$186,000.00
SEWER REVENUE	\$51,281.89	\$50.20	\$1,536.96	\$47,758.92	\$0.00	\$0.00	\$47,231.57	\$207.50	\$38.02	\$58,731.53	\$206,836.59	\$200,988.87	\$205,000.00
INTEREST & MISC	\$9.23	\$28.97	\$79.06	\$0.00	\$89.73	\$15.19	\$159.61	\$5.04	\$194.02	\$151.15	\$732.00	\$23.07	\$200.00
TOTAL WATER & SEWER REVENUE	\$96,495.12	\$104.17	\$3,030.03	\$85,589.12	\$89.73	\$15.19	\$84,702.38	\$397.54	\$280.53	\$108,295.58	\$378,999.39	\$382,242.14	\$391,200.00

EXPENSES	APRIL 2024 EST ACTUAL	MAY 2024 EST. ACTUAL	JUNE 2024 EST ACTUAL	JULY 2024 EST. ACTUAL	AUGUST 2024 EST. ACTUAL	SEPTEMBER EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025-2026 YTD Actual	2024/2025 YTD Comparison	2025/2026 Budget
WATER ADMINISTRATION	\$7,892.22	\$5,898.58	\$4,830.75	\$7,887.29	\$4,769.73	\$4,783.29	\$8,156.37	\$4,940.75	\$5,145.79	\$4,297.74	\$58,602.51	\$58,319.55	\$85,500.00
WATER PROFESSIONAL EXPENSES	\$2,667.50	\$2,667.50	\$2,667.50	\$2,667.50	\$5,854.75	\$2,667.50	\$2,667.50	\$2,667.50	\$2,667.50	\$2,667.50	\$29,862.25	\$29,807.25	\$39,000.00
WATER INFRASTRUCTURE	\$1,846.91	\$3,145.21	\$1,869.10	\$2,491.02	\$2,510.93	\$1,874.68	\$1,760.82	\$1,765.10	\$2,001.87	\$1,955.06	\$21,220.70	\$22,786.88	\$29,350.00
WATER REPAIR & MAINTENANCE	\$285.89	\$878.06	\$438.01	\$7,556.45	\$694.59	\$2,608.06	\$525.80	\$873.35	\$521.07	\$4,027.29	\$18,408.57	\$36,584.71	\$18,600.00
SEWER ADMINISTRATION	\$11,185.79	\$9,191.95	\$8,124.32	\$11,217.50	\$8,099.93	\$8,113.49	\$11,596.47	\$8,270.96	\$8,475.98	\$8,027.93	\$92,304.32	\$91,570.17	\$123,300.00
SEWER PROFESSIONAL EXPENSES	\$2,667.50	\$2,667.50	\$2,667.50	\$2,667.50	\$5,854.75	\$2,667.50	\$2,667.50	\$2,667.50	\$2,667.50	\$2,667.50	\$29,862.25	\$29,807.25	\$39,000.00
SEWER INFRASTRUCTURE	\$3,410.63	\$4,721.44	\$3,480.51	\$3,274.16	\$3,287.18	\$3,164.31	\$3,181.01	\$3,511.19	\$3,668.35	\$3,970.40	\$35,669.18	\$31,464.80	\$42,650.00
SEWER REPAIR & MAINTENANCE	\$0.00	\$27.19	\$31.31	\$17,297.72	\$110.00	\$0.00	\$228.50	\$161.38	\$12,889.19	\$5,900.87	\$36,646.16	\$4,940.04	\$13,500.00
TOTAL EXPENSES	\$29,956.44	\$29,197.43	\$24,109.00	\$55,059.14	\$31,181.86	\$25,878.83	\$30,783.97	\$24,857.73	\$38,037.25	\$33,514.29	\$322,575.94	\$305,280.65	\$390,900.00

SURPLUS/DEFICIT	\$66,538.68	-\$29,093.26	-\$21,078.97	\$30,529.98	-\$31,092.13	-\$25,863.64	\$53,918.41	-\$24,460.19	-\$37,756.72	\$74,781.29	\$56,423.45	\$76,961.49	\$300.00
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TOWN OF NORTH RUSTICO 2025-26

