

COMMUNITY OF NORTH RUSTICO EMERGENCY MEASURES PLAN

Approved and adopted by Council resolution on

Date: February 26, 2008

Administrator: Eric Ellsworth

Chair of: David Blagumie

Date of Approval: February 26, 2008

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DISTRIBUTION LIST

- 1. Community of North Rustico**
- 2. P.E.I. Emergency Measures Organization**
- 3. Joint Emergency Operation Centre**
- 4. North Rustico Fire Department**
- 5. Local Provincial M.L.A.**
- 6. R.C.M.P. @ 153 Maypoint Rd. Cornwall**

COMMUNITY OF NORTH RUSTICO EMERGENCY MEASURES PLAN

INTRODUCTION

1. This document is considered to be an Emergency Measures Plan for those smaller communities which are not designated as a City or Town. This document has been developed to put in place a plan of action for these municipalities in the initial stages of an emergency situation.

Responsibility for the management of municipal emergency operations rests with the local authority (Chair and Council). The local authority may be advised and assisted by representatives of provincial departments and agencies in order to provide a coordinated municipal/provincial response.

Should municipal resources be insufficient to deal with the emergency, assistance may be requested from other Mutual Aid areas or the Provincial Government through the PEI Emergency Measures Organization.

2. There are certain fundamental principles concerning emergency planning in Canada which are recognized, some of these principles are as follows:
 - that responsibilities for meeting most emergencies normally rests with those directly affected, but where the capacity to do so is inadequate and government action is required, the sequence of responsibility would normally start with the local government, move to the provincial government and finally to the federal government if necessary;
 - that operational responsibility for managing emergencies should remain at the lowest level at which it is possible to effectively manage the emergency situations; and
 - that responsibility to respond to emergencies carries a parallel responsibility to plan and prepare for them.

By extension of these principles it is logical that municipal governments should cooperate and provide emergency assistance to one another in emergency situations, before calling on the province for assistance.

PURPOSE

3. The purpose of this guide is to put in place a plan of action to aid the municipality in providing a prompt and coordinated response to an emergency situation.

AUTHORITY

4. This guide is issued by Council, under the authority of The Emergency Measures Act.

DEFINITIONS

5. In this guide:

Emergency means a present or imminent event in respect of which the Minister or the municipality believes prompt coordination of action or special regulation of persons or property must be undertaken to protect the health, safety or welfare of people or to limit damage to property.

Municipal Emergency Measures Coordinator is the individual designated by Council to develop an emergency management program for the municipality of North Rustico. This position receives a direction from and reports to the Chairperson and Council.

PEI Emergency Measures Organization (EMO) means the PEI Emergency Measures Organization established under the section 3 of the Emergency Measures Act which has been mandated to provide the Province with an emergency management system for the protection of persons, property and the environment in response to all emergencies and disasters.

FAN-OUT

6. In the event of an impending or actual emergency the Administrator will make arrangements for the dissemination of the fan-out Community Contact Numbers (Annex B)

ACCOUNTING

7. The Municipal Administrator will be responsible for the accounting of all funds expended or committed in controlling the emergency and for keeping records of the equipment used in operation.

REVIEW AND AMENDMENT

8. This guide will be reviewed annually by the Municipal /emergency Measures Coordinator who will be responsible for the preparation of amendments, as required, and their submission to EMO for review.

DIRECTION AND CONTROL

9. **The Chairperson and Council** – Responsibility for the management of municipal emergency operations rests with the local authority. They are responsible to exercise control over emergency operations. They have the decision making authority in the event of an emergency involving their municipality.

The Municipal Emergency Measures Coordinator (MEMC) is responsible for coordinating the efficient emergency response operations in the community on behalf of the Chair and Council. He/she acts as liaison between municipal council, the emergency site and the Emergency Measures Organization.

The Emergency Site Manager the emergency site will be under the direct control of the senior police officer present, senior fire chief or as duly appointed.

