

Town of North Rustico, PEI

AGENDA

Regular Council Meeting

May 25th, 2020 at 7PM

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA & ANY ADDITIONS OR DELETIONS
3. DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST
4. APPROVAL OF MINUTES OF Special Meeting on May 11th, 2020 and COC Meeting May 11th, 2020
 - 4.1 Business arising from the minutes.
5. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT
6. COMMITTEE REPORTS
 - Fire Department Liaison - Les Standen
 - Arena Project Report - Patsy Gamauf (Resolution Needed for Arena Transfer)
7. REQUEST FOR DECISION
2020-20 Three Hens
8. NEW BUSINESS/CORRESPONDENCE
 - Bylaw Priorities
 - Tides & Treasures Gift Shop
 - Gabriel Mercier & Battle of the Atlantic
 - Clean up update
 - Covid-19 Operational Plan to reopen town office
 - Lennon Recovery House
9. NEXT MEETING Monday, June 8th, 2020 at 7PM
10. ADJOURNMENT

Town of North Rustico, PEI
Meeting Minutes
Regular Council Meeting
Monday, May 25th, 2020 at 7PM

PRESENT: Mayor Heather McKenna, Councilors Les Standen, Patsy Doucette, Donna Coll, Stephanie Moase and Michelle Pineau, Janine Doucette

Staff: CAO Patsy Gamauf, Deputy CAO Marley Doucette and Administrative Assistant Kristen Dennis

Regrets:

OTHERS:

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 7:00PM.

2. APPROVAL OF THE AGENDA

It was moved by Councilor Patsy Doucette and seconded by Councilor Janine Doucette that the agenda for May 25th, 2020 be adopted with the following additions:

-Stratford Feed the Bees

-Province promoting Green Energy

(2020-05-17) CARRIED (6-0)

3. DISCLOSURE OF CONFLICT OF INTEREST

There was none.

4. APPROVAL OF MINUTES

It was moved by Deputy Mayor Les Standen and seconded by Councilor Janine Doucette that the minutes of the Special Meeting held on May 11th, 2020 be adopted as presented.

(2020-05-18) CARRIED (6-0)

It was moved by Councilor Stephanie Moase and seconded by Councilor Patsy Doucette that the minutes of the COC Meeting held on May 11th, 2020 be adopted as presented.

(2020-05-19) CARRIED (6-0)

4.1 BUSINESS ARRIVING FROM THE MINUTES

5. PRESENTATIONS OR DELEGATIONS TO COUNCIL

6. COMMITTEE REPORTS

Fire Department Liaison- Les Standen

- Deputy Mayor Les Standen explained that himself and Administrative Assistant Kristen Dennis met with the Fire Chief this month. The Fire Chief was disappointed that the Town made public we were asking for an inventory and the postponement of the procurement of a truck. He has told some members but had not had a chance to tell all. Deputy Mayor Les Standen explained to the Fire Chief why the Town needs to have their proceedings public. The Fire Chief was told to arrange a time to complete the monthly financial meeting but Les and Kristen are still waiting to hear.

Arena Project Report – Patsy Gamauf (Resolution Needed for Arena Transfer)

- CAO Patsy Gamauf gave the Council an update on the North Star Arena Replacement Project. The North Rustico Recreation Commission signed over ownership of the property and lands on May 25th, 2020. The Town needs a resolution to accept this.

WHEREAS the North Rustico Community Recreation Commission is the registered owner of the North Star Arena property;

AND WHEREAS the Town of North Rustico has been in discussions with the North Rustico Community Recreational Commission regarding the future of the North Star Arena;

AND WHEREAS the Town of North Rustico and the North Rustico Community Recreational Commission have both determined that it is in the best interest of both parties for the North Rustico Community Recreational Commission to transfer the North Star Arena property to the Town of North Rustico.

NOW THEREFORE BE AND IT IS HEREBY RESOLVED:

1. THAT the Town of North Rustico acquire from the North Rustico Community Recreational Commission the lands and premises identified as provincial parcel number 427054, located at 22 Recreation Street, in North Rustico, Prince Edward Island, commonly known and referred to as the North Star Arena Property, in accordance with the terms and conditions set forth in the attached Agreement of Purchase and Sale.
2. THAT the Town of North Rustico's Mayor and Chief Administrative

Officer be and are hereby authorized and directed for and in the name of the Town of North Rustico to do all acts and things and to execute or cause to be executed all such documents as may be necessary or desirable in connection with the acquisition of the above-noted property including, but not limited to, the Purchase and Sale Agreement and any other closing documents.

3. THAT all documents, instruments, writings, acts or proceedings connected with or pertaining to the said acquisition of property which may heretofore have been executed, made done or taken on behalf of the Town of North Rustico be and are hereby expressly approved, ratified and confirmed.

Moved by: Councilor Patsy Doucette

Seconded by: Councilor Donna Coll

(2020-05-20) CARRIED (6-0)

7. REQUEST FOR DECISION

2020-20 Three Hens

It was moved by Deputy Mayor Les Standen and seconded by Councilor Patsy Doucette that the Town of North Rustico do not allow the acquisition of three hens located within the Town boundaries due to the animal control bylaw.

