

**TOWN OF NORTH RUSTICO
REGULAR COUNCIL MEETING AGENDA
TUESDAY SEPT 12, 2023, AT 9:00AM
TOWN OFFICE, 106 RIVERSIDE DRIVE**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Declarations of Conflict of Interest**
- 4. Adoption of Previous Minutes-** Regular Council Meeting August 7, 2023 9:00AM
Special Meeting August 10, 2023 9:00AM
 - 4.1 Business Arising from the Minutes**
- 5. Fire Chief Report**
- 6. CAO Report**
- 7. Committee Reports**
 - 7.1 Sewer and Water Utility Board- No Meeting in Aug
 - 7.2 Planning Board
 - 7.3 Rec & Events Committee
 - 7.4 Wellness Centre Advisory Committee
 - 7.5 EMO Committee
 - 7.6 Finance & Infrastructure Committee
- 8. Requests for Decision**
 - 8.1 RFD 2023-09-49- Approval to apply for FCC Community Funding for Generator
 - 8.2 RFD 2023-09-50- Approval of Committee Policy POL-2023-04
 - 8.3 RFD 2023-09-51- Commercial Lot Consolidation Permit 1696 PID's 236729, 236281, 236695
 - 8.4 RFD 2023-09-52- Review of Bylaw 2023-03 Remuneration Bylaw
 - 8.5 RFD 2023-09-53- Review of Employee Handbook POL-2023-05
 - 8.6 RFD 2023-09-54- Review of Property Spring St to Gulfview Trail
- 9. New Business**
 - 9.1 By-election for Council Vacancy
- 10. Correspondance**
 - 10.1 Letter from MLA Brad Trivers regarding Traffic in North Rustico
 - 10.2 Letter regarding bikes on Boardwalk
- 11. Appointments to Committees and Others**
 - 11.1 Deputy Mayor
 - 11.2 Chair of Sewer and Water Utility Board
 - 11.3 Chair of EMO Committee
- 12. Next Meeting Date – Tuesday Oct 3, 2023, at 9:00AM**
- 13. Adjournment**

**Town of North Rustico
Regular Council Meeting Minutes
Tuesday, Sept 12, 2023 at 9:00AM**

PRESENT:

**Mayor
Councillors**

Heather McKenna
Margaret Goulding, Donna Coll
Michelle Pineau, David LeClair

Staff

CAO Barry Schieck, Deputy CAO Stephanie Moase

Regrets

Councillor Patricia Doucette

1. CALL TO ORDER

Mayor Heather McKenna called the meeting to order at 9:00am.

2. APPROVAL OF THE AGENDA

It was moved by Councillor David LeClair and seconded by Councillor Michelle Pineau that the agenda be approved as presented.

**(4-0) MOTION CARRIED
(2023-09-140)**

3. DECLARATIONS OF CONFLICT OF INTEREST

Nil

4. ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Donna Coll and seconded by Councillor Michelle Pineau that the minutes of the Regular Council Meeting on Aug 7, 2023 9:00AM be approved with the change to section 7.6 as discussed.

**(4-0) MOTION CARRIED
(2023-09-141)**

It was moved by Councillor Margaret Goulding and seconded by Councillor Michelle Pineau that the minutes of the Special Council Meeting on Aug 10, 2023 9:00AM be approved as presented.

**(4-0) MOTION CARRIED
(2023-09-142)**

4.1 Business Arising from the Minutes

It was suggested that the EMO meeting be held in a larger area than the office boardroom as the last time a tabletop exercise was done there were quite a few people that attended.

Stephanie provided an update that the Dept of Transportation was ready to do paved shoulders on Hilltop Ave but after speaking to Active Transportation, DOT were unaware that AT had given Council until Nov to provide their decision on providing

year round maintenance for the proposed Active Transportation trail parallel to Hilltop Ave. Council was advised that if DOT provided the paved shoulders than AT would not continue with the proposed trail. Council discussed the different issues involved in the maintenance of the proposed AT trail like the cost of an external snow removal contract, expected around \$15,000 per season, or the purchase of sidewalk clearing machinery (Barry gave a quote of \$211,000). Council was still very concerned with the safety of students (and other residents) walking or biking along Rte 6 as there are only paved shoulders and should have extended sidewalks. The opportunity of extending the sidewalk was discussed.

It was moved by Councillor Donna Coll and seconded by Councillor Margaret Goulding that the Council do not accept the proposal to provide maintenance for a proposed Active Transportation Trail parallel to Hilltop Ave.

(3-1) MOTION CARRIED Councillor David LeClair was opposed
(2023-09-143)

There was a question posed for demographics of the Town, how many are children and how many are seniors?

Stephanie to verify if there is a time limit to the Foodcycler Pilot Project or if it can be done next year.

There was some discussions about the zoning on Abegweit Lane. The updated zoning map I received from Development Officer Derek French showed one side being duplex dwellings and the other being single family dwelling. It was questioned about a single family dwelling having an apartment, the current bylaw allows an accessory apt within a single family dwelling. See section 4.26 of 2014 Zoning & Subdivision Control (Development) Bylaw.

Commemorative Funding was applied for and approved for Remembrance Day in the amount of \$245.

Stephanie working with Boardwalk Working Group for the possible fundraising for the boardwalk project. A quote was received for the signage for \$260 for the sign and \$80 for the design.

5. FIRE CHIEF REPORT

Fire Chief Dan Gallant was unable to come to the meeting but provided a written report that was distributed to Council. There has been an issue with the funding for the Fire Dept as their main stream of funding Community Revitalizations through the Province ran out of money early this year. Stephanie is working with the fire dept and Province to try to find other sources of funding.