The Emergency Measures Organization – The local authority may be advised and assisted by representatives of provincial departments and agencies in order to provide a coordinated municipal/provincial response. Should municipal resources be insufficient to deal with the emergency, assistance may be requested from the Provincial Government through the PEI Emergency measures Organization is responsible for coordinating the interface with the municipalities, The provincial government provides assistance when requested. When the emergency clearly impacts on areas of provincial jurisdiction (e.g. any emergency not in a municipality, emergencies on provincial lands) or in a provincially declared emergency the province may assume responsibility for direction and coordination of the emergency.

Municipal Office – There will be a requirement for a meeting place for municipal officials and decision makers in a potential emergency situation. Meetings will take place in the Municipal Office. If this is not feasible then officials will meet at **North Rustico Legion Home Branch Number 13 or the North Rustico Lions Club.**

REQUESTS FOR ASSISTANCE

10. Requests for provincial assistance will be made to the PEI Emergency Measures Organization, and should be approved by an elected representative of the municipal authority. Requests may be verbal initially but must be confirmed in writing.

MUNICIPAL RESPONSIBILITIES

11. **Municipal Responsibilities** – the municipal council is responsible for managing the emergency. Responsibilities include:

- implementing local emergency plans and procedures, using any or all resources available to the municipality;
- implementing an initial fan-out of the Community Contact Numbers (Annex B)
- declaring a state of local emergency, if considered necessary (see Annex C)
- in consultation with emergency responders, requesting mutual aid assistance from other municipalities;
- in consultation with emergency responders, requesting assistance from the Provincial Government through the PEI Emergency Measures Organization if the situation cannot be controlled by local resources.

MUNICIPAL EMERGENCY MEASURES COORDINATOR (MEMC) RESPONSIBILITIES

12. The Municipal Emergency Measures Coordinator's (MEMC) primary responsibility is to prepare and maintain the Municipal Emergency Measures Program and to coordinate the efficient operation of the community in an emergency situation. The Coordinator receives direction from and reports to Chair and Council. The MEMC will coordinate resources used in the emergency. Responsibilities include:

Health and Social Services

The emergency situation may warrant several families being evacuated from their homes with no where to go. These families have to be provided with immediate lodging and feeding on a temporary basis. In the event that a declared provincial evacuation occurs, the Province will coordinate the evacuation process assisted by the municipality.

A list including facilities to be used as temporary evacuation centres and feeding establishments is maintained in Annex D.

Transportation

Transportation arrangements may have to be made for families in and evacuation. A public information number should be listed for those evacuees requiring transportation. Pick-up points may have to be designated and disseminated to the public. This should be arranged with the police and fire personnel on site. A list of transportation resources within the community is maintained in Annex D.

Public Works

A list of all public works resources (i.e. generators, portable lighting, heavy equipment, etc.) located in the area including contact names and phone numbers should be maintained to assist emergency responders. Determining where and how portable water may be obtained and distributed during and emergency is also required. A list of Public Works resources is maintained in Annex D.

TOWN EMERGENCY NUMBERS & ADDRESSES

Name	Address	Phone #	Alternate #
North Rustico Fire Department	106 Riverside Drive, North Rustico	902-963-2296	9-1-1
Queens County RCMP	153 Maypoint Road, Charlottetown	902-368-9300	9-1-1
Island EMS	229 Sherwood Rd, Charlottetown	902-892-9995	9-1-1
Queen Elizabeth Hospital	60 Riverside Drive Charlottetown	902-894-2111 Switchboard 902-894-2200 Emergency 902-894-2351 Administration	9-1-1
Prince County Hospital	65 Roy Boates Avenue Summerside	1-902-438-4200	9-1-1
Gulf Shore Family Health Centre	7379 Cavendish Rd Rte 6 North Rustico	902-963-7835	
North Rustico Pharmacy	7379 Cavendish Rd Rte 6 North Rustico	902-963-2899	
PEI Emergency Measures Organization	134 Kent Street Charlottetown, PE	902-894-0385	
Tanya Mullally	Provincial Emergency Management Coordinator	902-368-5980	
Rick Singer	Emergency Measures Officer	902-368-6386	