REVENUE:	APRIL EST ACTUAL	MAY EST ACTUAL	JUNE EST. ACTUAL	JULY EST. ACTUAL	AUGUST EST. ACTUAL	SEPTEMBER EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025-2026 YTD	2024/2025 YTD Comparison	2025/2026 Budget
PROPERTY TAX ASSESSMENT	\$ 63,443.51	\$ 63,443.51	\$ 63,443.51	\$ 63,443.51	\$ 63,443.51	\$ 63,443.51	\$ 63,443.51	\$ 63,443.51	\$ 63,443.51	\$ 60,661.51	\$ 631,653.10	\$ 548,986.59	\$ 700,000.00
RETAIL SPACE	\$ 4,030.00	\$ 2,755.00	\$ 1,060.90	\$ 1,060.90	\$ -	\$ 9,000.00	\$ 6,882.70	\$ -	\$ -	\$ -	\$ 24,789.50	\$ 23,088.77	\$ 30,000.00
SPECIAL EVENTS *Music In The Park/Christmas	\$ -	\$ -	\$ -	\$ 6,762.25	\$ 2,172.00	\$ -	\$ -	\$ 150.00	\$ 190.00	\$ 571.00	\$ 9,845.25	\$ 13,343.52	\$ 15,000.00
OTHER GRANTS (Planning & Base)	\$ 6,599.49	\$ 6,599.49	\$ 6,599.49	\$ 9,199.49	\$ 6,599.49	\$ 6,599.49	\$ 6,599.49	\$ 6,599.49	\$ 6,599.49	\$ 6,599.49	\$ 68,594.90	\$ 8,809.41	\$ 48,500.00
MCEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,209.82	\$ 60,000.00
GOVERNMENT & EMPLOYMENT GRANTS (includes Grant in Lieu taxes)	\$ -	\$ 2,265.00	\$ -	\$ 4,259.84	\$ -	\$ 5,766.88	\$ 25,865.28	\$ -	\$ -	\$ 226,835.62	\$ 264,992.62	\$ 2,060.00	\$ 2,060.00
CANADA DAY	\$ 575.00	\$ 25,750.00	\$ 5,675.00	\$ 3,951.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,951.00	\$ 29,420.00	\$ 30,000.00
INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.29	\$ -	\$ -	\$ 8.29	\$ 11.05	
WELLNESS CENTRE CAPITAL SPONSORSHIPS	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 28,000.00	\$ 12,000.00	\$ 1,000.00	\$ 6,000.00	\$ 5,500.00	\$ 85,500.00	\$ 146,207.45	\$ 104,000.00
DEVELOPMENT PERMITS	\$ 312.00	\$ 350.00	\$ -	\$ 100.00	\$ 475.00	\$ 509.60	\$ 191.20	\$ 220.00	\$ -	\$ 677.00	\$ 2,834.80	\$ 6,858.89	\$ 7,000.00
SALE OF TOWN PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
OTHER /DOG TAGS/MISC	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 118.00	\$ -	\$ -	\$ 618.00	\$ 3,282.44	\$ 3,000.00
SEWER & WATER ADMIN FEE & WAGES	\$ 6,250.00	\$ -	\$ -	\$ 6,250.00	\$ -	\$ -	\$ 6,250.00	\$ -	\$ -	\$ 6,250.00	\$ 25,000.00	\$ 20,000.00	\$ 24,000.00
STREETLIGHTS/STONES DONATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
FPEI LOAN TRANSFER	\$ 116,557.89	\$ -	\$ -	\$ 95,686.55	\$ -	\$ -	\$ -	\$ -	\$ 245,336.37	\$ -	\$ 457,780.14		\$ 120,000.00
TOTAL REVENUE	\$ 205,767.89	\$ 101,163.00	\$ 77,278.90	\$ 190,713.54	\$ 97,690.00	\$ 113,319.48	\$ 121,232.18	\$ 71,539.29	\$ 321,569.37	\$ 307,094.62	\$ 1,607,567.60	\$ 827,277.94	\$ 1,144,060.00

