

**Town of North Rustico
Special Council Meeting Minutes
Thursday, Sept 21, 2023 at 3:00PM**

PRESENT:

**Mayor
Councillors**

Heather McKenna
Margaret Goulding, Donna Coll
David LeClair

Staff

Deputy CAO Stephanie Moase

Regrets

Councillors Patricia Doucette and Michelle Pineau

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 3:00pm.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Margaret Goulding and seconded by Councillor Donna Coll that the agenda be approved as presented.

**(3-0) MOTION CARRIED
(2023-09-160)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Nil

4. NEW BUSINESS**4.1 Appointment of Interim CAO**

With the resignation of CAO Barry Schieck as of Tuesday Sept 19 2023, Council discussed the appointment of an interim CAO.

It was moved by Councillor Donna Coll and seconded by Councillor Margaret Goulding that Council appoint Deputy CAO Stephanie Moase as Interim CAO

**(3-0) MOTION CARRIED
(2023-09-161)**

It was moved by Councillor Donna Coll and seconded by Councillor Margaret Goulding that Council approve Interim CAO Stephanie Moase to have full access and signing authority to all bank accounts at Provincial Credit Union and RBC and to CRA accounts for the Town of North Rustico, North Rustico Fire Dept and North Rustico Sewer and Water Utility.

**(3-0) MOTION CARRIED
(2023-09-162)**

It was moved by Councillor Margaret Goulding and seconded by Councillor Donna Coll that Council request Barry Schieck and Spencer Allen be removed from access and signing authority from all bank accounts at Provincial Credit Union and RBC and to CRA accounts for the Town of North Rustico, North Rustico Fire Dept and North Rustico Sewer and Water Utility.

**(3-0) MOTION CARRIED
(2023-09-163)**

5. **NEXT MEETING**– Regular Council Meeting Tuesday Oct 3rd, 2023, 9:00am, Town Office

6. **ADJOURNMENT**

There being no further business the meeting was adjourned at 3:05pm

Moved by Councillor Margaret Goulding

Seconded by Councillor David LeClair

**(3-0) MOTION CARRIED
(2023-09-164)**

Mayor Heather McKenna

Date

Interim CAO Stephanie Moase

Date