TOWN OF NORTH RUSTICO CONTACT NUMBERS

Name	Position	Phone	
Anne Kirk	Mayor	963 3768	394 3301
Heather McKenna	Deputy Mayor	963 2462	
Kevin Keizer	Councillor	963 2523	316 2199
Patsy Doucette	Councillor	963 2275	620 8171
Nancy MacAdam	Councillor	963 3280	
Jennifer Purvis	Councillor	620 4932	213 4293
Janine Doucette	Councillor	940 5574	
Patsy Gamauf	Administrator	213 4180	
Marley Doucette	Administrative Assistant	940 7948	963 2716
Lenny Blacchiere	Maintenance Manager	628 9845	
Robert Sampson	Part Time Maintenance	394 0028	
Zelda Gallant	Boutique Manager	963 2866	
Les Standen	Sewer & Water Chair	963 2809	394 6645
Allan Nisbet	Sewer & Water Operator	628 7204	964 3492
Norman Gallant	Sewer & Water Board Member	963 2416	
Leo McCormick	Sewer & Water Board Member	963 2975	
Scott Wakelin	Fire Chief	394 1936	963 2799

**PROCLAMATION
STATE OF EMERGENCY**
(Refer to Emergency Measures Act)

Whereas, _____
(Describe cause, i.e. Fire, Accident)

At, _____
(Location)

Resulting in _____
(Describe the type of danger, fire, explosion)

I _____
(Name and position of authority)

do herein declare that a state of local emergency exists as of _____
(Date, time)

Within the area bordered by _____

(Exact location)

This proclamation is in effect until further notice.

Signature Date/Time

HEALTH AND SOCIAL SERVICES RESOURCES

Medical Clinics, Physicians and Pharmacies

Name	Address	Phone
Gulf Shore Health Centre	7379 Cavendish Rd - Rte 6 North Rustico	902 963 7835
Murphy's Rustico Pharmacy	7379 Cavendish Rd - Rte 6 North Rustico	902 963 2899
Central Queens Family Health	4276 Hopedale Road Hunter River	902 621 3050
Hunter River Pharmachouce	4276 Hopedale Road Hunter River	902 964 2218
Four Neighborhoods Health Centre	152 St. Peter's Road Charlottetown	902 569 7772
Sherwood Drug Mart Pharmachoice	19 Brackley Point Road Charlottetown	902 628 8900

Veterinary Clinics

Name	Address	Phone
Atlantic Veterinary College	550 University Avenue, Charlottetown – 215S	902 566 0950 Small animal 902 566 0999 Large animal 902 566 0900 Farm animal
Miltonvale Park Veterinary Clinic	950 Lower Malpeque Rd, Charlottetown	902 368 8800
Charlottetown Veterinary Clinic	5 Kirkwood Drive, Charlottetown	902 892 4287

Shelters with Kitchen Facilities

Name	Contact	Phone
North Rustico Lions Club		902 963 2533
Star of the Sea Seniors Club	Donnie Gallant	902 963 3516 902 963 2328
North Star Arena	David Whitlock	902 963 2696 902 940 5480
Stella Maris Church	Norman Gallant	902 963 2416