6. CAO REPORT

Barry Schieck presented his report. Still trying to get repairs done from Fiona damage to the Sewer and Water main greenhouse.

7. COMMITTEE REPORTS

7.1 Sewer and Water Utility Board- No meeting in Aug.

7.2 Planning Board- Stephanie submitted the approved permit list for August. The Aug 17 2023 meeting of Planning Board recommended to Council to approve the Lot Consolidation for application 1696.

7.3 Recreation & Events Committee- The Sept 11 2023 meeting of Rec and Events committee had debriefs on the Canada Day and Music in the Park events. A representative from CCTP discussed the opportunities to extend the Fall Tourism season and how North Rustico could be part of that and with Christmas events. The committee also has some action items to complete for Remembrance Day event

7.4 Wellness Centre Advisory Committee- Chair Margaret Goulding presented the report. The activities for a search for a new GM are underway.

7.5 EMO Committee- No meeting in Aug. There will be a meeting on Sept 20, 2023 6pm that will include a tabletop exercise with Provincial EMO.

Staff addressed the issue of Occupational Health and Safety within the whole organization of the Town including Sewer and Water, Fire Dept and Wellness Centre and suggested that since there were already representatives for each of these areas within the EMO that perhaps the Committees could be combined.

It was moved by Councillor Margaret Goulding and seconded by Councillor David LeClair that the Council approve a new Joint committee for Occupational Health and Safety and EMO.

**(4-0) MOTION CARRIED
(2023-09-144)**

7.6 Finance & Infrastructure Committee- Working with HR committee on some financial items. Councillor Donna Coll had visited a site where mulching was done and wants to pursue this avenue for the greenspace at the top of Autumn Lane. Will meet with Stephanie to review funding options.

8. REQUESTS FOR DECISION

8.1 RFD 2023-09-49 Approval to Apply for FCC Community Funding for Generator

Stephanie Moase read the RFD.

It was moved by Councillor Michelle Pineau and seconded by Councillor Margaret Goulding that the Council approve Deputy CAO Stephanie Moase to apply for the Farm Credit Canada Community Funding for a generator for the Town Office and Fire Dept.

**(4-0) MOTION CARRIED
(2023-09-145)**

8.2 RFD 2023-09-50 Approval of Committee Policy POL-2023-04

Stephanie Moase read the RFD. Council discussed how the policy would be beneficial to have all committee Terms of Reference in one document.

It was moved by Councillor Margaret Goulding and seconded by Councillor Donna Coll that Council approve Committee Policy POL-2023-04

**(4-0) MOTION CARRIED
(2023-09-146)**

8.3 RFD 2023-09-51 Commercial Lot Consolidation Permit 1696 PID's 236729, 236281, 236695

Councillor Donna Coll read the RFD. Council reviewed the application information and the recommendation from the Planning Board. Verified the locations on the site plan.

It was moved by Councillor David LeClair and seconded by Councillor Margaret Goulding that Council to approve the proposed property consolidation to create Lot 23-1, a consolidation of parcels A,B,C and D as depicted on preliminary survey drawing 23142 done by Derek French Professional Services Inc.

**(4-0) MOTION CARRIED
(2023-09-147)**

8.4 RFD 2023-09-52 Review of Bylaw 2023-03 Remuneration Bylaw

Stephanie Moase read the RFD. Council had approved the Remuneration report from MRSB and instructed staff to provide an updated Remuneration Bylaw to replace Honorarium Bylaw 2011. Council reviewed and discussed the updated bylaw and made changes.

Moved by Councillor Margaret Goulding
Seconded by Councillor Michelle Pineau

Whereas Section 82 of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., enables council, by bylaw, to establish the types, rates, and conditions of payments to be made to or on behalf of a member of the council, a member of a council committee or another person.

And whereas Bylaw # 2023-03 Remuneration Bylaw was written to update and repeal Bylaw 1-2011 Honorarium -Salary as it was outdated

And whereas Bylaw # 2023-03 Remuneration Bylaw includes updates from Municipal Affairs' Remuneration Bylaw Template;

And whereas MRSB was hired as a Commission to review and provide a report regarding the remuneration of Council and Committees as required by MGA section 82(3) and this report was reviewed and accepted by Council at the Aug 7 2023 regular council meeting;

Be it resolved that Bylaw # 2023-03 Remuneration Bylaw be hereby read a first time.

**(4-0) MOTION CARRIED
(2023-09-148)**

Moved by Councillor Margaret Goulding
Seconded by Councillor David LeClair

Whereas Bylaw # 2023-03 Remuneration Bylaw was read for a first time at the Sept 12, 2023 Regular Council meeting;

Be it resolved that the first reading of Bylaw # 2023-03 Remuneration Bylaw be hereby approved.

**(4-0) MOTION CARRIED
(2023-09-149)**

8.5 RFD 2023-09-53 Review of Employee Handbook POL-2023-05

Mayor Heather McKenna read the RFD.

It was moved by Councillor Michelle Pineau and seconded by Councillor Margaret Goulding that Council approve Employee Handbook POL-2023-05 with changes as noted.

**(4-0) MOTION CARRIED
(2023-09-150)**

8.6 RFD 2023-09-54 Review of Property-Spring St to Gulfview Trail

Councillor David LeClair read the RFD. Council reviewed the letter from the adjacent property owner. After discussion Council felt it best to have the greenspace remain as public land and the Finance and Infrastructure Committee will review what needs to be completed to maintain the trail to create connectivity in the future between all trails in that area. Deputy CAO Stephanie Moase is to contact Derek French regarding the survey to re-mark the trail.

