

Town of North Rustico, PEI

AGENDA

Committee of Council Meeting

July 13th, 2020 at 7PM

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA & ANY ADDITIONS OR DELETIONS
3. DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST
4. APPROVAL OF MINUTES OF June 29th, 2020
 - 4.1 Business arising from the minutes.
5. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT
6. COMMITTEE REPORTS
 - North Star Arena Replacement Update - Patsy Gamauf
 - Trail Development Update - Councilors Donna Coll & Janine Doucette
 - Sewer and Water Update - Councilor Les Standen
 - Fire Department Update - Councilor Les Standen
7. REQUEST FOR DECISION
 - 2020-22 Variance for PID 236786
 - 2020-23 Replace Existing Tax Rate Group Bylaw
 - 2020-24 Replace Existing Borrowing Bylaw
8. NEW BUSINESS/CORRESPONDENCE
 - Cenotaph Update
 - Bylaws (Procedural, Record Retention, Code of Conduct and Procurement)
 - Community Foundation of PEI Funding
 - Community Navigator Project
9. NEXT MEETING July 27th, 2020 at 7PM
10. ADJOURNMENT

Town of North Rustico, PEI
Meeting Minutes
Committee of Council Meeting
July 13th, 2020 at 7PM

PRESENT: Mayor Heather McKenna, Councilors Les Standen, Michelle Pineau, Stephanie Moase, Janine Doucette, Patsy Doucette, CAO Patsy Gamauf, Deputy CAO Marley Doucette,

REGRETS: Councilor Donna Coll and Administrative Assistant Kristen Reid

OTHERS:

1. CALL TO ORDER

Mayor Heather McKenna calls the meeting to order at 7PM.

2. APPROVAL OF THE AGENDA

It was moved by Councilor Patsy Doucette and seconded by Councilor Janine Doucette that the agenda be approved as presented with the following additions:

RFD 2020-25 Make an Offer on Two Lots
Boardwalk Donations

(2020-07-05) CARRIED (5-0)

3. DISCLOSURE OF CONFLICT OF INTEREST

There was none.

4. APPROVAL OF MINUTES

It was moved by Deputy Mayor Les Standen and seconded by Councilor Janine Doucette that the minutes of the Regular Council Meeting on June 29th, 2020 be adopted as presented.

(2020-07-06) CARRIED (5-0)

4.1 BUSINESS ARRIVING FROM THE MINUTES

5. PRESENTATIONS OR DELEGATIONS TO COUNCIL

6. COMMITTEE REPORTS

North Star Arena Replacement Update

CAO Patsy Gamauf informed council that our funding is officially approved and that we are going to start our fundraising efforts very soon.

Trail Development Update

Councilor Janine Doucette reports that the work by Gabriel Mercier and his crew has been completed. The pathway between Gulfview Crescent and the Spring Street cul-de-sac needs some more attention.

Sewer & Water Update

Deputy Mayor Les Standen reports that Sewer & Water notices are going out those who haven't paid up to date yet. The utility is moving forward with MSC funding to get the necessary work and upgrades done.

Fire Department Update

Deputy Mayor Les Standen reports that everything is running smoothly with the Fire Department. There are a few unexpected truck repairs that came up.

7. REQUEST FOR DECISION

2020-22 Variance for PID 236786

Councilor Janine Doucette asked about the setbacks and lot requirements. CAO Patsy Gamauf explains they are standard setbacks. Deputy Mayor Les Standen asks about future use of the property if it is sold. Councilor Stephanie Moase questioned if a variance is appropriate in this case and that they should be used as a "last resort". CAO Patsy Gamauf explained the intention is to keep as much land with the house portion.

A consensus was reached to move forward.

2020-23 Replace Existing Tax Rate Group Bylaw

Deputy Mayor Les Standen asked if staff would follow up with the FPEIM to see if the bylaw templates provided by Municipal Affairs were vetted by a lawyer.

A consensus was reached to move forward.