Other Emergency Numbers

Poison Control – 1 800 565 8161

North Rustico FD Message Centre – 902 892 1204

Town Business Contact Information

	Name	Address	Contact	Phone
<u>Restaurants</u>	By the Bay	7207 Main St, North Rustico	Fred Doiron	902 963 2290 902 963 3219
	Fisherman's Wharf	7230 Main St, North Rustico	Allen Dow	902 963 2669
	Fresh Catch Diner	7236 Cavendish Rd, North Rustico	Kent Parsons	902 963 1209
	Blue Mussel Café	312 Harbouview Dr, North Rustico	Steve Murphy	902 963 2152
	Olde Village Bakery	7 Winter St, North Rustico	Rick Blacquiere	902 963 3467 902 963 3208
	Robin's Donuts	7217 Main St, North Rustico	Tracy Costello	902 963 3578
<u>Accommodations</u>	Rustico Acres	Cavendish Road, North Rustico	David Pineau	902 963 2415
	Gulfview Cottages	36 MacNeill Lane, North Rustico	Richard MacNeill	902 963 2052
	North Rustico Motel + Cottages	7103 Rustico Road, North Rustico	Dwight Houston	902 963 2253
	Around the Sea	130 Lantern Hill, North Rustico	Steve Arnold	1 866 557 8383
	Coastline Cottages	507 Gulf Shore Parkway, N Rustico	Kelly Doyle	902 963 2398 902 963 2264
<u>Grocery</u>	North Rustico Co-op	7229 Main Street, North Rustico	Paul Gallant	902 963 2725 902 963 3356
	Gallant's Clover Farm	1980 Route 6, Rustico	Keith Gallant	902 963 2000
<u>Community Care</u>	Villa Marguerite	40 Church Hill Ave, North Rustico	Errol Gallant	902 963 3962
<u>Clergy</u>	Stella Maris Church	50 Church Hill Ave, North Rustico	Auralraj Santiago	
<u>Volunteer Groups</u>	Red Cross	29 Paramount Drive, Charlottetown		902 628 6262
	Blue Heron Sea Cadets	2184 Church Road, Rustico		902 963 2853
<u>Fuel</u>	Rustico Auto Service	7239 Main Street, North Rustico	Tony Larkin	902 963 2105
	Pineau's Fuels	116 Timber Lane, North Rustico	Wade Pineau	902 963 2443

Public Works Resources North Rustico			ANNEX D	
	Company	Contact	Phone	Alt. Phone
<u>Heavy Equipment</u>	Blue Heron Enterprises	Allan Tierney	902 963 2266	902 626 7799
	Toombs Plumbing	Gordon Toombs	902 963 2301	902 963 2450
	Errol Gallant	Errol Gallant	902 963 2444	
<u>Generators</u>	North Rustico Fire Dept	Scott Wakelin	902 394 1936	
	Ayre's Court	Scott Wakelin	902 394 1936	PEI Housing- 902 368 5771
	North Rustico Lions Club	Garth Ried	902 963 2533	
	NR Sewer + Water Utility	Lenny Blacquiere	902 628 9845	Allan Nisbet - 902 628 7204
	Blue Heron Enterprises	Chris Buote	902 963 2266	902 629 0804
<u>General Contractors</u>	Blue Heron Enterprises	Allan Tierney/Chris Buote	902 963 2266	902 626 7799 / 902 629 0804
	Selwyn Buote	Selwyn Buote	902 628 7896	902 963 3046
	Barlow Construction	Stephen Barlow		
<u>Snow Removal</u>	Errol Gallant	Errol Gallant	902 963 2444	
	Wayne Houston	Wayne Houston	902 963 3455	
	Ronald Toombs	Ronald Toombs	902 963 2302	
	Toombs Plumbing	Gordon Toombs	902 963 2301	902 963 2450
	NR Sewer + Water Utility	Lenny Blacquiere	902 628 9845	
<u>Utilities</u>	Maritime Electric		1 800 670 1012	902 368 3468
	NR Sewer + Water	Lenny Blacquiere	902 628 9845	
		Allan Nisbet	902 628 7204	

IMPORTANT RESOURCES AND CONTACTS IN NORTH RUSTICO

	Name	Phone
<u>Snowmobile Owners</u>	Herbie Gallant	902 963 2544
	Allan Williams	902 963 3105
	Jason Gallant	902 963 2752
	Ian MacLeod	902 963 3377
<u>ATV Owners</u>	Paul Doiron	902 963 2288
<u>Marine</u>	Joint Rescue Coordination Centre	1 800 565 1582
	Coast Guard (Sydney, NS)	*16
<u>Snow Plow Dispatch</u>	Provincial	902 368 4770

PUBLIC SERVICES RESOURCES

Media	Contact
Journal Pioneer	902 436 2121
The Guardian	902 629 6000
CJRW	902 436 2202
CBC Radio One	902 629 6402
CBC Compass Newsroom	902 629 6403
CBC PEI	902 629 6400
Magic 93/CFCY	902 892 1066
Ocean 100/Hot 1055	902 569 1003
CTV News	902 453 4000
Global News	800 833 0592

COMMUNITY BYLAW #11

A By-Law to establish and maintain a Municipal Emergency Measures Organization for the Municipality of **North Rustico** and to authorize the Municipality of **North Rustico** to participate to the full extent of its capabilities in the Municipal Emergency Measures Plan.