(2020-05-21) CARRIED (6-0)

8. NEW BUSINESS & CORRESPONDENCE

- Bylaw Priorities
 - Deputy CAO Marley Doucette went over the Bylaw list and how the staff saw the priorities based on the Municipal Government Act Regulations. Staff will be using the lawyer to ensure the new bylaws are enforceable.
- Tides & Treasures Gift Shop
 - Tides and Treasures gift shop requested that they be allowed to open this summer with no rent because of the lost of business and a guarantee that rent for 2021 would not increase. Glenda and Shelley who own two shops spoke with CAO Patsy Gamauf and stated they will not be opening this summer but have requested to leave their items in the shop and return next summer.

It was moved by Deputy Mayor Les Standen and seconded by Councilor Janine Doucette that any shop owner who does not open due to COVID-19 is allowed to leave their items in the shop with no rent for the summer. If any shop owner chooses to open, they will be charged fifty percent of

their rent but there is no commitment for the 2021 rent amount by Council.

(2020-05-22) CARRIED (6-0)

- Gabriel Mercier & Battle of the Atlantic
 - Deputy CAO Marley Doucette explained to Council that Gabriel Mercier reached out to the town to offer an outreach project to North Rustico for hosting the Battle of Atlantica last year. They will provide all the labor and expertise and the Town would be responsible for supplying the materials. Council discussed that they could help define the current trail system and create new ones as well as clear rest areas which could hold picnic tables.
- Clean up Update
 - Deputy CAO Marley Doucette explained to Council that today was the last day for the dumpsters and we had about 17 loads emptied over the two weeks. Marley spoke with Town Maintenance, Greg, and he thought it went great. Greg had the steel picked up multiple times over the last week and heard multiple positive comments. Staff took a drive around and properties look cleaner. Our Bylaw Enforcement Officer will check all properties this week to ensure everything is good.
- Covid-19 Operation Plan to reopen town office
 - CAO Patsy Gamauf explained to Council that the staff have started talking about opening the office. The current plan is to open the office by appointment only around June 15th, 2020 and later on in the summer open up fully. Staff will also install a message board outside the office where they can place permits and other information for people to pick up. Staff has measured out the appropriate distancing requirements in the board room and have placed dots to indicate where is acceptable to sit and they will have a sign in sheet to help with contact tracing if something were to happen, they are also working on installing a gate and a plexiglass barrier for the reception area.
- Lennon Recovery House
 - Deputy CAO Marley Doucette explained that Lennon House is looking for donations for their third floor to host male residents. Mayor Heather McKenna suggested because this is an unusual situation to donate from the Mayor's discretionary fund.

It was moved by Deputy Mayor Les Standen and seconded by Council Donna Coll that the Town of North Rustico donate \$300 from the Mayor's discretionary fund to support Lennon House due to the unusual circumstances of COVID-19.

(2020-05-23) CARRIED (6-0)

- Stratford Feed the Bees
 - Councilor Michelle Pineau explained that Stratford had produced signs to encourage residents to not cut their grass

until June 1st, 2020 for the bees to have an abundance of food. Deputy CAO Marley Doucette explained that Staff had applied for Buzzing Gardens which are seed packages with flowers specifically for the Bees. Staff will set them outside the office on nice days for resident to pick up.

- Province Promoting Green Energy
 - Councilor Michelle Pineau explained she saw the Province was encouraging Green Energy initiatives and asked if the Town would be able to incorporate Green energy into their projects. CAO Patsy Gamauf explained that Administrative Assistant Kristen Dennis has submitted an expression of interest to the Sustainable Communities Project based on an energy audit that recommends switching all municipal buildings to solar powered. Since COVID-19 happened, the project is currently on hold but when staff hears anything, they will inform Council.
- Yoga on Boardwalk
 - Councilors Janine Doucette and Michelle Pineau met with Paula and walked the boardwalk. Paula is proposing a maximum of eight stopped located off the boardwalk to promote health and wellness. Councilor Michelle Pineau thought it was a good initiative and could be aesthetically pleasing but Councilor Janine Doucette still did not think it was the spot for Yoga. Council agreed that they would need to see a physical prototype before they could make a decision.

10. NEXT MEETING – Monday, June 8th, 2020 at 7PM

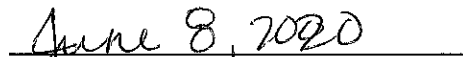
10. ADJOURNMENT

It was moved by Councilor Patsy Doucette and seconded by Deputy Mayor Les Standen that the meeting be adjourned at 8:10PM.