2020-24 Replace Existing Borrowing Bylaw

A consensus was reached to move forward.

2020-25 Make Offer on Two Lots in Subdivision

Council unanimously agreed not to accept a lower offer on the lots for sale at this time.

A consensus was not reached and this will not move forward.

8. NEW BUSINESS & CORRESPONDENCE

Cenotaph Update

Deputy CAO Marley Doucette informed council that the finishing touches on the cenotaph will be completed very soon. This includes signage and the completion of the hedge as a buffer between the two adjacent properties.

Bylaws

Deputy CAO Marley Doucette informed the council that the staff are currently working on the following bylaws to be up for discussion: Procedural, Records Retention, Code of Conduct and Procurement

Community Foundation of PEI

Deputy CAO Marley Doucette announced approval of funding from the David A. MacKay fund for the purchase of a new AED for the North Rustico Fire Department.

Community Navigator Project (see attached letter from Peggy Miles)
Councilor Stephanie Moase offered to sit on this committee.

Boardwalk Donations

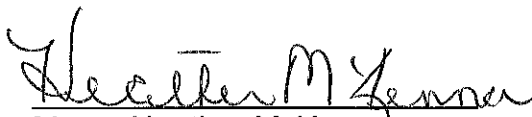
CAO Patsy Gamauf spoke to council about a few requests that have come forward about donations for the boardwalk. There are no more benches or light posts left to sponsor. The Town should look at another option/options for people to donate.

9. NEXT MEETING - Monday, July 27th, 2020

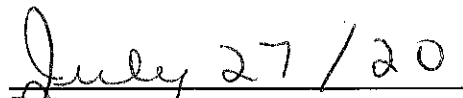
10. ADJOURNMENT

It was moved by Deputy Mayor Les Standen and seconded by Councilor Patsy Doucette that the meeting be adjourned at 7:40PM.


(2020-07-07) CARRIED (5-0)



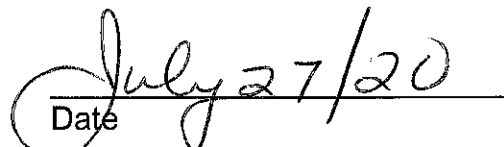
Mayor Heather McKenna



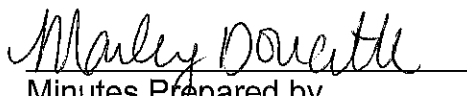
Date



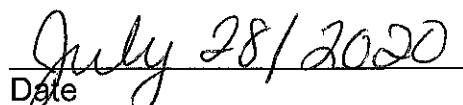
CAO Patsy Gamauf



Date



Minutes Prepared by
Deputy CAO Marley Doucette



Date

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: 10% Variance for Subdivision of PID#236786

Date: June 24, 2020	Request No: 2020-22 <i>(Office Use Only)</i>
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Person: Town Staff	Representing: Barb Blacquiere
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Background: PID#236786 has the Old Village Bakery #7 Winter St and a house #11 Winter St. in one parcel of property and the owner, Barb Blacquiere would like to subdivide. Barb would like to keep the as much property as possible with the house and this means she wants to subdivide the Old Village Bakery with only 90' frontage instead of the required 100', and is therefore asking for a 10% variance.

