

Town of North Rustico, PEI

AGENDA

Committee of Council Meeting

February 10th, 2020 at 7PM

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA & ANY ADDITIONS OR DELETIONS
3. DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST
4. APPROVAL OF MINUTES OF January 27th, 2020
 - 4.1 Business arising from the minutes.
5. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT
6. COMMITTEE REPORTS
 - Planning Board Report - Patsy Gamauf
 - Arena Update - Patsy Gamauf
7. REQUEST FOR DECISION
 - 2020-01 - Append a small sliver of PID#914275 to PID#237271 - 62 Gulfview Cres
 - 2020-02 - New Arena Board of Directors Remuneration
 - 2020-03 - Make Application to the Municipal Strategic Component Fund
 - 2020-04 - Taste of North Rustico Fall Flavours 2020
 - 2020-05 - PEI Bylaw Enforcement increase time in North Rustico
 - 2020-06 - To Put a Name to the New Arena Project
 - 2020-07 - Increase the Sewer & Water Utility's Water Loan by \$100,000
 - 2020-08 - Offer on Duplex Lots in Autumn Lane Subdivision
 - 2020-09 - Hauling In Day Festival 2020
8. NEW BUSINESS/CORRESPONDENCE
 - PEI U14 Girls Softball Team Request
 - Add: Wednesday meeting for Mayor
9. NEXT MEETING February 24th, 2020 at 7PM
10. ADJOURNMENT

Town of North Rustico, PEI
Meeting Minutes
Committee of Council Meeting
February 10th, 2020 at 7PM

PRESENT: Acting Mayor Les Standen, Councilors Michelle Pineau, Stephanie Moase, Donna Coll, Janine Doucette, CAO Patsy Gamauf, Deputy CAO Marley Doucette, Administrative Assistant Kristen Reid

REGRETS: Mayor Heather McKenna, Councilor Patsy Doucette

OTHERS: 1 resident

1. CALL TO ORDER

Mayor Les Standen calls the meeting to order at 7PM.

2. APPROVAL OF THE AGENDA

It was moved by Councilor Janine Doucette seconded by Councilor Michelle Pineau that the agenda for February 10th, 2020 to be adopted as presented with the following additions:

-Wednesday Meeting for Mayor

(2020-02-01) CARRIED (4-0)

3. DISCLOSURE OF CONFLICT OF INTEREST

There was none.

4. APPROVAL OF MINUTES

It was moved by Councilor Janine Doucette and seconded by Councilor Donna Coll that the minutes of January 27th, 2020 be approved.

(2020-02-02) CARRIED (4-0)

4.1 BUSINESS ARRIVING FROM THE MINUTES

Councilor Stephanie Moase asked if the snow clearing issue for the bus stop had been reported to Education or Transportation. CAO Patsy Gamauf explained that Transportation had been out looking at a different issue at Robin's but the snow had melted at that point.

5. PRESENTATIONS OR DELEGATIONS TO COUNCIL

6. COMMITTEE REPORTS

Planning Board Report- Patsy Gamauf

- CAO Patsy Gamauf gave the Council an update that the Planning

Board has set a public meeting for Monday February 24th, 2020 at 6:15 in the Office to discuss the rezoning of PID #236950 from Single Family Residential (R1) to Multi-Family Residential (R3).

Arena Update-Patsy Gamauf

- CAO Patsy Gamauf gave the Council an update on how the Arena is progressing. We are still working very hard and staff is meeting with anyone who may be a stakeholder. The fundraising group is getting a plan together for fundraising.

7. REQUEST FOR DECISION

2020-01 Append a small sliver of PID #914275 to PID #237271- 62 Gulfview Cres.

A consensus was reached to move forward.

2020-02 New Arena Board of Directors Remuneration

A consensus was reached to move forward.

2020-03 Make Application to the Municipal Strategic Component Fund

A consensus was reached to move forward.

2020-04 Taste of North Rustico Fall Flavours 2020

A consensus was reached to move forward.

2020-05 PEI Bylaw Enforcement increase time in North Rustico

A consensus was reached to move forward.

2020-06 To Put a Name to the New Arena Project

A consensus was reached to move forward.

2020-07 Increase the Sewer & Water Utility's Water Loan by \$100,000

A consensus was reached to move forward.

2020-08 Offer on Duplex Lots in Autumn Lane Subdivision

No consensus was reached to move forward.

2020-09 Hauling in Day Festival 2020

A consensus was reached to move forward.