EXPENSES:	APRIL 2025 EST ACTUAL	MAY 2024 EST ACTUAL	JUNE 2024 EST. ACTUAL	JULY 2024 EST. ACTUAL	AUGUST EST. ACTUAL	SEPTEMBER EST. ACTUAL	OCTOBER EST. ACTUAL	NOVEMBER EST. ACTUAL	DECEMBER EST. ACTUAL	JANUARY EST. ACTUAL	2025-2026 YTD	2024/2025 YTD Comparison	2025/2026 Budget
ADMINISTRATION	\$ 23,538.48	\$ 34,674.24	\$ 24,049.58	\$ 28,613.43	\$ 29,491.57	\$ 21,799.36	\$ 33,568.20	\$ 50,270.58	\$ 23,427.88	\$ 23,399.72	\$ 292,833.04	\$ 260,084.18	\$ 336,950.00
ADVERTISING & NEWSLETTER & PROMOTION	\$ 84.26	\$ 208.01	\$ 90.63	\$ 84.26	\$ 87.04	\$ 888.63	\$ 455.71	\$ 457.73	\$ 87.03	\$ 483.03	\$ 2,926.33	\$ 1,114.46	\$ 2,500.00
ARENA LOAN INTEREST	\$ 14,626.02	\$ 14,602.75	\$ 14,109.08	\$ 14,084.39	\$ 14,528.26	\$ 14,504.58	\$ 14,947.92	\$ 13,526.07	\$ 13,965.38	\$ 14,869.45	\$ 143,763.90	\$ 196,649.13	\$ 240,315.00
ARENA LOAN	\$ 5,400.17	\$ 5,423.44	\$ 5,917.11	\$ 5,941.80	\$ 5,497.93	\$ 5,521.61	\$ 5,078.27	\$ 6,500.12	\$ 6,060.81	\$ 5,156.74	\$ 56,498.00		
INFRASTRUCTURE	\$ 7,329.01	\$ 5,372.09	\$ 3,467.71	\$ 7,666.57	\$ 4,060.19	\$ 3,613.87	\$ 6,736.10	\$ 4,736.14	\$ 3,233.17	\$ 7,029.81	\$ 53,244.66	\$ 55,628.70	\$ 71,550.00
FIRE PROTECTION	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 4,549.16	\$ 45,491.60	\$ 41,774.55	\$ 54,258.12
OFFICE & BUILDING	\$ 3,479.04	\$ 7,380.59	\$ 4,499.20	\$ 3,984.26	\$ 1,254.20	\$ 1,618.49	\$ 15,941.54	\$ 1,776.55	\$ 1,802.04	\$ 1,911.42	\$ 43,738.02	\$ 23,761.26	\$ 34,900.00
PROFESSIONAL SERVICES	\$ 23,273.48	\$ 2,459.62	\$ 19,576.63	\$ 32,140.78	\$ 24,750.57	\$ 4,267.71	\$ 10,511.66	\$ 4,955.84	\$ 28,298.12	\$ 9,773.10	\$ 160,007.51	\$ 92,351.55	\$ 210,500.00
RENTAL PROPERTIES	\$ 693.44	\$ 2,993.57	\$ 419.84	\$ 969.04	\$ 466.21	\$ 673.27	\$ 989.16	\$ 586.51	\$ 992.10	\$ 947.94	\$ 9,731.08	\$ 7,793.25	\$ 10,725.00
SPECIAL EVENTS	\$ 5,038.31	\$ 19,700.00	\$ 6,881.05	\$ 23,363.13	\$ 3,619.26	\$ -	\$ 600.00	\$ 597.89	\$ 2,277.65	\$ 1,530.96	\$ 63,608.25	\$ 68,270.17	\$ 81,100.00
TRANSFER TO CAPITAL						\$ 3,526.88	\$ 25,000.00			\$ 226,835.62	\$ 255,362.50		
TRANSFER TO CAPITAL (FROM FPEI LOAN)	\$ 39,039.11	\$ -	\$ -	\$ 48,000.00	\$ -	\$ -	\$ -	\$ -	\$ 162,886.15	\$ -	\$ 249,925.26		
TRANSFER TO WELLNESS OPERATING	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
TOTAL EXPENSES	\$ 157,050.48	\$ 97,363.47	\$ 83,559.99	\$ 169,396.82	\$ 118,304.39	\$ 60,963.56	\$ 118,377.72	\$ 87,956.59	\$ 277,579.49	\$ 296,486.95	\$ 1,467,130.15	\$ 837,427.25	\$ 1,132,798.12
SURPLUS / DEFICIT:	\$ 48,717.41	\$ 3,799.53	\$ 6,281.09	\$ 21,316.72	\$ 20,614.39	\$ 52,355.92	\$ 2,854.46	\$ 16,417.30	\$ 43,989.88	\$ 10,607.67	\$ 140,437.45	\$ 10,149.31	\$ 11,261.88

