

**TOWN OF NORTH RUSTICO  
SPECIAL COUNCIL MEETING AGENDA  
MONDAY MARCH 30<sup>th</sup>, 2026 @ 9:00AM  
TOWN OFFICE, 106 RIVERSIDE DRIVE**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Declarations of Conflict of Interest**
- 4. New Business**
  - 4.1 Approval of the 2026/2027 Budget**
  - 4.2 Approval of the 2026/2027 Tax Rates**
- 5. Next Meeting Dates – Monday April 13, 2026, at 6:30PM Regular Council Meeting**
- 6. Adjournment**

**DRAFT**

**Town of North Rustico  
Special Council Meeting Minutes  
Monday March 30th, 2026, at 9:00AM**

**PRESENT:****Chair**

Deputy Mayor David LeClair

**Councillors**Councillor Margaret Goulding, Councillor Linda McFalls,  
Councillor Lana Penman**Staff****Regrets**Councillor Michelle Pineau, Councillor Donna Coll, Mayor  
Heather Mckenna**Other****1. CALL TO ORDER**

Deputy Mayor David LeClair called the meeting to order at 9:00AM.

**2. APPROVAL OF THE AGENDA**

It was moved by Councillor Margaret Goulding and seconded by Councillor Lana Penman that the agenda be approved with the addition of 4.3 By the Bay Restaurant.

**(3-0) MOTION CARRIED  
(2026-03-028)**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

Nil

**4. NEW BUSINESS****4.1 Approval of the 2026/2027 Budget**

Council discussed the 2026/2027 Budget. Some changes were made since the Public meeting to the Wellness Centre budget including lowering the operating amount paid from the Town to \$60,000 from \$80,000 which removed the year end capital transfer, recommended by the Wellness Advisory Committee.

It was moved by Lana Penman and seconded by Linda McFalls that Council approve the 2026/2027 budgets for the Town, Eliyahu Wellness Centre, North Rustico Sewer and Water Utility, North Rustico Fire Dept and the 5 Year Capital Plan.

**(3-0) MOTION CARRIED  
(2026-03-029)**

**4.2 Approval of the 2026/2027 Tax Rates**

Council reviewed the 2026/2027 Tax Rates. It was moved by Margaret Goulding and seconded by Lana Penman that Council approve the following 2026/2027 Tax Rates.

Commercial	\$1.20 per \$100 of Assessment
Non-commercial- Resident	\$0.67 per \$100 of Assessment
Non-commercial- Non-Resident	\$1.12 per \$100 of Assessment
Non-commercial-Multi-Family-Resident	\$0.81 per \$100 of Assessment
Non-commercial-Multi-Non-Resident	\$1.25 per \$100 of Assessment

**(3-0) MOTION CARRIED  
(2026-03-030)**

**4.3 By the Bay Restaurant**

The Council received a request from the new owners of By the Bay Restaurant for approval to obtain a food premises license. The CAO has tried to reach out to Environmental Health but did not receive an answer prior to the meeting. As there have been no requests for a change of use, the restaurant is assumed to be running the same.

It was moved by Margaret Goulding and seconded by Lana Penman that Council has no issue with By the Bay continuing to hold a food premise license as it has been operating, but does not have jurisdiction to grant a license.

**(3-0) MOTION CARRIED  
(2026-03-031)**

**5. NEXT MEETING**– Regular Council Meeting Monday April 13th, 2026, at 6:30PM.

**6. ADJOURNMENT**

It was moved by Councillor Margaret Goulding and seconded by Councillor Lana Penman that there being no further business the meeting be adjourned at 9:35AM.

