

**Town of North Rustico
Regular Council Meeting Minutes
Monday May 5th, 2025, at 6:00PM**

PRESENT:

**Mayor
Councillors**

Heather McKenna
Margaret Goulding, Linda McFalls, Michelle Pineau, Lana
Penman and David LeClair

Staff

Stephanie Moase, Sheri Dykstra Prosser, John-Anthony
Langdale

Regrets

Councillor Donna Coll

Others

Resolve Consultant Chris Brown

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 6:00pm.
Mayor McKenna welcomed new Councillor Lana Penman.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Margaret Goulding and seconded by Councillor Linda McFalls that the agenda be approved with the addition of 8.1 Committee Appointments.

**(5-0) MOTION CARRIED
(2025-05-085)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Nil

4. ADOPTION OF PREVIOUS MINUTES

Council reviewed the minutes.

It was moved by Councillor Linda McFalls and seconded by Councillor Michelle Pineau that the minutes from the Regular Council Meeting April 3rd, 2025, be approved as presented.

**(5-0) MOTION CARRIED
(2025-05-086)**

It was moved by Councillor Margaret Goulding and seconded by Councillor David LeClair that the minutes from the Special Council Meeting April 11th, 2025, be approved with the addition of 'to the offended party' as discussed.

**(5-0) MOTION CARRIED
(2025-05-087)**

4.1 Business Arising from the Minutes

The secondary student funding has been approved and the posting has gone to Holland College job posting site.

5. DELEGATIONS & SPECIAL SPEAKERS- NIL

6. REPORTS

6.1 Wellness Centre GM Report

Council reviewed the report. John-Anthony stated there have now been 3 staff seasonally terminated, during this slower season. Sharps containers have been purchased for downstairs washrooms. Fire evacuation drill needs to be re-done this year.

6.2 CAO Report

Council reviewed the report. There was a discussion on the boardwalk, contractor has been working on it however there is still a wet area they are trying to drain. The project manager, from CBCL has been in contact and is expecting an additional 5 weeks of work to complete. It was mentioned that it is still a construction site however and when residents enter the site, machines have to stop or shut down to ensure safety and that may slow down progress. The Town does have trails at the top of Abegweit Lane that were opened prior to the boardwalk closing to ensure there were other safe spaces to walk for residents.

Consultant Chris Brown provided Council with an update of the work being done to complete deficiencies and uncompleted work at the Wellness Centre. CMEL (engineering consultant) attended the site for an initial walkthrough two weeks ago. We are awaiting their report to know what has been completed. Landscaping will be done later when weather is better. There is still review on potential roof leaks. CMEL has been checking sensors placed to observe condensation/humidity. Still working with Alliance on the roof issues. New quotes are required from contractors for change orders, including kitchen venting. Lawyers are reaching out regarding design issues. The retention pond was discussed that it currently does not drain. The Zamboni room is not sloped to drain, moisture issues remain.

Chris Brown and John-Anthony Langdale left the meeting at 7:13pm

7. COMMITTEE REPORTS

7.1 Sewer and Water Utility Board

Council reviewed the report.

RFD 2025-05-029 Approval of CIP Water & Sewer Capacity Analysis & Booster Pump

Stephanie Moase read the RFD. A capital investment plan was created to use CCBF funding for the municipal portion of the Water & Sewer capacity analysis applied for through CHIF and to be prepared if a booster pump is required. This analysis will model the sewer & water infrastructure for the Town and provide capacity analysis for the new Edgewater Estates proposed development and any future proposed housing projects.

It was moved by Councillor David LeClair and seconded by Councillor Linda McFalls that the Council approve the CIP Water and Sewer Capacity Analysis and Booster Pump in the amount of \$346,000 and further approve the Mayor and CAO to sign agreements to fulfill this resolution.

**(5-0) MOTION CARRIED
(2025-05-088)**

7.2 Planning Board

Vice Chair Michelle Pineau gave a verbal report. The Planning Board spent the meeting reviewing the draft bylaws. Council reviewed the April approved permits report.

7.3 Recreation & Events Committee

Chair Michelle Pineau presented her report.

RFD 2025-05-030 Approval to Apply for Special Liquor Permit Seawalk Block Party

CAO Stephanie Moase read the RFD. There will be a specific roped in area for alcohol consumption, the same as last year.

It was moved by Councillor David LeClair and seconded by Councillor Michelle Pineau that the Council approve Central Coastal Tourism Partnership to apply for a special liquor permit for the Seawalk Block Party on Sunday June 1 2025 from 2:00pm-7:00pm.

**(5-0) MOTION CARRIED
(2025-05-089)**

7.4 Wellness Centre Advisory Committee-

Chair Councillor Margaret Goulding presented her report.

7.5 EMO Committee-

Chair Councillor Linda McFalls presented her report.

7.6 Finance & Infrastructure Committee

Chair Councillor David LeClair gave a verbal report. Council reviewed the March financials. There will be some updates after the audit is complete to move some items into the previous year including the revenue from MCEG.

RFD 2025-05-031 Approval to Purchase Town Truck

CAO Stephanie Moase read the RFD.

It was moved by Councillor David LeClair and seconded by Councillor Michelle Pineau that the Council CAO to purchase a new Town maintenance truck at \$41,700 +HST and to further approve the CAO and Mayor to sign agreements to fulfill this resolution.

**(5-0) MOTION CARRIED
(2025-05-090)**

7.7 North Rustico Lighthouse Committee- No Meeting

7.8 Wellness Centre Fundraising Committee

Chair Mayor Heather McKenna presented her report. They explained the causable 50/50 through Support Your Sport. Everyone is encouraged to sign up and buy weekly tickets to support the Wellness Centre.

8. NEW BUSINESS

8.1 Appointments to Committees

It was moved by Councillor Margaret Goulding and seconded by Councillor Michelle Pineau that Councillor Lana Penman be appointed to the North Rustico Lighthouse and Finance & Infrastructure Committees.

**(5-0) MOTION CARRIED
(2025-05-091)**

9. CORRESPONDENCE

9.1 Police Association 36th Annual Crime Prevention Guide

Council tabled the decision for a later date.

9.2 Watermark Theatre Sponsorship

Council reviewed the funding request. CAO will ask if the Town will be recognized on the playbill.

It was moved by Councillor David LeClair and seconded by Councillor Michelle Pineau that the Town provide a donation to the Watermark Theatre in the amount of \$1000.

**(5-0) MOTION CARRIED
(2025-05-092)**

10. NEXT MEETING— Monday June 2, 2025 at 9:00am

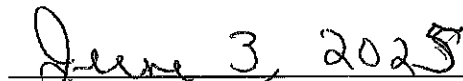
11. ADJOURNMENT

There being no further business, it was moved by Councillor Maragret Goulding and seconded by Councillor David LeClair that the meeting be adjourned at 8:03PM.

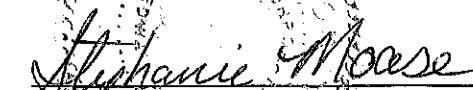
**(5-0) MOTION CARRIED
(2025-05-093)**



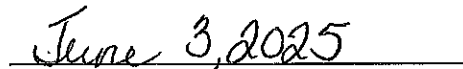
Mayor Heather McKenna



Date



CAO Stephanie Moase



Date