It was moved by Councillor Margaret Goulding and seconded by Councillor David LeClair that Council approve Deputy CAO Stephanie Moase to respond the request stating the land is to remain Town Greenspace and the trail will be maintained when funding is approved for the trails to be repaired for the entire greenspace area between Autumn, Spring, Abegweit and Gulfview.

**(4-0) MOTION CARRIED
(2023-09-151)**

9. NEW BUSINESS

9.1 By-election for Council Vacancy

Stephanie Moase stated that the latest date to be able to hold an election (with one week for storm date) would be Monday Feb 12, 2024, an earlier date can be set if Council prefers.

It was moved by Councillor Margaret Goulding and seconded by Councillor Donna Coll that Council set a date for a by-election for a councillor for Monday Feb 12, 2024.

**(4-0) MOTION CARRIED
(2023-09-152)**

10. CORRESPONDENCE

10.1 Letter from MLA Brad Trivers regarding Traffic in North Rustico

For information only

10.2 Letter regarding Bikes on Boardwalk

Council discussed the issue of bikes, including e-bikes on the boardwalk. Council would like the Finance and Infrastructure Committee to review additional signage for the boardwalk.

11. APPOINTMENTS TO COMMITTEES AND OTHER APPOINTMENTS**11.1 Deputy Mayor**

Mayor Heather McKenna appointed Councillor David LeClair as the Deputy Mayor

11.2 Chair of Sewer and Water Utility Board

Mayor Heather McKenna appointed Councillor David LeClair as Chair of the North Rustico Sewer and Water Utility Board

It was moved by Councillor Michelle Pineau and seconded by Councillor David LeClair that Council appoint Councillor Margaret Goulding to be a member of the North Rustico Sewer and Water Utility Board

**(4-0) MOTION CARRIED
(2023-09-153)**

11.3 Chair of EMO Committee

Mayor Heather McKenna appointed Councillor Margaret Goulding as Chair of the EMO Committee

12. NEXT MEETING– Regular Council Meeting Tuesday Oct 3rd, 2023, 9:00am, Town Office

13. ADJOURNMENT

There being no further business the meeting was adjourned at 11:15am

Moved by Councillor Margaret Goulding

Seconded by Councillor David LeClair

**(4-0) MOTION CARRIED
(2023-09-154)**

ACTION ITEMS

Committee Chairs to send written reports by Wed Sept 27 2023

Finance & Infrastructure to review lighthouse proposal

Spencer to coordinate the sale of Town Hoodies

Stephanie to find out timeline to participate in Foodcycler pilot project.

Stephanie to contact Active Transportation to advise Council will not maintain AT Trail

Fire Chief Dan Gallant will report at the November meeting

Stephanie to work with Donna on Funding for Trails cleanup project.

Barry to get information on the lot sales and work done on Autumn Lane lots

Barry to work with Advisory Committee on procedures for the Wellness Centre

Finance and Infrastructure to review cleanup of trails

Finance and Infrastructure to review signage at boardwalk

Mayor Heather McKenna

Date

CAO Barry Schieck

Date



NORTH RUSTICO FIRE DEPARTMENT

Chief Dan Gallant

106 Riverside Drive PO Box 38 North Rustico, PE COA 1X0

Office (902)963-2296 Fax (902)963-2921 Cell (902)213-8600

CHIEF'S REPORT

Date: September 5th, 2023

Current Members:

- **Total Members** 29
- **Officers** 6
 - Chief Dan Gallant
 - Deputy Chief Allan Williams
 - Captain MFR Ryland Yorke
 - Captain Ladder Co. John Gauthier
 - Captain Engine Co. Douglas Burr ridge
 - Lieutenant MFR Aubry MacDonald

- **Firefighters/Only** 4
- **Firefighter/MFR** 18
- **Medical First Responders/only** 2
- **Support Members** 5
 - Fred Fyfe
 - Randy Pineau
 - Curtis Gallant
 - Mike Rink
 - Dianna Lowe (new administrator)
- **New Members this year** 5

CALLS LAST MONTH

MFR 2
MVA 1
FIRE 0
ALARM 4

Total Calls: 7

WHAT'S NEW AROUND THE FIRE HALL

New Trucks we are continuing to train on our 3 new trucks

- 2022 Dodge rescue truck
- 2020 Dodge utility truck (demo)
- 2022 Metal Fab Pumper

All trucks bought and paid for thanks to the hard work of our members fundraising such as Chase the Ace, Canada Day, Fishing draw, Casino Night and of course generosity of the community in the form of donations.

NEW EQUIPMENT

- 2 sets of bunker gear
- 4 sets of new boots
- 4 pairs of gloves
- A few new hoses
- 4 new nasals'
- 6 new Portable radio's
- New portable pump and suction hose
- Used ice rescue skid dingy (donated by North River FD)
- 4 new ice rescue suits

And replaced a lot of small pieces of tools for the trucks such as axes, tow ropes, lights, pry bars, hydrant wrenches and ropes.

CHASE THE ACE

A reminder that the new draw for Chase the ace begins September 9th with tickets available NOW!!
Online or at several locations in Winsloe and North Rustico lions club when they are opened.

I submit this report for your approval

Chief Dan Gallant



**TOWN OF NORTH RUSTICO
CAO REPORT
COUNCIL MEETING SEPTEMBER 5, 2023**

Fire Department

- Sealed bids for old pumper truck are now being accepted.
- Chase the Ace to start September 9. Eastlink has been in to improve the wireless network for the tablets to be used outside the bay doors.