TOWN OF NORTH RUSTICO
Other Accounting Information as at January 31, 2026

RBC Bank Balance	512,104.84
Plus: Outstanding Deposits	-
Less: Outstanding Cheques	27,757.62
Bank Balance per the Books	484,347.22

Less Committed Funds- 2026-2027 Capital	200,000.00
Total Uncommitted Funds	<u>284,347.22</u>
RBC Gas Tax Account	<u>120,005.65</u>
PCU Operating Account	54,256.53
Less Committed Funds- Hauling In Day	12,500.00
	<u>41,756.53</u>
PCU Capital Reserve Account	269,880.15
Less Committed Funds- EMO Reserve	500.00
Less Committed Funds- Fiona Insurance	58,257.32
	<u>211,122.83</u>
Outstanding Receivables	169,226.53
Less Ice Rentals	122,920.61
	<u>46,305.92</u>
Outstanding Payables	731,930.73
Less Fire Dept	8,345.04
Less Wellness Centre	85,388.56
	<u>638,197.13</u>

Canadian Society of Physician Recruitment annual conference - Sponsorship

1 message

Denise Coulombe <dcoulombe@ihis.org>

Mon, Jan 26, 2026 at 1:33 PM

To: "smoase@northrustico.com" <smoase@northrustico.com>



The Town of Rustico, PO Box 38, 106 Riverside Drive, North Rustico, PE

Re: Sponsorship Request for the CaSPR Conference in Charlottetown, PEI

Dear Mayor McKenna,

I write to invite you to participate in an exciting sponsorship opportunity with the 2026 Canadian Society of Physician Recruitment (CaSPR) 22nd Annual conference, being held in Charlottetown, PEI from May 3 to May 5th, 2026.

CaSPR is a professional, not for profit, organization with a Pan Canadian membership whose members' primary role is to recruit physicians for their communities, local hospitals, and healthcare organizations. Its membership is exclusive to community and hospital-based recruiters – our members are not headhunters or agency recruiters. Membership is open to non-profit Physician Recruiters employed or retained by hospitals, hospital corporations, clinics, health care regions or authorities, public sector, government agencies or communities to recruit and retain physicians for these entities.

CaSPR offers a means for Canadian Physician Recruiters from coast to coast to share best practices, techniques and tools for physician recruitment and retention. Our annual conference is one of our premiere ways to support our mission, providing professional development and networking opportunities for our members. The conference travels from coast to coast and has not been held in Prince Edward Island since 2014. We are very excited and honored to be hosting the 2026 conference in Charlottetown, celebrating CaSPR's 22nd anniversary.

For further information on the conference and CaSPR please visit our web site at: www.caspr.ca.

We want to make the PEI conference the most successful and memorable one yet! We are seeking sponsors to assist with various conference offerings listed in the attached prospectus.

If you would like to discuss alternative sponsorship opportunities, other than those outlined in the prospectus, please connect with us. We would welcome your suggestions and contributions. CaSPR will acknowledge all sponsors throughout the conference.

The city of Charlottetown has offered sponsorship support and we would hope that other Mayors and Councils of our other communities in PEI, would also provide financial support for the success of the conference.

We are looking to finalize our valued sponsors by February 6, 2026. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Denise Coulombe, F-CaSPR

Physician & Locum Sourcing Specialist

Workforce Recruitment

CaSPR Vice-chair 2025-2026

Phone: 902-213-9604

Email: dcoulombe@ihis.org**Health PEI | Santé Î.-P.-É.**HealthPEI.ca

"We acknowledge that the land we are on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous people of PEI."

 **Conference Sponsorship Profile.pdf**

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