

**TOWN OF NORTH RUSTICO
SPECIAL COUNCIL MEETING AGENDA
THURSDAY NOV 16, 2023, AT 1:00PM
TOWN OFFICE, 106 RIVERSIDE DR**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Declarations of Conflict of Interest**
- 4. In Camera MGA section 119 1 (d)- human resource matters, including labour relations or employee negotiations**
- 5. Requests for Decision**
 - 5.1 RFD 2023-11-62 - Snow Removal Contract**
- 6. Next Meeting Date – Monday Dec 4, 2023, at 6:00PM**
- 7. Adjournment**

**Town of North Rustico
Special Council Meeting Minutes
Thursday, Nov 16, 2023 at 1:00PM**

PRESENT:

**Mayor
Councillors**

Heather McKenna
Margaret Goulding, Donna Coll
David LeClair, Patricia Doucette and Michelle Pineau
CAO Stephanie Moase

**Staff
Regrets**

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 1:02pm.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Margaret Goulding and seconded by Councillor Donna Coll that the agenda be approved as presented.

**(5-0) MOTION CARRIED
(2023-11-205)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Nil

4. NEW BUSINESS

4.1 In Camera- MGA section 119 1 (d) human resource matters, including labour relations or employee negotiations

It was moved by Councillor Michelle Pineau and seconded by Councillor David LeClair that the meeting move to in camera.

**(5-0) MOTION CARRIED
(2023-11-206)**

It was moved by Councillor Donna Coll and seconded by Councillor Patricia Doucette that Council move out of in camera.

**(5-0) MOTION CARRIED
(2023-11-207)**

It was moved by Councillor Donna Coll and seconded by Councillor David LeClair that Council provide a letter to Adam MacLean regarding Wellness Centre Advisory Committee removal.

**(5-0) MOTION CARRIED
(2023-11-208)**

It was moved by Councillor Donna Coll and seconded by Councillor Margaret Goulding that Council approve remuneration to Stephanie Moase for accepting the CAO position in the amount of \$58,000/yr.

**(5-0) MOTION CARRIED
(2023-11-209)**

5. REQUEST FOR DECISION

5.1 RFD 2023 11-062 Snow Removal Contract

Council reviewed the information from the two tenders received.

It was moved by Councillor Donna Coll and seconded by Councillor Margaret Goulding that Council approve the proposal for snow clearing provided by Toombs Plumbing and Heating for \$21,253.75 HST inc.

**(5-0) MOTION CARRIED
(2023-11-210)**

6. NEXT MEETING– Regular Council Meeting Monday Dec 4th, 2023, 6:00pm, Town Office

7. ADJOURNMENT

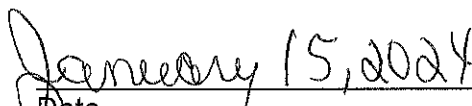
There being no further business the meeting was adjourned at 1:39pm

**Moved by Councillor Margaret Goulding
Seconded by Councillor Patricia Doucette**

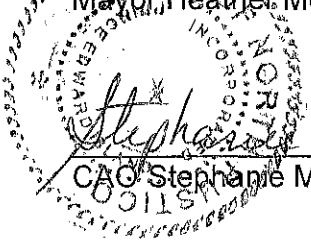
**(5-0) MOTION CARRIED
(2023-11-211)**



Mayor Heather McKenna

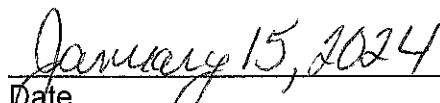


Date





CAO Stephanie Moase



Date

Town of North Rustico Council
REQUEST FOR DECISION
Topic: Approval of Snow Removal Tender

Date: Nov 15, 2023	Request No: 2023-11-62 <i>(Office Use Only)</i>
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Person: Stephanie Moase	Representing: Eliyahu Wellness Centre
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Background: A tender was issued for the snow clearing of the parking and entryway for the Wellness Center and closed on Friday Nov 10 2023. GM Darren Banfield and CAO Stephanie Moase opened the 2 tenders and reviewed. Darren went back to both bidders to get clarification on removal of excess snow. The recommendation was to move forward with the bid from Toombs.

Request: Council to approve the snow tender bid for Toombs in the amount of \$21,253.75.

Advantages	Disadvantages
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Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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