Sewer & Water

- Invoices to customers for 4th Quarter Installment for 2023 are being created and will be sent out the week of September 5.
- Receiving payment by Debit Card is now working.
- Still working on a list of residence that should be billed to compare to actual billing

Town

- Still awaiting breakdown of costs associated with hurricane Fiona and getting the repairs done base on insurance claim.
- Working on Audit papers for MRSB for F/Y 2022-2023

Wellness Centre

- Ice Rental and Gym Membership continuing successfully. Day Camp is completed and working on final report.
- Willie on 2nd and final week of vacation. Procedures to be put in place working together with the staff of the Eliyahu Wellness Centre and the Town Office staff.

Town of North Rustico Development Permits Aug 2023

PID	Address, Community	Application Type	Application Details	Nature of Decision	Appeal By Date
237057	11 Co-op Lane, North Rustico, PE, C0A 1X0, NORTH RUSTICO	Development Permits	New Development - Addition to existing dwelling	Approved	2023-08-24
1107986	26 Abegweit Lane, North Rustico, C0A 1N0, NORTH RUSTICO	Development Permits	Development - Re-grade property land	Approved	2023-08-24
1091990	34 Timber Lane, North Rustico, PE, C0A 1N0, NORTH RUSTICO	Development Permits	New Development - Construct a four unit townhouse	Approved	2023-08-16
236943	7314 Cavendish Road, North Rustico, PE C0A 1N0, NORTH RUSTICO	Development Permits	New Development - Extension of existing deck.	Approved	2023-08-29
237735	91 Riverside Drive, North Rustico, PE, C0A 1N0, NORTH RUSTICO	Development Permits	New Development - Addition to existing dwelling	Denied	2023-08-15
784389	95 Lantern Hill Drive, North Rustico, PE C0A 1N0, NORTH RUSTICO	Development Permits	New Development - Replace existing deck	Approved	2023-08-24
784389	95 Lantern Hill, North Rustico, PE, C0A 1N0, NORTH RUSTICO	Development Permits	New Construction - Accessory Building	Approved	2023-08-24
1108182	Lot 8 Autumn Lane, North Rustico, PE C0A 1X0, NORTH RUSTICO	Development Permits	New Development - Construction of a 3-unit townhouse	Approved	2023-08-29

Wellness Centre Advisory Committee Report to Council Sept 2023

Meeting held Aug 9 2023

Will's resignation was accepted

Direction was given to the CAO to put out an application for new GM

CAO explained the books have finally been completely separated for the Wellness Centre

Barry is to set up a time to talk to Taylor about doing canteen

Talked about the report being done for the government

Margaret Goulding

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Approval to Apply to FCC Community Fund for Generator

Date: Aug 31, 2023	Request No: 2023-09-49 <i>(Office Use Only)</i>
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Person: Stephanie Moase	Representing: Town of North Rustico
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Background: The generator for the Town Office/Fire Dept is no longer working. CAO Barry Schieck tried to get it repaired but the repair person deemed it no longer fixable. Deputy CAO Stephanie Moase tried to get funding through the Rural Growth Initiative, but they have run out of money, tried as well through the Reception Centre Resiliency but do not qualify as it is not a reception centre. Without the generator the office phones and server are not operational and the FD has great difficulty opening bay doors during a power outage.

Request: Council to approve deputy Cao Stephanie Moase to apply to the Farm Credit Canada Community Fund for funding for a generator.

Advantages	Disadvantages
- A new generator for the Town Office and Fire Dept	

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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Town of North Rustico Council
REQUEST FOR DECISION
Topic: Approval of Committee Policy

Date: Aug 23, 2023	Request No: 2023-09-50 <i>(Office Use Only)</i>
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Person: Stephanie Moase	Representing: Town of North Rustico
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Background: The Council approved the creation of several standing committees at the January 2023 meeting. Not all committees had an approved Terms of Reference. This policy has been created to put all committee info and TOR in one document that can be updated annually by Council after recommendations from each committee

Request: Council to approve the Committee Policy POL-2023-04

Advantages	Disadvantages
- Terms of reference defined for each Committee all in one document	

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Commercial Lot Consolidation Permit 1696

Date: Aug 23, 2023	Request No: 2023-09-51 <i>(Office Use Only)</i>
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Person: Donna Coll	Representing: Planning Board
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Background: The Planning Board reviewed the application and survey drawing for the proposed consolidation of PID's 236729, 236281 and 236695. The properties include the North Rustico Food Market, parking areas and a residence on Timber Lane. All properties are zoned Commercial (C1). The consolidation was recommended by Development Officer Derek French and by Planning Board at the Aug 17 2023 meeting. As per the 2014 Zoning and Subdivision Control (Development) Bylaw, Council must approve all Commercial applications.

Request: Council to approve the proposed property consolidation to create Lot 23-1, a consolidation of parcels A,B,C and D as depicted on preliminary survey drawing 23142 done by Derek French Professional Services Inc.

<p style="text-align: center;">Advantages</p> <p>- The current building and parking lot are Currently built over 3 properties, this will make the properties all one and easier to plan for future expansion</p>	<p style="text-align: center;">Disadvantages</p> <p>- Larger commercial properties make way for larger commercial buildings which may take away some smalltown feel</p>
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Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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P.E.I. DOUBLE STEREOGRAPHIC
PROJECTION COORDINATES EXPRESSED
IN METRES, NAD83 (CSRS) DATUM

Point	Northing	Easting
10	712001.444	375840.282
16	712050.385	375860.367
19	711988.866	375908.469
20	712011.662	375922.541
214	712027.016	375932.019
3902	711985.246	375877.474
3903	711974.275	375899.462
3905	711986.975	375873.506
3906	711984.072	375863.302
5995	711977.650	375829.757
5996	712016.825	375847.097
5997	712009.197	375863.842
6002	712033.203	375874.932



