

Town of North Rustico, PEI

AGENDA

Regular Council Meeting

October 26th, 2020 at 7PM

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA & ANY ADDITIONS OR DELETIONS
3. DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST
4. APPROVAL OF MINUTES OF October 5th, 2020 Committee of Council Meeting and October 8th, 2020 Special Council Meeting
 - 4.1 Business arising from the minutes.
5. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT
 - Mike & Jen Levy with The Yellow House
 - Arnold Smith
6. COMMITTEE REPORTS
 - Fire Department Liaison - Deputy Mayor Les Standen
 - Arena Board Update - Deputy Mayor Les Standen
 - Arena Project Report - Patsy Gamauf
 - Trail Development - Councilor Donna Coll
7. REQUEST FOR DECISION
8. NEW BUSINESS/CORRESPONDENCE
 - Remembrance Day Options - Resolution Required
 - Approval needed for Sponsorship Packages - Resolution Required
 - Revise motion for the loan with the Credit Union for the arena project
 - Safe Restart Agreement - Resolution Required
 - In-Camera Policy
9. NEXT MEETING Monday, November 9th, 2020 at 7PM
10. ADJOURNMENT

Town of North Rustico, PEI
Meeting Minutes
Regular Council Meeting
Monday, October 26th, 2020 at 7PM

PRESENT: Mayor Heather McKenna, Councilors Les Standen, Patsy Doucette, Michelle Pineau, Donna Coll, Stephanie Moase and Janine Doucette

Staff: CAO Patsy Gamauf and Administrative Assistant Kristen Dennis

Regrets: Deputy CAO Marley Doucette

OTHERS: Mike & Jen Levy, Arnold Smith and 1 resident

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 7:00PM.

2. APPROVAL OF THE AGENDA

It was moved by Councilor Les Standen and seconded by Councilor Donna Coll that the agenda for October 26th be adopted as presented with the following additions:

-Resolution needed for procurement for North Star Arena project
(2020-10-09) CARRIED (6-0)

3. DISCLOSURE OF CONFLICT OF INTEREST

There was none.

4. APPROVAL OF MINUTES

It was moved by Councilor Janine Doucette and seconded by Councilor Patsy Doucette that the minutes of the Committee of Council Meeting held on October 5th, 2020 be adopted as presented.

(2020-10-10) CARRIED (6-0)

It was moved by Councilor Janine Doucette and seconded by Councilor Donna Coll that the minutes of the Special Council Meeting held on October 8th, 2020 be adopted as presented.

(2020-10-11) CARRIED (6-0)

4.1 BUSINESS ARRIVING FROM THE MINUTES

5. PRESENTATIONS OR DELEGATIONS TO COUNCIL

Mike & Jen Levy with The Yellow House

- Mike and Jen Levy with the Yellow House spoke to Council and explained that they were hoping to stay open over the winter this year. The 2020 year has been a change with COVID for them. Mike explained that traffic to The Yellow House has been down and they are hoping to stay rent free through the winter and starting to pay rent again in the Spring around March 2021. 2020 was not as busy of a season as they would have hoped for to last through a slow winter. They have hired new staff in hopes of staying open for the winter. Councilor Les Standen asked Mike and Jen to send in an idea of their financials, what government funding they have received and when they think they would like to go back to normal. Mike stated that in general the sales are enough to cover their basic expenses and to cover paying their staff with some government funding, but their revenue has dropped about 85%. Mike and Jen explained that they are trying to change their business by leveraging staff with employee subsidies so that Mike and Jen can concentrate on new adventures such as wholesale. Councilor Janine Doucette asked if staff had looked into landlord rent relief and the Town does not qualify because it is a municipality. Councilor Stephanie Moase mentioned that earlier this year the boutiques were told if they were opening then they needed to pay 50% of their rent. Councilor Moase believes all locations should be looked at equally as it is the taxpayers money.

Arnold Smith

- Arnold Smith from the Farmers Bank spoke to Council about a couple ideas he had been floating around. He started off by saying that thousands of people come to North Rustico to see the lights and unless they buy a coffee or gas, they leave nothing in the Town. He suggested that maybe we could collaborate and have a meat pie event similar to the Butter Tart Tour as meat pie is an authentic Acadian food. We could promote the individual locations selling meat pies. Councilor Janine Doucette suggested we could mass produce a large quantity and freeze them then sell around Christmas as a fundraiser. The Yellow House mentioned they could sell them at wholesale and then someone could mark them up and create a profit.
- In previous years the Farmers Bank used to do a concert in the Church around Christmas time and they are looking at how they can redo this. The Farmers Bank has some funding that is usually used in the summer but COVID has pushed it back. The requirement is to have an entertainment component and they were thinking of having it around Christmas time.

- Arnold also mentioned to Council that he wants to make the Rustico area a known Acadian tourism site with increased signage saying that all the Rustico's are an Acadian Region. He asked if there was a way to form a committee of all the Rustico's to ask the government for funding.

Mike and Jen Levy and Arnold Smith left the meeting at 7:45PM.

6. COMMITTEE REPORTS

Fire Department Liaison—Deputy Mayor Les Standen

Deputy Mayor Les Standen explained to Council that there was nothing to report and he would be meeting with the Fire Department on Thursday October 29th at 6:20pm.