**(3-0) MOTION CARRIED  
(2026-03-032)**

\_\_\_\_\_  
Deputy Mayor David LeClair

\_\_\_\_\_  
Date

\_\_\_\_\_  
CAO Stephanie Moase

\_\_\_\_\_  
Date

<b>CAPITAL BUDGET</b>	<b>Category of Project</b>	<b>Description of Project</b>	<b>\$ Estimated Cost of Project for this year</b>
<b>2026/27</b>	<b>Water/Wastewater</b>	Increase line size on Simon Dr and extend to Churchill	\$ 540,000.00
	<b>Water/Wastewater</b>	Capacity Model for Sewer and Water & Booster Pump	\$ 35,220.00
	<b>Fire Dept</b>	New Tanker Truck	\$ 640,000.00
	<b>Fire Dept</b>	New Fire Hall (engineering and study for old firehall)	\$ 20,000.00
	<b>Fire Dept</b>	Bunker Gear	\$ 3,737.00
	<b>Fire Dept</b>	FD- Helmets/Gloves/Boots	\$ 2,365.00
	<b>Fire Dept</b>	FD- Other New Equipment	\$ 5,000.00
	<b>Capacity Building</b>	Official Plan and Bylaw Update	\$ 7,487.00
	<b>Tourism Infrastructure</b>	Add second waterline to Boutiques	\$ 5,000.00
	<b>Tourism Infrastructure</b>	Update Doors on Boutique 1	\$ 5,000.00
	<b>Tourism Infrastructure</b>	New Heat Pump Boutique 5	\$ 5,000.00
	<b>Recreation</b>	Walking trails in Town's greenspace	\$ 10,000.00
	<b>Recreation</b>	Seawalk Park Walkways	\$ 78,000.00
	<b>Recreation</b>	Seawalk Park Gazebo	\$ 60,000.00
	<b>Recreation</b>	Complete Kitchen at Wellness Centre	\$ 150,000.00
	<b>Recreation</b>	Update Signage at Wellness Centre	\$ 40,000.00
<b>Total for 2026-2027</b>			<b>\$ 1,606,809.00</b>

**North Rustico Volunteer Fire Dept  
2026-2027 Operating Budget**

	<b>2025/26 Budget</b>	<b>2025/26 Est to Mar 31</b>	<b>2026/27 Budget</b>
<b>REVENUE:</b>			
TOWN OF NORTH RUSTICO FIRE DUES	\$ 54,258.00	\$ 54,589.92	\$ 65,000.00
FIRE DISTRICT FIRE DUES	\$ 35,000.00	\$ 44,954.00	\$ 47,000.00
RESORT MUNICIPALITY FIRE DUES	\$ 18,000.00	\$ 26,479.59	\$ 26,480.00
HARBOUR AUTHORITY FIRE DUES	\$ 525.00	\$ 525.00	\$ 525.00
TRANSFER TO OPERATIONS FROM FUNDRAISING	\$ 5,000.00	\$ 4,718.97	\$ 5,000.00
OTHER/MISC INCOME/DONATIONS	\$ 1,000.00	\$ 3,300.00	\$ 3,000.00
<b>TOTAL REVENUE</b>	<b>\$ 113,783.00</b>	<b>\$ 134,567.48</b>	<b>\$ 147,005.00</b>

	<b>2025/26 Budget</b>	<b>2025/26 Est to Mar 31</b>	<b>2026/27 Budget</b>
<b>EXPENSES:</b>			
FIRE HALL EXPENSES	\$ 10,900.00	\$ 13,970.00	\$ 14,300.00
PERSONNEL	\$ 58,750.00	\$ 52,175.28	\$ 64,800.00
FUNDRAISING EXPENSES	\$ 5,000.00	\$ 4,718.97	\$ 5,000.00
EQUIPMENT	\$ 5,450.00	\$ 7,281.59	\$ 7,750.00
OFFICE & COMMUNICATIONS	\$ 12,075.00	\$ 12,635.29	\$ 13,100.00
VEHICLES	\$ 21,100.00	\$ 26,145.43	\$ 26,600.00
TRANSFER TO CAPITAL		\$ 15,000.00	\$ 15,000.00
MISCELLANEOUS			
<b>TOTAL EXPENSES</b>	<b>\$ 113,275.00</b>	<b>\$ 131,926.56</b>	<b>\$ 146,550.00</b>