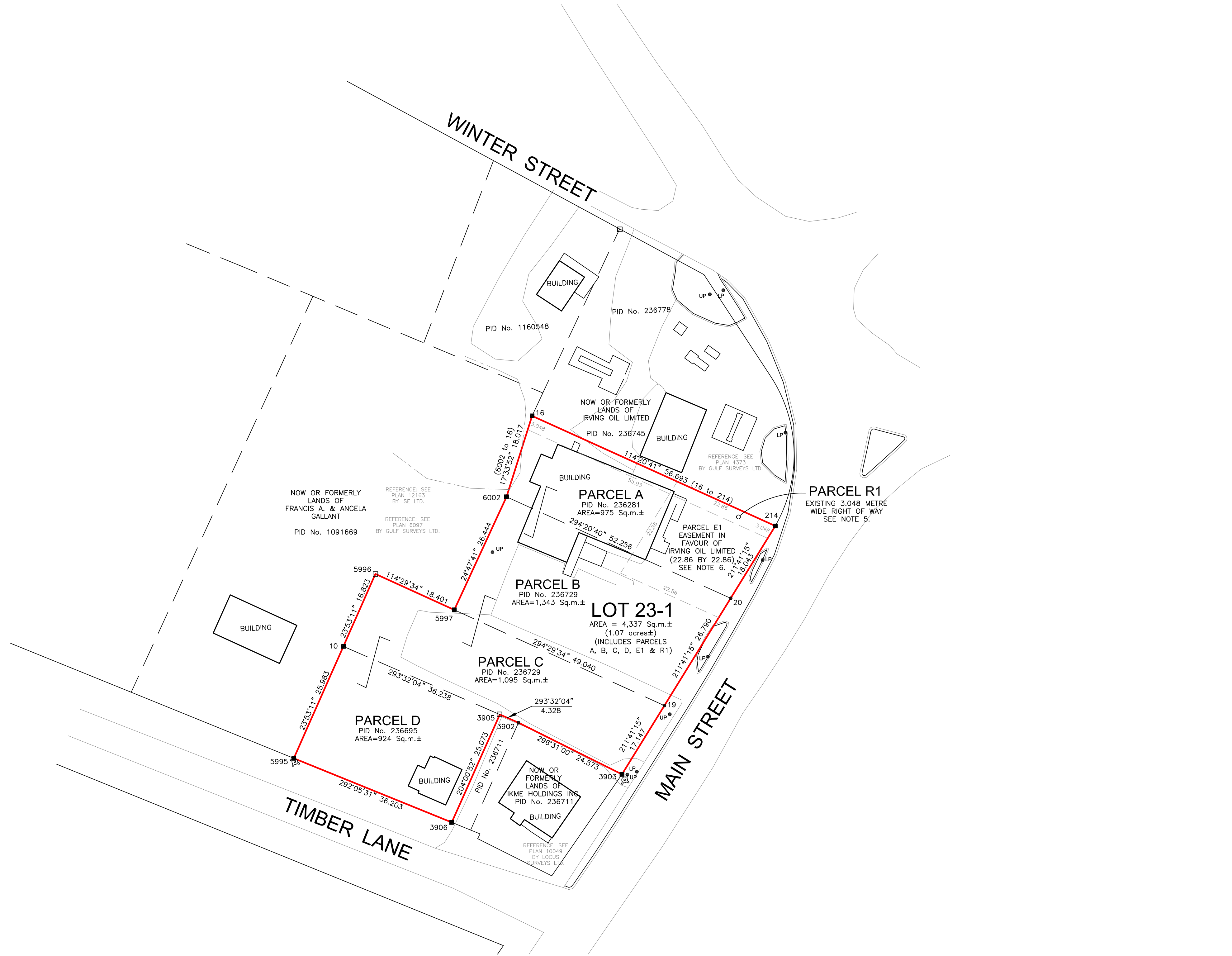
KEY PLAN (N.T.S.)

LEGEND

- LANDS DEALT WITH BY THIS PLAN
- FOUND SURVEY MARKER
- PLACED SURVEY MARKER
- CALCULATED POINT
- UTILITY POLE

NOTES

1. THE FIELD WORK FOR THIS SURVEY WAS EXECUTED DURING MAY THROUGH JULY, 2023.
2. AZIMUTHS AND COORDINATES SHOWN ON THIS PLAN ARE BASED ON THE PEI DOUBLE STEREOGRAPHIC PROJECTION WITH NAD83 REFERENCE SYSTEM AND REFERENCED SURVEY PLANS.
3. ALL DIMENSIONS ARE GIVEN IN METERS, UNLESS NOTED.
4. PROPERTY REGISTRY INFORMATION OBTAINED FROM THE GEOMATICS INFORMATION CENTRE, TAXATION AND PROPERTY RECORDS A DIVISION OF THE PEI DEPARTMENT OF FINANCE, ENERGY AND MUNICIPAL AFFAIRS.
5. PARCEL R1, EXISTING 3.048 METRE WIDE RIGHT OF WAY IN FAVOUR OF ELEANOR DOUCETTE, SEE DEED; YEAR 2019, DOC# 5020.
6. PARCEL E1, EXISTING 22.86 METRE BY 22.86 METRE WIDE EASEMENT IN FAVOUR OF IRVING OIL LIMITED, SEE DEED; YEAR 2019, DOC# 5020.