8. NEW BUSINESS & CORRESPONDENCE

- PEI U14 Girls Softball Team Request
 - Deputy CAO Marley Doucette read the Council a letter requesting a donation from the PEI U14 Girls Softball Team. Council felt this was not an initiative they wanted to support at this time.
- Wednesday Meeting for Mayor
 - Mayor Les Standen explained to the Council that he will be

attending a meeting with the Federation about Internet in Rural Communities and he is looking for Council input on the topic.

9. NEXT MEETING - Monday, February 24th, 2020 at 7PM

10. ADJOURNMENT

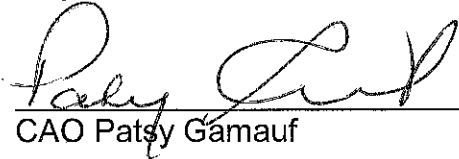
It was moved by Councilor Janine Doucette and seconded by Councilor Stephanie Moase that the meeting be adjourned at 8:46PM.

(2020-02-03) CARRIED (4-0)



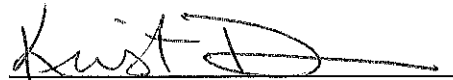
Mayor Les Standen

February 24, 2020 X
Date



CAO Patsy Gamauf

February 24, 2020 X
Date



Minutes Prepared by
Administrative Assistant
Kristen Dennis

February 24, 2020 X
Date

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Append a small sliver of PID#914275 to PID#237271 - 62 Gulfview Cres

Date: February 5 th , 2020	Request No: 2020-01
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Person: Patsy	Representing: Town of North Rustico
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Background: See attached documentation
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Request: For the Town of North Rustico to relinquish ownership and append small sliver of land PID#914275 which is land locked and located at the rear of 62 Gulfview Cres. to PID#237271 – 62 Gulfview Cres.

Advantages	Disadvantages
Cleans up a part of this landlocked strip of property.	none

Required Resources:	The owner of 62 Gulfview hired ISE to have these parcels surveyed.
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Staff Comments	
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CAO's Review / Comments	
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RFD 2020-01
Attachment.

237289

69

434

18

61

65

68

GULFVIEW CR

237271

57

62

237271

237263

811448

236257

814275

86257

0131315

011602

01

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: New Arena Board of Directors & Remuneration

Date: February 6 th , 2020	Request No: 2020-02 <i>(Office Use Only)</i>
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Person: Patsy Gamauf	Representing: Town/Arena/New Arena Board of Directors
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Background:
With the transfer of the North Star Arena to the Town on April 1st, the Arena will need to establish a new volunteer board of directors as per discussions with our lawyer and accountant. In terms of remuneration, the current board is compensated with a \$100 gift card at the end of the year. Because it is budget time, it is a good time now to discuss remuneration for the new board.

Request:
To establish the makeup of the new board of directors for the arena and to also compensate them with an honorarium. This would be a yearly amount of \$500 with an additional \$600 compensation for telephone and internet per board member.

Advantages	Disadvantages
1) To retain quality board members who will have a strong commitment to the arena 2) To show appreciation for the commitment and work to the arena	1) Cost

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	The makeup of the board should include two members of the existing arena board, a member of council and four other volunteers from surrounding communities to make up a board of 6 members and 1 chairperson. This board will be very busy over the next three years.
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Make Application to the Municipal Strategic Component Fund for the Sewer and Water Utility Upgrades

Date: February 6 th , 2020	Request No: 2020-03 <i>(Office Use Only)</i>
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Person: Patsy Gamauf	Representing: Town/ North Rustico Sewer & Water Utility
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Background:
The Municipal Strategic Component (MSC) of the Gas Tax program was developed to assist municipalities with funding projects that are of particular significance to the overall benefit of Municipal and Provincial Government. The MSC Fund covers 50% of eligible costs. The Town had successfully applied for this funding in 2017 for the Autumn Lane Subdivision.

Request:
To make application to the Municipal Strategic Component Fund for upgrades for the sewer plant, the sewer system and for an I & I (Inflow and Infiltration) Study for \$750,000.

Advantages	Disadvantages
To have our sewer system and sewer plant running more efficiently.	