<b>SURPLUS / DEFICIT:</b>	<b>\$ 508.00</b>	<b>\$ 2,640.92</b>	<b>\$ 455.00</b>
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**North Rustico Sewer & Water Utility  
Corporation  
2026-2027 Operating Budget**

<b>REVENUE</b>	<b>2025/2026 Budget</b>	<b>2025/2026 Est to Mar 31</b>	<b>2026/2027 Budget</b>
WATER REVENUE	\$186,000.00	\$171,737.05	\$186,560.00
SEWER REVENUE	\$205,000.00	\$207,163.89	\$220,658.00
INTEREST & MISC	\$200.00	\$740.69	\$500.00
<b>TOTAL WATER &amp; SEWER REVENUE</b>	<b>\$391,200.00</b>	<b>\$379,641.63</b>	<b>\$407,718.00</b>

<b>EXPENSES</b>	<b>2025/2026 Budget</b>	<b>2025/2026 Est to Mar 31</b>	<b>2026/2027 Budget</b>
WATER ADMINISTRATION	\$85,500.00	\$74,550.96	\$76,970.00
WATER PROFESSIONAL EXPENSES	\$39,000.00	\$35,199.25	\$35,800.00
WATER INFRASTRUCTURE	\$29,350.00	\$25,720.61	\$29,500.00
WATER REPAIR & MAINTENANCE	\$18,600.00	\$28,100.00	\$26,000.00
SEWER ADMINISTRATION	\$123,300.00	\$114,096.60	\$116,150.00
SEWER PROFESSIONAL EXPENSES	\$39,000.00	\$35,199.25	\$39,000.00
SEWER INFRASTRUCTURE	\$42,650.00	\$43,352.87	\$43,850.00
SEWER REPAIR & MAINTENANCE	\$13,500.00	\$41,000.00	\$36,500.00
<b>TOTAL EXPENSES</b>	<b>\$390,900.00</b>	<b>\$397,219.54</b>	<b>\$403,770.00</b>

<b>SURPLUS/DEFICIT</b>	<b>\$300.00</b>	<b>-\$17,577.91</b>	<b>\$3,948.00</b>
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**TOWN OF NORTH RUSTICO 2026-2027 Operating Budget**

<b>REVENUE:</b>	<b>2025/2026 Budget</b>	<b>2025/2026 Est to Mar 31</b>	<b>2026/2027 Budget</b>
PROPERTY TAX ASSESSMENT	\$ 700,000.00	\$ 759,575.61	\$ 820,000.00
RETAIL SPACE	\$ 30,000.00	\$ 30,050.00	\$ 30,000.00
SPECIAL EVENTS *Music In The Park Reserve/Ch	\$ 15,000.00	\$ 9,845.25	\$ 20,000.00
OTHER GRANTS (Planning)	\$ 48,500.00	\$ 81,800.00	\$ 80,000.00
MCEG	\$ 60,000.00	\$ -	\$ 50,000.00
GOVERNMENT & EMPLOYMENT GRANTS (Prop	\$ 2,060.00	\$ 264,992.62	\$ 35,000.00
CANADA DAY	\$ 30,000.00	\$ 35,951.00	\$ 35,000.00
INTEREST REVENUE	\$ -	\$ 8.29	\$ -
WELLNESS CENTRE CAPITAL SPONSORSHIPS	\$ 104,000.00	\$ 85,500.00	\$ 60,000.00
DEVELOPMENT PERMITS	\$ 7,000.00	\$ 2,834.80	\$ 3,000.00
OTHER /DOG TAGS/MISC	\$ 3,000.00	\$ 618.00	\$ 1,000.00
SEWER & WATER ADMIN FEE & WAGES	\$ 24,000.00	\$ 25,000.00	\$ 25,000.00
STREETLIGHTS/STONES DONATION/BENCHES	\$ 500.00	\$ -	\$ 500.00
TRANSFER FROM FPEI LOAN TO COVER PROFESSIONAL SERVICES AND CAPITAL	\$ 120,000.00	\$ 425,000.00	\$ 220,000.00
<b>TOTAL REVENUE</b>	<b>\$ 1,144,060.00</b>	<b>\$ 1,721,175.57</b>	<b>\$ 1,379,500.00</b>