Whereas Chapter 11 of the Emergency Measures Act 1990 provides that municipalities may establish a Municipal Emergency Measures Plan, and indicates the actions which may be taken by municipalities to further emergency planning;

AND WHEREAS it is deemed expedient to establish a Municipal Emergency Measures Plan to serve the Municipality of **North Rustico**.

THEREFORE the Council of the Municipality of **North Rustico** enacts as follows:

1. A Municipal Emergency Measures Plan is hereby established, hereinafter referred to as the Municipality of **North Rustico** Municipal Emergency Measures Plan.
2. The purpose and objective of the Municipality of **North Rustico** Municipal Emergency Measures with the cooperation of the Provincial Emergency Measures Organization, are as follows:
 - a. to plan for the emergency operation of municipal government;
 - b. to establish plans for the cooperation and mutual assistance between municipal governments in the event of a disaster or emergency;
 - c. to prepare plans for public survival;
 - d. to coordinate the emergency plans of the municipal departments and services having immediate responsibilities in the event of a disaster or emergency;
 - e. to cooperate with authorities of the municipality, neighbouring municipalities and provincial authorities who have been assigned comparable duties;
 - f. to conduct emergency measures courses for the training of personnel;
 - g. to conduct a public self-help education program related to emergencies; and
 - h. to carry out other similar work within the geographical area encompassed by the municipality.

ANNEX E

3. The Municipality of **North Rustico** Municipal Emergency Measures Organization may consist of:
 - a. Members of Council
 - b. The Municipal Emergency Measures Coordinator
 - c. Volunteers
4. The Chair and Council will select an individual from within the Community to be appointed as the Municipal Emergency Measures Coordinator (MEMC). This individual will receive direction from and report to the Chair and Council.
5. The Municipal Emergency Measures Organization shall have the following powers and responsibilities:
 - a. to establish policy for the Municipality of **North Rustico** Municipal Emergency Measures, subject to approval of the Council;
 - b. subject to the approval of the Council to name or assign such persons, as it may deem advisable, to perform duties related to continuity of Municipal government and public survival in the case of an emergency or disaster.
6. The Municipal Emergency Measures Coordinator shall be responsible for:
 - a. developing and implementing the Municipal Emergency Measures Plan;
 - b. coordinating or integrating plans for the continued functioning of Community services which would be required in the event of an emergency; and
 - c. when policy decisions are required, submit the matter to the Chair and Council in the form of recommendations.
 - d. The performance of other related duties as directed by the Chair and Council.
7. The local authority, when satisfied that an emergency exists or may exist in that Municipality, declare a State of Local Emergency in respect of that Municipality. Where the council of a Municipality is unable to act promptly in declaring a state of local emergency in a Municipality pursuant to subsection (2) of the Emergency Measures Act, the mayor or chair of the Municipality may, after consulting a majority of the members of a Council of the Municipality where practicable, declare a state of local emergency in the Municipality.

ANNEX E

I, Patsy Gamauf, Administrator of the Municipality of
NORTH RUSTICO do hereby certify that the forgoing is true and correct copy of a

By-Law, duly passed by Council, at a duly called and regularly constituted meeting held

on the 26 day of February 2006

David Blacquiere
Municipality of North Rustico Chairperson
David Blacquiere

Patsy Gamauf
Municipality of North Rustico Administrator
Patsy Gamauf

Jamie Gauthier
Municipality of North Rustico Fire Chief
Jamie Gauthier

Scott Wakelin
Municipality of North Rustico Deputy Fire Chief
Scott Wakelin