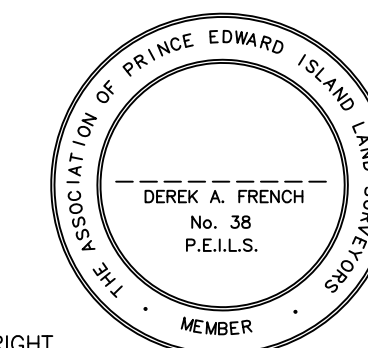
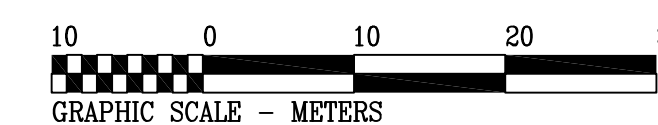


Prepared by:
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PLAN OF SURVEY SHOWING
LOT 23-1
BEING A CONSOLIDATION OF
Parcels A, B, C & D

NORTH RUSTICO TOWNSHIP No. 24
QUEENS COUNTY QUEENS COUNTY P.E.I.
DRAWN BY: DAF P.I.D. No.s 236281,
DRAWING No. 23142 236695 & 236729

SCALE 1:500 metric



I, DEREK A. FRENCH, PRINCE EDWARD ISLAND LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION, AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

PRELIMINARY JULY 11, 2023
DEREK A. FRENCH P.E.I. LAND SURVEYOR DATE

**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Review of Bylaw 2023-03 Remuneration Bylaw

Date: Aug 23, 2023	Request No: 2023-09-52 <i>(Office Use Only)</i>
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Person: Stephanie Moase	Representing: Town of North Rustico
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Background: At the January 3 2023 regular council meeting, Council appointed MRSB as the Commission to review Councillor and Mayor Remuneration. The current Remuneration Bylaw #1-2011 has not been reviewed since 2011. MRSB completed their report and Council was provided with the report for review. At the Aug 7 2023 Regular Council meeting Council approved the report and requested the Remuneration Bylaw be updated as per the report.

Request: Council to approve the Remuneration Bylaw 2023-03.

Advantages	Disadvantages
Fair and consistent remuneration for Council And committee appointees	- Some effects on upcoming budget considerations

Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Review of Employee Handbook POL2023-05

Date: Aug 23, 2023	Request No: 2023-09-53 <i>(Office Use Only)</i>
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Person: Mayor Heather McKenna	Representing: HR Committee
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Background: The HR Committee has been meeting to review the current 2019 Employee Handbook and has recommended some updates including the sick leave policy update that was approved by Council in Nov 2021 and never updated in the Handbook. Staff has used info from the committee as well as from other municipalities to make updates to the policies to make them more clear and aligned with PEI Employment Standards Act and other regulations.

Request: Council to approve the Employee Handbook POL 2023-05.

Advantages - To make policies more clear and add policies to ensure all employees are treated equitably in similar situations	Disadvantages - Some policies may change for employees that have been here for a long time that may have followed “unwritten” policies
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Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Town of North Rustico Council
REQUEST FOR DECISION**

Topic: Review of Property – Spring St to Gulfview Trail

Date: Aug 27, 2023	Request No: 2023-09-54 <i>(Office Use Only)</i>
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Person: David LeClair	Representing: Finance & Infrastructure Committee
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Background: A letter was received from a property owner adjacent to the trail. The trail has not been properly cleared out and has grown up and has many trees down from Fiona. The adjacent property owner has requested that the Town transfer or sell the property to them so it can be cleaned up and used. Infrastructure committee met and recommends to Council to keep the property and have Derek French remark the survey lines so the trail can be cleared and maintained.

Request: Council to review the property and decide whether to keep or maintain.

<p style="text-align: center;">Advantages</p> <ul style="list-style-type: none"> - If sold the property may be keep clear at no Cost to the Town -If kept the Town maintains quantity of Greenspace and can ensure the property is Kept for Public Use 	<p style="text-align: center;">Disadvantages</p> <ul style="list-style-type: none"> - If sold the property may not remain in Public Use -If kept the Town must plan to clean up and provide continuous maintenance of the trail
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Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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REFERENCE
DELTA SURVEYS
DWG. No. 1118