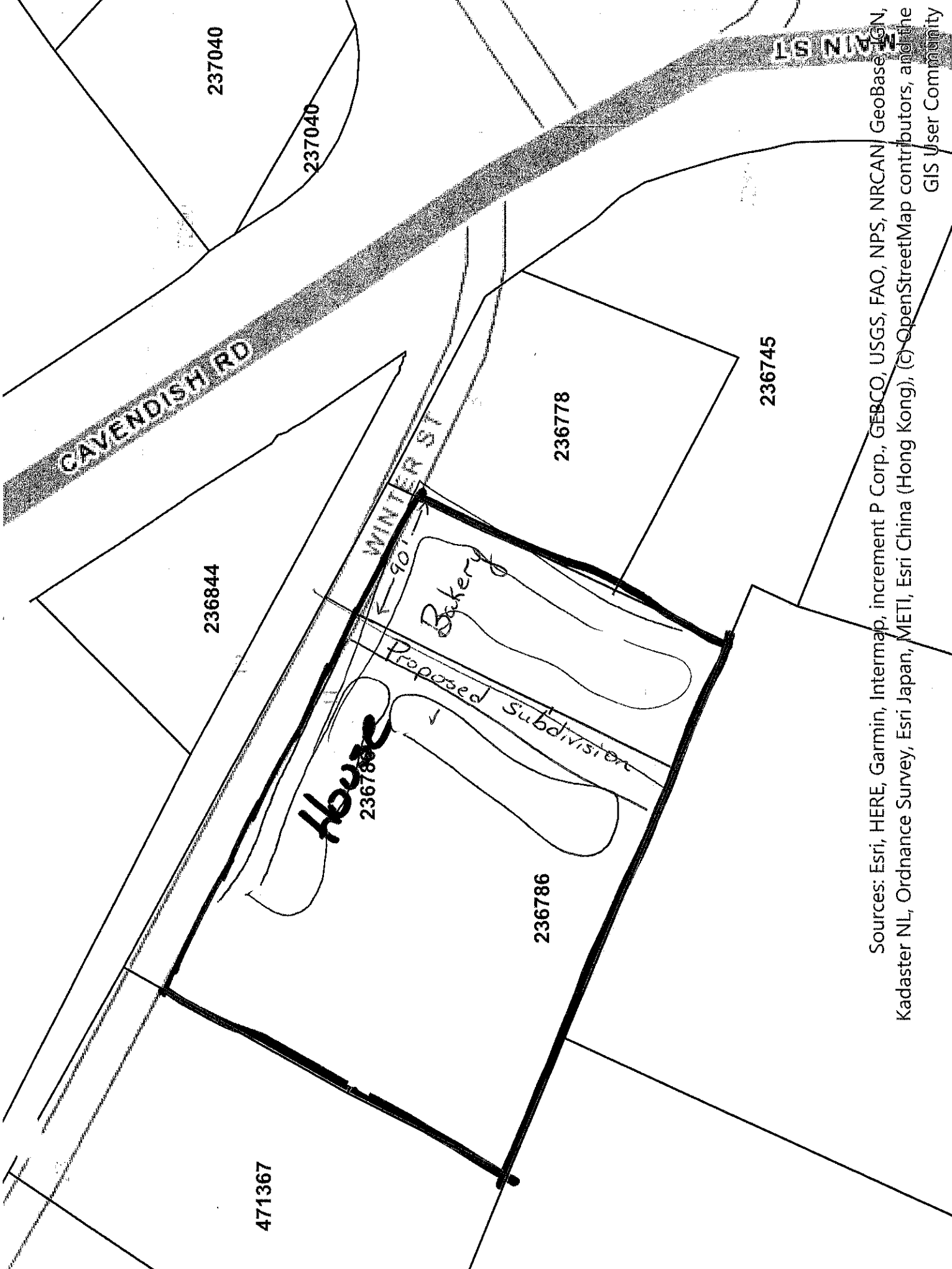
Request: To provide a variance of 10% to allow for 90' of frontage for the Bakery portion which is to be subdivided.

Advantages	Disadvantages

Required Resources:	See attachment of lot.
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Staff Comments	
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CAO's Review / Comments	
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237040

237040

CAVENDISH RD

236844

WINTER ST

← 90° →

236778

236745

house

236786

Bakery

Proposed Subdivision

236786

471367

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN/ GeoBase/IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Asset Management Program to advance our asset management program:

- Data Collection and
- Implementation of Asset Management Project

Be it further resolved that the Town of North Rustico commits up to \$4,500 from its budget toward the costs of this initiative.