Required Resources:	MSC Fund will cover 50% of the costs (\$375,000) Gas Tax will cover 40% of the costs (\$300,000) and the Utility will be responsible to cover their portion of 10% (\$75,000).
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Staff Comments	
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CAO's Review / Comments	This is a very smart decision as we are spending excess money to operate because of inefficiencies.
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Taste of North Rustico Fall Flavours 2020

Date: February 6 th , 2020	Request No: 2020-04 <i>(Office Use Only)</i>
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Person: Marley Doucette	Representing: Town
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<p>Background: Since 2017, the Town of North Rustico has been a host community for the Taste of Coastal Communities initiative with PEI Fall Flavours. Last year was the most successful year yet, with 159 in attendance and overall positive feedback (see attached documentation). In 2017 and 2018, the event essentially “broke even” with the budget, generating a very small amount of revenue for the Town. However, with the addition of the subfloor in the tent for 2019, the event ended up costing the town approximately \$4,500.</p>
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<p>Request: To host Taste of Coastal Communities Fall Flavours event in 2020.</p>
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Advantages	Disadvantages
<ul style="list-style-type: none"> 1) Event is now well established and was very well received last year. 2) Exposure for the Town and local businesses 	<ul style="list-style-type: none"> 1) Costs

Required Resources:	
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Staff Comments	<p>I would like to continue with the event. The addition of the floor to the event is about \$4,500 after tax. Because of the landscape on the wharf, the floor is a need for the event. If moving forward in 2020, I will work with the restaurants to ensure their costs work within our budget. Alternatively, we could try to solicit a local sponsor for the difference in cost or increase the ticket price (however, I would not like to do so as it is already on the higher end at \$75+HST).</p>
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: PEI Bylaw Enforcement increase time in North Rustico from 3 hours/week to 4 hours/week

Date: January 16 th , 2020	Request No: 2020-05 <i>(Office Use Only)</i>
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Person: Donna Johnson	Representing: PEI Bylaw Enforcement
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Background: *See attached letter from Officer Donna J Johnson of PEI Bylaw Enforcement
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Request: To increase PEI Bylaw Enforcement's time in North Rustico from 3 hours/week to 4 hours/week
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Advantages	Disadvantages

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	I do not feel like we need the additional hour of bylaw enforcement at this time. However, I would like to review this on a semi-annual basis. I would like to review this request in June 2020, as our needs may change, especially as we continue to update our bylaws and also with the influx of seasonal residents during the Spring/Summer/Fall seasons.
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To Town Of North Rustico Mayor and Council

Jan 16, 2020

As owner/Officer of PEI Bylaw Enforcement, I found that the summer of 2019 was a wonderful experience for me here in this beautiful Town on a new contract. I do however, wanted to let you all know, that the present 3 hour per week contract is not quite enough time. To be more effective, more present and available to your residents, I am asking for a 4 hour contract. That is only 1 more hour per week but it will give me more time in North Rustico to do my job more effectively. It has been proven, more than once, in the last 10 years, that the more I am seen, it greatly lessens the bylaw violations and complaints received at Town Hall. As it is now budget time for all Municipalities, I just wanted to get this request to council now. I am happy with how things stand now with the 3 hrs/week. If council decides to leave it at 3 hrs/week, I will continue to make it work. With my experience, I just feel that 1 more hr here would make a huge difference.

Thank you for your time with this matter,
Donna

Officer - DONNA J JOHNSON - B.Mus.

PEI Bylaw Enforcement

peibylawenforcement@gmail.com

902-218-7045

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: To Put a Name to the New Arena Project

Date: February 6 th , 2020	Request No: 2020-06 <i>(Office Use Only)</i>
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Person: Patsy Gamauf	Representing: Town/Arena
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Background:
The Town will be taking over the current North Star Arena, while still pursuing the building of a new multi-use facility. Because we do not have a name, we have been referring to the project as the “Year Round Multi-Use Complex Project”, among other names. This does not necessarily mean we are naming the facility but we would like to have something to call this project in the meantime.

Request:
To put a name to the new arena project.

Advantages	Disadvantages
1) To have a name for the project moving forward to keep consistency.	

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Increase Sewer & Water Utility's Water Loan by \$100,000

Date: February 6 th , 2020	Request No: 2020-07 <i>(Office Use Only)</i>
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Person: Patsy Gamauf	Representing: North Rustico Sewer & Water Utility
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Background: The North Rustico Sewer and Water Utility's water loan is up for renewal. The Utility would like to add \$100,000 to the water loan for utility operations.

Request: To increase the Utility's water loan by \$100,000 when renewing.

Advantages	Disadvantages

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic:

Date: Feb 6, 2020	Request No: 2020-08 <i>(Office Use Only)</i>
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Person: Leo Doucette	Representing: Doucette Bros Plumbing + Heating Inc.
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Background: Own Doucette Bros Plumbing + Heating Inc. and The North Rustico Food Market. Have built and sold spec homes and duplexes.