LANDS OF
JAMES RICHARD BLACQUIERE
BARBARA J BLACQUIERE
PID No. 699801

REFERENCE
DELTA SURVEYS DWG
FILE No. 65-P-12

PID No. 6126

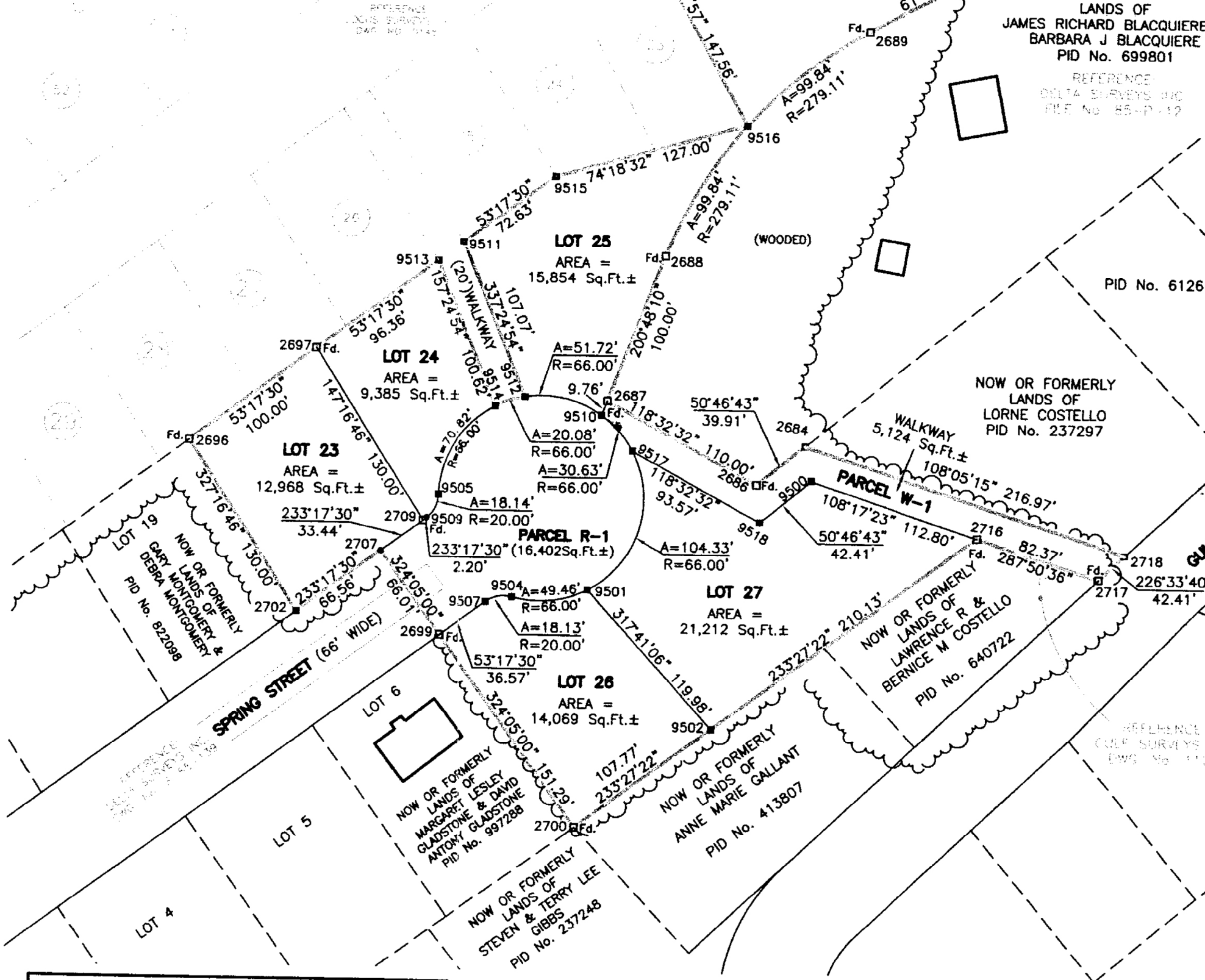
NOW OR FORMERLY
LANDS OF
LORNE COSTELLO
PID No. 237297

WALKWAY
5,124 Sq.Ft.±

PARCEL W-1

NOW OR FORMERLY
LANDS OF
LAWRENCE R &
BERNICE M COSTELLO
PID No. 640722

REFERENCE
DELTA SURVEYS
DWG. No. 1118



LOT 25

AREA =
15,854 Sq.Ft.±

LOT 24

AREA =
9,385 Sq.Ft.±

LOT 23

AREA =
12,968 Sq.Ft.±

PARCEL R-1

233'17'30" (16,402 Sq.Ft.±)

LOT 27

AREA =
21,212 Sq.Ft.±

LOT 26

AREA =
14,069 Sq.Ft.±

SPRING STREET (66' WIDE)

REFERENCE
DELTA SURVEYS
DWG. No. 1118

NOW OR FORMERLY
LANDS OF
MARGARET LESLEY
GLADSTONE & DAVID
ANTONY GLADSTONE
PID No. 997288

NOW OR FORMERLY
LANDS OF
ANNE MARIE GALLANT
PID No. 413807

NOW OR FORMERLY
LANDS OF
STEVEN & TERRY LEE
GIBBS
PID No. 237248

NOW OR FORMERLY
LANDS OF
GARY MONTGOMERY &
DEBRA MONTGOMERY
PID No. 822088

LOT 4

LOT 5

LOT 6

LOT 19

LOT 23

LOT 24

LOT 25

LOT 26

LOT 27

PARCEL R-1

PARCEL W-1

PID No. 6126

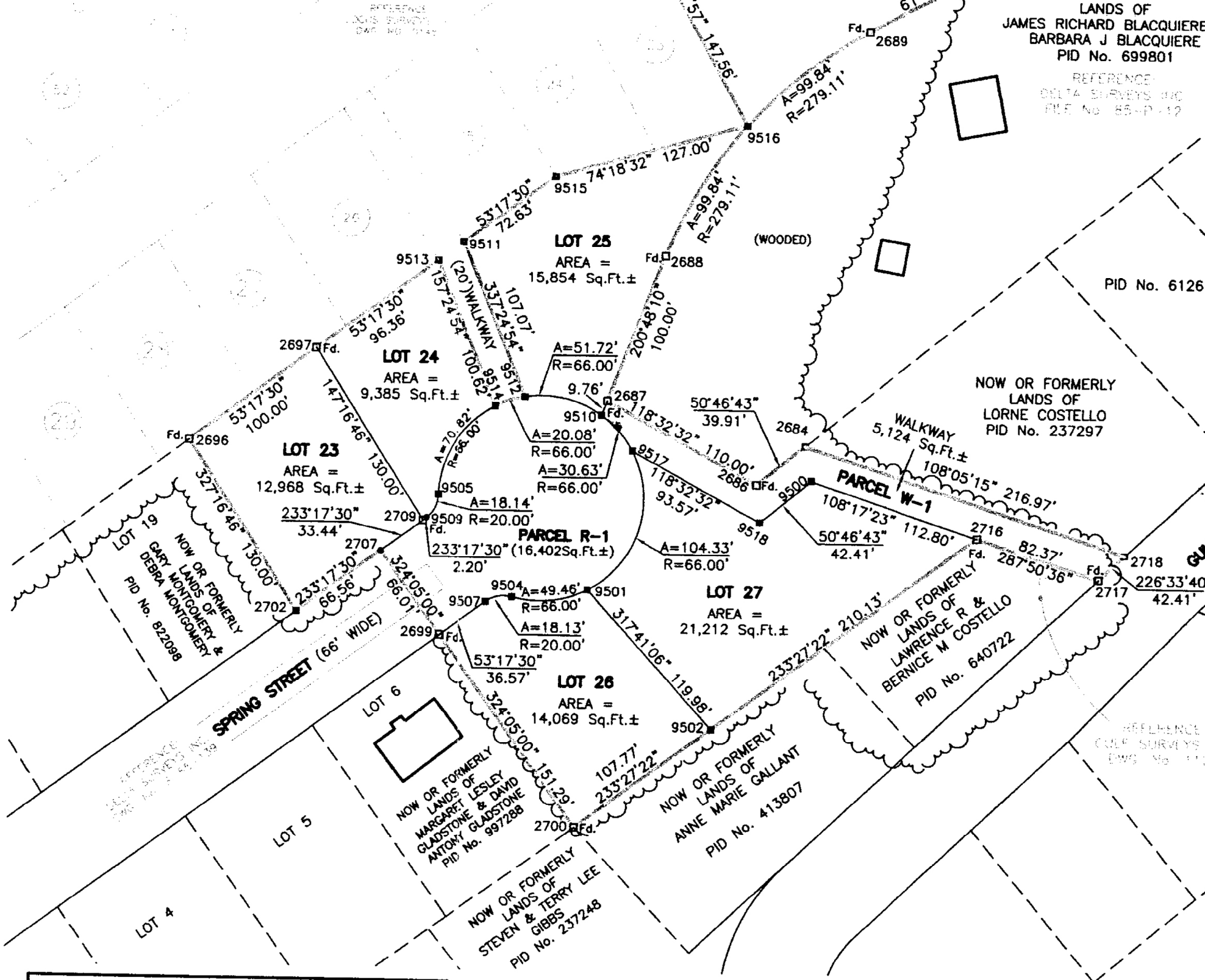
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DELTA SURVEYS
DWG. No. 1118