<b>EXPENSES:</b>	<b>2025/2026 Budget</b>	<b>2025/2026 Est to Mar 31</b>	<b>2026/2027 Budget</b>
ADMINISTRATION	\$ 336,000.00	\$ 344,722.88	\$ 368,300.00
ADVERTISING & NEWSLETTER & PROMOTION	\$ 2,500.00	\$ 3,300.00	\$ 3,300.00
ARENA RBC LOAN INTEREST	\$ 240,315.00	\$ 172,000.00	\$ 172,000.00
ARENA RBC LOAN		\$ 70,000.00	\$ 70,000.00
ARENA FPEI LOAN INTEREST			\$ 85,000.00
ARENA FPEI LOAN			\$ 34,000.00
INFRASTRUCTURE	\$ 69,050.00	\$ 60,218.25	\$ 62,450.00
FIRE PROTECTION	\$ 54,258.12	\$ 54,600.00	\$ 65,000.00
OFFICE & BUILDING	\$ 35,850.00	\$ 51,800.07	\$ 41,525.00
PROFESSIONAL SERVICES	\$ 210,500.00	\$ 193,750.00	\$ 194,500.00
RENTAL PROPERTIES	\$ 10,725.00	\$ 13,086.00	\$ 15,600.00
SPECIAL EVENTS	\$ 81,100.00	\$ 60,848.22	\$ 83,100.00
TRANSFER TO CAPITAL (FROM GOV GRANTS)		\$ 254,021.88	\$ -
TRANSFER TO CAPITAL (FROM FPEI LOAN)		\$ 161,944.66	\$ 100,000.00
TRANSFER TO 2026-27 CAPITAL		\$ 150,000.00	\$ 20,000.00
TRANSFER TO WELLNESS OPERATING	\$ 90,000.00	\$ 90,000.00	\$ 60,000.00
<b>TOTAL EXPENSES</b>	<b>\$ 1,130,298.12</b>	<b>\$ 1,680,291.96</b>	<b>\$ 1,374,775.00</b>
<b>SURPLUS / DEFICIT:</b>	<b>\$ 13,761.88</b>	<b>\$ 40,883.61</b>	<b>\$ 4,725.00</b>

**ELIYAHU WELLNESS CENTRE**

**2026-2027 Operating Budget**

<b>REVENUE</b>	<b>2025-2026 BUDGET</b>	<b>2025/2026 EST TO MAR 31</b>	<b>2026-2027 BUDGET</b>
Ice Rental	\$458,500.00	\$522,500.00	\$514,000.00
Room Rental	\$80,000.00	\$62,740.00	\$70,800.00
Fitness Centre	\$85,500.00	\$75,900.00	\$75,900.00
Food Service	\$76,800.00	\$68,000.00	\$99,000.00
Other Programs & Services	\$900.00	\$625.00	\$625.00
Fundraising/Donations/Sponsors	\$20,500.00	\$125,016.95	\$66,000.00
Town Operating Grant	\$90,000.00	\$90,000.00	\$60,000.00
Government Grants	\$22,000.00	\$101,949.09	\$104,715.00
	<b>\$834,200.00</b>	<b>\$1,046,731.04</b>	<b>\$991,040.00</b>

<b>EXPENSES</b>	<b>2025-2026 BUDGET</b>	<b>2025/2026 EST TO MAR 31</b>	<b>2026-2027 BUDGET</b>
Food Service	\$45,000.00	\$65,100.00	\$83,000.00
Administration	\$341,900.00	\$320,051.94	\$329,700.00
Infrastructure & Maintenance	\$441,200.00	\$521,829.47	\$559,115.00
Programs Events & Services	\$650.00	\$24,035.00	\$17,500.00
	<b>\$828,750.00</b>	<b>\$931,016.41</b>	<b>\$989,315.00</b>

<b>SURPLUS/DEFICIT</b>	<b>\$5,450.00</b>	<b>\$115,714.63</b>	<b>\$1,725.00</b>
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