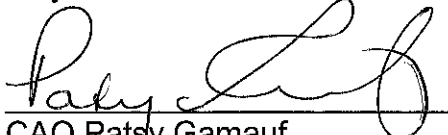
(2020-05-24) CARRIED (6-0)



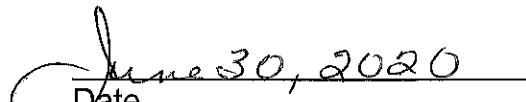
Mayor Heather McKenna



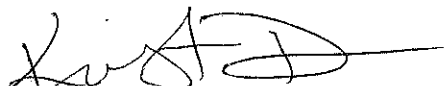
Date




CAO Patsy Gamauf



Date



Administrative Assistant
Kristen Dennis



Date

To Do Immediately Per MGA

1. General Borrowing (Requires new bylaw as it does not follow the act)
2. Tax Rate Bylaw(Requires new bylaw as it does not follow the act)
3. Elections Bylaw (Requires new bylaw as it does not follow the act)
4. Procedural Bylaw—June 30, 2019
5. Procurement Bylaw—June 30, 2019 (Municipal Affairs has delayed)
6. Code of Conduct for Council Bylaw—June 30, 2019
7. Records Retention and Disposition Bylaw—December 31, 2019
8. Emergency Management Bylaw—December 31, 2020
9. Zoning and Subdivision Bylaw (Required to be updated every 5 year which was 2019)

Other Priority Bylaws

- Mandated by MGA for a Municipality to have IF it applies to the Municipality and it will be enforced.
1. Remuneration Bylaw
 2. Unsightly Property Bylaw
 3. Grants Bylaw
 4. Fire Services Bylaw
 5. Noise & Nuisance Bylaw
 6. Animal Control Bylaw
 7. Sewer & Water Utility (Awaiting on information from Municipal Affairs)
 8. Reserve Funds
 9. Fees Bylaw

Current Bylaws

1. Procedural Bylaw 2014
 - Will be replaced with a new Procedural Bylaw
2. Honorarium and Salary Bylaw
 - Will be replaced by Remuneration Bylaw (An independent Commission is needed to be appointed to do so)
3. Unsightly Property Bylaw
 - Will need to be replaced with an enforceable Bylaw
4. Control of Animals Bylaw
 - Would be covered under an Animal Control Bylaw
5. Loitering Bylaw
 - Will be covered under the Noise & Nuisance Bylaw
6. Noise and disturbance Bylaw
 - Will be covered under the Noise & Nuisance Bylaw
7. Parking Bylaw
 - Will be covered under the Noise & Nuisance Bylaw
8. Maintenance of order Bylaw

- Will be covered under the Noise & Nuisance Bylaw
9. House trailers Bylaw
 - Will be covered under the Zoning & Subdivision
 10. Attack dogs banned from village Bylaw
 - Would be covered under an Animal Control Bylaw
 11. Firemen's honorarium Bylaw (Rescind)
 - Will be covered under the Fire Service Bylaw
 12. Sewer and water utility Bylaw

Patsy Gamauf

From: Barbarann Fall <barbarannfall@gmail.com>
Sent: May 14, 2020 3:37 PM
To: Patsy Gamauf
Subject: Tides & Treasures Gift Shop

Dear Town of North Rustico,

I am writing on behalf of Tides & Treasures Gift Shop, The government of PEI has declared a State of Emergency and has closed all borders leading into PEI until further notice due to Coronavirus disease situation.

In compliance with the province of PEI our business will see a substantial loss of income.

Due to this we would like to request that the rent for 2020 be waived in full and rent for 2021 not be increased.

Thank you,

St.Clair MacAulay & Barbarann Fall

Patsy Gamauf

From: Gabriel Mercier <gojmercier@gmail.com>
Sent: May 14, 2020 3:51 PM
To: Patsy Gamauf
Subject: Battle of the Atlantic

Good day,

This is Gabriel Mercier from the Line Road. I'm also a member of the naval reserve. Every year, we do outreach event in different communities. Since North Rustico hosted the battle of the Atlantic ceremony last year, we thought we could do something for the town in return. The past years, we built pedestrian bridges and gazebo/viewing platforms. We could help extending/fixing the boardwalk, build a gazebo in the park, etc. We supply expertise and labour and the down would have to supply materials. Would you be interested in discussing this further?

Thank you

Gabriel Mercier
902-717-1435

pgamauf.northrustico@gmail.com

From: Donovan McNeely <donovan@lennonhouse.ca>
Sent: May 21, 2020 10:02 AM
To: pgamauf.northrustico@gmail.com
Subject: Lennon Recovery House

Hi Patsy!

My name is Donovan McNeely, I am the Fundraising Coordinator for the Lennon Recovery House. We are currently working on completing some renovations on our 3rd floor to start accepting male residents. However, we are in desperate need of funding for this project and COVID is making it difficult to obtain. We do plan on running public campaigns to get what we need but we are also reaching out to the surrounding towns and municipalities to see if there might be an opportunity.

We're in Rustico, so we figured we would start with you! I realize the town's budget may already be used and I imagine your funding may also have been affected by the pandemic but we can really use any and all help we can get with this renovation project. It's crucial, especially now with a spike in mental health concerns and substance abuse, that we reach full capacity to help as many as we can live happy, sober lives.

Is there anything at all that the Town is able to help with? I'm a bit new to fundraising but I'm determined to help them make a difference in the community. Feel free to give me a call as well!

Thanks,

--

Donovan McNeely
Fundraising Coordinator
Lennon Recovery House
902-218-7185
donovan@lennonhouse.ca
www.lennonhouse.ca