Moved by Councilor: Patsy Doucette

Seconded by Councilor: Janine Doucette

(2020-06-02) CARRIED (5-0)

10. ADJOURNMENT

It was moved by Councilor Patsy Doucette and seconded by Deputy Mayor Les Standen that the meeting be adjourned at 6:55PM.

(2020-06-03) CARRIED (5-0)



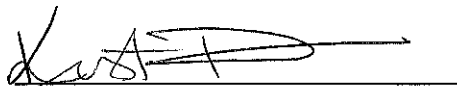
Mayor Heather McKenna

June 29 / 20
Date



Deputy CAO Marley Doucette

June 29 / 20
Date



Administrative Assistant
Kristen Dennis

June 29 / 20
Date

Town of North Rustico Council
REQUEST FOR DECISION
Topic: Replace Existing Tax Rate Group Bylaw

Date: July 9, 2020	Request No: 2020-23 <i>(Office Use Only)</i>
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Person: Marley Doucette	Representing: Town
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Background:
We are working on updating our bylaws. As per the MGA, we are required to have a Tax Rate Group Bylaw. We had adopted this bylaw originally back in 2018 however it was not reviewed by our lawyer. This version has been revised by our lawyer.

Request:
To replace the existing Tax Rate Group Bylaw with the new version.

Advantages	Disadvantages

Required Resources:	See attached draft bylaw.
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Staff Comments	
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CAO's Review / Comments	
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Town of North Rustico Council
REQUEST FOR DECISION
Topic: Replace Existing Borrowing Bylaw

Date: July 9, 2020	Request No: 2020-24 <i>(Office Use Only)</i>
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Person: Marley Doucette	Representing: Town
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Background:
 We are working on updating our bylaws. As per the MGA, we are required to have a Borrowing Bylaw. We had adopted this bylaw originally back in 2018 however it was not reviewed by our lawyer. This version has been revised by our lawyer.

Request:
 To replace the existing Borrowing Bylaw with the new version.

Advantages	Disadvantages

Required Resources:	See attached draft bylaw.
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Make offer for two lots in subdivision on

Date: 07/10/2020	Request No: (Office Use Only) 2020-25
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Person: Alex Kelly	Representing: Brian Kelly and Alex Kelly
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Background: I live in New Glasgow and own Kelly's Drywall & Interior Painting.

Request: I am offering a total of \$ 87,075.00 HST included for duplex lot 27 and 28 on Abegweit Lane.

Advantages	Disadvantages

Required Resources:	
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Staff Comments	1 Duplex lot = \$40,500 + HST (\$6,075) = \$46,575
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CAO's Review / Comments	
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pgamauf.northrustico@gmail.com

From: Peggy Miles <Peggy.Miles@cbdc.ca>
Sent: July 3, 2020 4:01 PM
To: pgamauf.northrustico@gmail.com
Subject: Community Navigator Project

Hello Patsy,

As you may have heard, I recently said goodbye to the CCTP and have welcomed a new adventure as the Community Navigator for Central PEI. This means I'll be working to help new residents of Central PEI navigate various supports and services in the area. This position is through CBDC – they've run a successful pilot in the western region for the last year with support from Immigration, Refugees and Citizenship Canada. My office is located at the Kensington Town Hall.

We are currently reaching out to stakeholders, and I wanted to invite a Town of North Rustico representative to the Steering Committee. I can send you some terms of reference next week after I confirm a few details.

The Steering Committee will meet monthly during daytime hours (and perhaps less frequently as time goes on) – it is the municipality's choice if it wishes to appoint a Council Member or Staff person. There will also be representation from the other larger municipalities in the region (Central PEI), and in addition will include Kellie Mulligan from Provincial Rural Economic Development, as well as (to be confirmed) a Dept. of Health rep, Newcomer reps, and others important community stakeholders.

Again, I will follow up with some terms of reference next week. In the meantime, feel free to connect with me if you'd like to chat further.

Look forward to working together for community growth.

With thanks, Peggy

Peggy Miles,
Community Navigator, Central PEI



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