Request: Interested in lots 15 + 16 on Autumn Lane. We want to offer \$35,000 each with payment of one in full and a deposit on the other (\$1000 deposit). until we sell the first duplex.
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Advantages	Disadvantages

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION
Topic: Hauling In Day Festival 2020**

Date: February 10 th , 2020	Request No: 2020-09 <i>(Office Use Only)</i>
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Person: Marley Doucette	Representing: Town
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Background:
With Canada Day and Fall Flavours, the Town has experience hosting events. We are looking to create new events so when the new event center facility is operational, we will have events pre-established so we can build onto them.

Since I have started with the Town in 2014, we have never hosted an event that celebrates our local fishermen and the end of their lobster fishing season, which provides employment and economic spinoff to our community and surrounding areas.

Request:
To host a “Hauling In Day Festival” on Tuesday, June 30th, 2020.

Advantages	Disadvantages
<ul style="list-style-type: none"> • A new festival will bring visitors to our area • Will support our local fishermen • Potential to generate some revenue • Potential to grow if event is well received 	<ul style="list-style-type: none"> • Costs • Because it is the first year of the festival, outcomes are unknown.

Required Resources:	<ul style="list-style-type: none"> • Versatile Management Group – to help with marketing, advertising, ticket sales and other items of event • Funding from sources like ACOA, Tourism PEI, Innovation PEI, ALC • Volunteers • See included budget • Support from local businesses and fishermen/Harbour Authority
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Staff Comments	
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Hauling In Day Proposed Event Budget

Revenue

Ticket Sales	\$	5,500.00
Funding for Event (Tourism PEI, Innovation, ACOA)	\$	20,000.00
Beverage Sales	\$	2,500.00
Total	\$	28,000.00

Expenses

Food Costs	\$	5,000.00
Entertainment & Production	\$	3,500.00
Security	\$	750.00
Tent & Equipment Rental	\$	7,000.00
Supplies & Décor	\$	1,050.00
VMG Cost (Advertising, Marketing)	\$	7,000.00
Comps for Local Fishermen	\$	1,000.00
Licenses/Fees	\$	200.00
Administration & Salaries	\$	1,500.00
Miscellaneous	\$	1,000.00
Total	\$	28,000.00

Cost Estimates for Event

Food Costs	Estimates
Oysters	\$ 500.00
Lobster	\$ 1,000.00
Mussels	\$ 500.00
Other	\$ 1,000.00
Alcohol/Beverages	\$ 1,000.00
Misc.	\$ 1,000.00
	\$ 5,000.00

Ticket Sales	#	Ticket Cost	Total
Entrance Ticket	150	\$ 10.00	\$ 1,500.00
Food Ticket	100	\$ 40.00	\$ 4,000.00
			\$ 5,500.00



January 2020

Greetings,

I am contacting you with regards to the 2020 fast pitch softball season for the PEI U14 Girls Softball team. We are currently searching for sponsors. Your business was one that came to my mind. Having my daughter Madisynne play at the Provincial and Canadian Championship level this summer, sure makes a parent proud. I would love nothing more than to have your business advertised as one of our sponsors for the 2020 season.

In September, Steven Noonan received the honor of being named Head Coach by Softball PEI. After holding tryouts and selecting the team, Coach Noonan is very excited to have started off-season training with these athletes to prepare for the Canadian Championship in Saskatoon, Saskatchewan August 5th to 9th. Also, in preparation for the team will be competing in an expected 4 tournaments such as the Summerside Showdown, PEI Spud Chucker Tournament in O'Leary, East Coast Games in Saint John NB, another off-island tournament to be announced and exhibition games on and off-island.

With operating a High-Performance Provincial team, as I'm sure you're aware, it comes with great expense. Players will be required to pay a player's fee and as well take part in fundraisers to help cover costs. But we are hoping to ease the financial burden on parents and players by finding player sponsors to help with expenses. Such a sponsor could get their company name printed on the big advertisement banner we are ordering to take to the field each time we play and hang on the dugout, as well as endless publicity on the Softball PEI site, social media and any other advertisement the team decides to do. The PEI U14 Girls would also be open to working with the named sponsor(s) for business advertisement which also helps promote the sport of softball.

If you require or would like any more additional information please feel free to contact me.

Kind regards,

Madisynne (Stewart) Gauthier

Katelyn Gauthier (Mom) -(c) 902 940 2486

email - katgau9@gmail.com

Mike Gauthier (Grandfather) -(c) 902 368 1376

Additional Contact:

Steven Noonan

Director of Senior Men's/Boys Fastpitch, Softball PEI

Head Coach, 2021 PEI Canada Games Men's Softball

Head Coach, 2020 PEI U14 Girls Softball

evennoonan@outlook.com

(c)902-439-1842