Simon Lemay

Tue, Aug 15, 10:06 AM (1 day ago)

to Spencer

To Mayor Deputy Mayor CEO and to the councilors

After walking on the boardwalk everyday for almost 8 years i came to the conclusion that in the future bicycles and E bikes should not be allowed on the boardwalk for many reasons but mainly the bicycles are doing lots of damage to the planks. I noticed that they lift right up when a bicycle go on them specially the heavy E bikes.

Also the bikes come so fast by you without warning bells or verbal warnings that there is often near misses and people getting startle . The E bike are very silent making it more dangerous for walker

Some elderly people are not using the boardwalk anymore as they are afraid of the bikes.

For your consideration

Thank You

Simon Lemay

Fwd: Road Safety in North Rustico - Request for Review and Recommendations

1 message

North Rustico <info@northrustico.com>
To: Stephanie Moase <smoase@northrustico.com>

Tue, Aug 22, 2023 at 9:12 AM

FYI
Barry

----- Forwarded message -----

From: **Brad Trivers** <bgtriversmla@assembly.pe.ca>

Date: Mon, Aug 21, 2023 at 9:57 PM

Subject: Road Safety in North Rustico - Request for Review and Recommendations

To: Ernie Hudson <erhudsonminister@gov.pe.ca>, Brian Matheson <brianmatheson@gov.pe.ca>

Cc: info@northrustico.com <info@northrustico.com>

Dear Minister Hudson,

As you are likely aware, the number of residents in the Town of North Rustico and area has been increasing rapidly. Residents in the Town of North Rustico and the adjacent North Rustico Harbour community have raised a number of road safety concerns.

This is a request for the provincial government to lead a review and make recommendations for improvements, and plans for transportation in North Rustico and adjacent areas - in short a road strategy with the urgent need placed on safety.

Concerns related to road safety and planning include, but are not limited to, the list below, in no particular order:

Pedestrian / bike safety along Rte 6 (Main St / Cavendish Rd) through North Rustico

- Crossing at the intersection of Timber Ln / Riverside Dr
- Travel to/from Gulf Shore Consolidated School along Hilltop Ave and Main St (particularly students)
- Along Cavendish Rd up to the PEI Liquor Store, Murphy's Rustico Pharmacy, and North Rustico Home Hardware
- Crossing at intersection of Co Op Ln, Harbourview Dr

Traffic safety

- Turning in and out of the North Rustico Food Market, Olde Village Bakery, Irving Oil station, and Fisherman's Wharf Lobster Suppers
- At the three way intersection of Main St, Co Op Ln and Harbourview Dr
- Accessing driveways that intersect Rte 6 (both Main St and Cavendish Rd sections)
- Entering and exiting Autumn Lane

North Rustico Harbour safety concerns

- Blind turns with no shoulders for pedestrians to walk on
- Increased traffic due to successful businesses include Blue Mussel Cafe, Raspberry Point, On The Dock Eatery, Outside Expeditions, Bob's Deep Sea Fishing, etc.

- Illegal parking for access to North Rustico beach
- Illegal overnight parking

Increased traffic due to new development / renovations

- Renovation of existing Irving Oil Station to become a convenience store
- New subdivision proposed for Lantern Hill
- Continued development of new dwellings in Autumn Lane area
- New Eliyahu Wellness Centre & Canada Games place, which is main campus of The Mount Academy school
- Planned additions of Mount Academy student residences, and student life centre
- New subdivisions in adjacent Resort Municipality
- New Patient Medical Home going to RFP to be built in North Rustico
- Also I am being lobbied to consider co-location of the PEI Liquor Store and North Rustico Food Market.

Regards,

Brad Trivers (he/him)
MLA District 18 Rustico-Emerald
902-368-4360 (office)
902-940-2044 (mobile)