Arena Board Update—Deputy Mayor Les Standen

Deputy Mayor Les Standen explained to Council that the Arena Board is having their regular meetings and they are making progress on their business plan but their main focus is raising funds for the new Wellness Centre.

Arena Project Report—CAO Patsy Gamauf

CAO Patsy Gamauf explained to Council that two tenders have gone out so far, the outside of the building and some refrigeration equipment. Things are moving well and we will hear news of the tenders in November.

Trail Development—Councilor Donna Coll

Councilor Donna Coll explained to Council that Janine and herself met with Ruth from Trails PEI to see the West Royalty trail. We need to do some replanting in our forest and get rid of some debris. They are working on a forestry plan. The trail markers ordered have finally come in and they will be installed this weekend.

7. REQUEST FOR DECISION

8. NEW BUSINESS & CORRESPONDENCE

- Remembrance Day Options—Resolution Required
 - CAO Patsy Gamauf asked Council what they would like to see done for remembrance day. Our service is usually well attended and this year it looks like most communities are limited their services to dignitaries. Staff did put in an operational plan if Council wanted to go ahead with cohorts. Another possibility is having a small private ceremony and then have it opened to the public for the remainder of the day to place their wreaths.

Councilor Janine Doucette mentioned that she has gotten confirmation that the cadets cannot participate due to COVID this year. Councilor Stephanie Moase asked about how policing a closed ceremony would work as she sees it being difficult. Councilor Les Standen feels it is important to have something and make it well known to the public what is happening. Councilor Patsy Doucette suggested asking veterans to stand guard for a couple of hours while people lay their wreaths and poppies.

It was moved by Councilor Stephanie Moase and seconded by Councilor Patsy Doucette that the Town of North Rustico forgo the typical Remembrance Day Ceremony and allow for a time where people can come between 11am to 3pm to drop off their wreaths and poppies to pay their respect while following social distancing guidelines.

(2020-10-12) CARRIED (6-0)

- Approval needed for Sponsorship Packages—Resolution Required

It was moved by Councilor Patsy Doucette and seconded by Councilor Stephanie Moase that the Town of North Rustico accept the sponsorship packages for the North Star Arena and Wellness Centre, any deviation from the numbers from the packages must be approved by Council.

(2020-10-13) CARRIED (6-0)

- Revise motion for the loan with the Credit Union for the arena project

It was moved by Councilor Stephanie Moase and seconded by Councilor Janine Doucette that the Town of North Rustico makes application to the Provincial Credit Union for the following: \$3.29 million dollars, which will be a combination of \$2.39 million for the Town's portion for the ICIP, Investing in Canada Infrastructure Program for the North Rustico Arena and Wellness Centre Construction and a further \$900,000 dollars for the addition of the second story. The Town is within the guidelines as described in Section 164 of the Municipal Government Act, which allows for the total capital debt of municipality of ten per cent of the current assessed value of real property in the municipality. The total assessed value as at January 1, 2020 is \$57,845,150 and 10 per cent is \$5,784,515.00.

(2020-10-14) CARRIED (6-0)

- Safe Restart Agreement resolution needed
 - CAO Patsy Gamauf explained that the Town just received notification that all the provinces reached an agreement with the

Feds for COVID costs and the base amount for North Rustico looks to be around \$13,000 for us to help pay for things with COVID.

It was moved by Councilor Janine Doucette and seconded by Councilor Les Standen that

WHEREAS the Safe Restart Agreement will provide financial assistance for reopening municipal services in PEI to support critical needs for transit, protection of public health and safety, prepare for potential future waves of the COVID-19 virus, and further support the safe reopening of economies across Canada.

AND WHEREAS a signed agreement to participate reflects the municipality's understanding on shared objectives and terms established by the Safe Restart Agreement between the Government of Canada and the Province of PEI.

AND WHEREAS the Safe Restart Agreement requires a formal resolution outlining participation in the program;

BE IT RESOLVED that the Council authorizes the Town of North Rustico to execute the "Confirmation of Municipal Services and Agreement to Participate.

(2020-10-15) CARRIED (6-0)

- In-Camera Policy
 - CAO Patsy Gamauf explained that staff are working on an in camera policy to make things more clear and it will be submitted as a request for decision next month.
- Procurement policy

It was moved by Councilor Les Standen and seconded by Councilor Donna Coll that the Town of North Rustico follows the recommendations for tendering of goods and services from Coles and IB Storey for the North Star Arena and Wellness replacement project because of the tight timelines which have been met.

(2020-10-16) CARRIED (6-0)

9. NEXT MEETING – Monday, November 9th, 2020 at 7PM

10. ADJOURNMENT

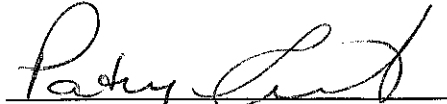
It was moved by Councilor Patsy Doucette and seconded by Councilor Stephanie Moase that the meeting be adjourned at 8:25PM.

(2020-10-17) CARRIED (6-0)



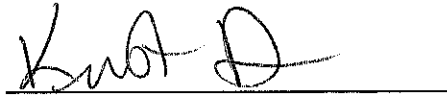
Mayor Heather McKenna

Nov. 9, 2020
Date



CAO Patsy Gamauf

Nov. 9, 2020
Date



Administrative Assistant
Kristen Dennis

Nov. 9, 2020
Date